



XACTG 144 - 145 QuickBooks Supplemental Information

QuickBooks Desktop

OVERVIEW

A real-world experience with extensive hands-on material

Designed for students familiar with the essentials of the accounting cycle and how it relates to business, **QuickBooks® Desktop 2018: A Complete Course** is a comprehensive instructional must-have learning resource. The **17th Edition** provides training using the QuickBooks Premier Accountant 2018 accounting program. This text covers using QuickBooks in a service business, a merchandising business, a sole proprietorship, and a partnership. Preparing payroll and creating a new company are also included.

Required Software

QuickBooks Desktop 2018 or higher Premier (or Accountant) Software for PCs is required. Students will not be able to complete this course using any version of QuickBooks other than the Desktop 2018 or higher Premier (or Accountant) version for PCs like the free student trial that is available for download. To register and install a five-month student trial of QuickBooks Desktop, you must provide proof that you are a current student at an accredited US educational institution.

You could be asked to upload a verification document within the request process. An example of this would be a course schedule, tuition receipt; or any official school doc that displays the school name, student name and date. Once you complete the form and upload your document; you can expect to be approved within 20-minutes. [Here is how to unlock your free license.](#)

The instructor will be available to assist you in downloading and installing the Student Trial Version once you have registered for the course.

Required Textbook

QuickBooks Desktop 2018: A Complete Course, by Janet Horne (Prentice Hall) (ISBN: 9780134743813)

On site use - A copy of the textbook is available for use during classroom hours. The textbook may not be taken from the classroom unless permission is granted by the instructor. The student would be required to Check Out the book and return at an agreed upon date and time.

Purchase Options

New - The assigned textbook is available as a spiral-bound printed textbook for approximately \$159 - \$215 online such as at Pearson Store, Amazon, or other online textbook providers.

Used or rental copies - of the assigned textbook are fine to use for the course if you prefer a printed copy of the textbook. Students can find used or rental books online such as at Pearson Store, Amazon, or other online textbook providers.

Digital e-text - the eBook of the printed book includes 180 days access on all devices, even offline. Search, highlight, and take notes. Students will have immediate access to the e-text for approximately \$59 online such as at Pearson Store, Amazon, or other online textbook providers. Digital e-text may not include any media, website access codes, or print supplements that may come packaged with the bound book.

The same textbook is used for both ACTG 144 and ACTG 145 (approximately half of the textbook for each course) so students will only need one copy of the software, textbook, or digital e-text if they take both courses.

Canvas

This course will use the Canvas Learning Management System. All course information will be available only on Canvas so students will need internet access and need to be able to log on to Canvas and navigate the course site, as well as take quizzes and upload assignments on Canvas. Please keep track of your grades so that any discrepancies may be resolved. Feel free to review the [Canvas Student Guide](#) online for additional information.

| | |
|---|---|
| <p><u>Minimum</u> system requirements for QuickBooks Desktop 2018 Note: internet access is required.</p> | |
| <p>Self-Assessment</p> | <p>This course is offered online, and it is recommended you complete a short self-assessment to ensure readiness before taking an online course. self-assessment</p> |
| <p>System Test</p> | <p>Test your system for online exam proctoring compatibility. The automated equipment check does not guarantee your equipment's functionality on exam day. Blocked ports and security firewalls may inhibit your ability to connect to a proctor. To ensure functionality, scroll down to chat with a live technician!</p> |
| <p>PC ONLY</p> | <p>The QuickBooks Desktop 2018 software required for this course will only run on a PC computer/laptop. Although, QuickBooks is available on the Mac, it is not recommended to complete the assignments in the course.</p> <p>In addition, the files that students will download from the textbook website, as well as the instructions and pictures in the textbook, work only with QuickBooks 2018 PC desktop version of the software.</p> |
| <p>Processor</p> | <p>2.4 GHz minimum</p> |
| <p>RAM</p> | <p>4.0 GB minimum, 8GB Recommended</p> |
| <p>Disk space</p> | <p>At least 2.50 GB of available disk space for the program and data files. If you plan to use Intuit Data Protect in QuickBooks Connected Services offerings, at least 2.0 GB RAM is required. A flash drive (8.0 GB minimum) is recommended for computer lab users.</p> <p>Note: For the best performance, store your QuickBooks data file on a solid-state drive (SSD).</p> |
| <p>Windows</p> | <p>US version of Windows - Regional settings are supported when set to English. Windows 10, all editions including 64-bit, natively installed Windows 8.1 (Update 1) all editions including 64-bit, natively installed.</p> |
| <p>Screen Resolution</p> | <p>Display optimized for 1280 x 1024 screen resolution or higher with up to 2 extended monitors. Best optimized for Default DPI setting for a given computer.</p> |
| <p>Browser Requirement</p> | <p>Internet Explorer is Intuit default Web Browser. QuickBooks Desktop uses the Internet Explorer set up and ports when accessing internet and other online services. Currently, the supported QuickBooks Desktop editions (2017 & later) use the Internet Explorer 11 (32 bit).</p> |
| <p>Internet Access</p> | <p>Online features and services require Internet access with at least a 56 Kbps connection speed (1 Mbps recommended). DSL or cable modem is recommended.</p> |