



ST. VINCENT DE PAUL
ASSISTANCE • SHELTER • HOPE

JOB POSTING

POSITION TITLE: Case Manager, 1st Shift, Full Time, Gettysburg Gateway Shelter for Men

POSITION MANAGER: Angel Bernard

POSTING PERIOD: Thursday, March 25, 2021 until filled

Summary of Position Responsibilities:

In collaboration with our community Partners, both on and off-site, the Case Manager provides intensive housing-focused services to Gateway clients, frequently meeting and engaging with them in furtherance of obtaining appropriate and affordable housing or program in the community as quickly as possible. This individual aids guests in creating a dynamic case plan leading to obtaining and maintaining a safe, permanent residence and promotes the guest's stability by providing a wide range of services and community resources. The Case Manager works as a member of an interdisciplinary team to assist clients in achieving the highest goals possible. This individual should have a background in Chemical Dependency, Mental Health Case Management and Counseling. This position is responsible for assisting the Services Manager in monitoring the performance of any Case Manager Interns.

APPLICATION PROCESS:

Submit a cover letter and/or resume to Angel Bernard at 124 W. Apple Street, Dayton, OH 45402, or HR@stvincentdayton.org or ABernard@stvincentdayton.org

If you are a current employee of St. Vincent de Paul, you must inform your current manager of your interest in this position.

QUALIFICATIONS:

- Minimum of LCDC (Licensed Chemical Dependency Counselor) or MHT (Mental Health Technician)
- Experience with and working knowledge of substance abuse and/or mental health issues, and community resources
- Highly developed organizational skills
- Verbal/Written Communication skills
- Good computer skills
- Knowledge and understanding of homelessness, poverty, and residential settings
- Must be able to relate well and establish rapport with the culturally diverse targeted population
- Must be flexible, creative, and self-motivated
- Must be able to lift up to 25 pounds
- Must be able to pass a drug screen and a background check