

**COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY**

5 Warren Street, Suite 210  
Glens Falls, New York 12801

Tel. (518) 792-1312  
website: [www.warren-washingtonida.com](http://www.warren-washingtonida.com)

TO: ALL BOARD MEMBERS  
COUNTIES OF WARREN AND WASHINGTON  
INDUSTRIAL DEVELOPMENT AGENCY

FROM: Dave O'Brien, Chair

DATE: December 9, 2019

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The Counties of Warren and Washington Industrial Development Agency will hold its regular monthly Board meeting as follows:

**Date:** Monday, December 16th, 2019 at 4 pm.

**Location:** Warren County Municipal Center, Lake George, NY

The purpose of the meeting will be to discuss new and unfinished business.

Enclosed (or attached) please find:

→ Meeting Agenda

*Remember to call or email Alie at the Agency Office at least 24 hours beforehand if possible if you are unable to attend the meeting.*

cc: Robert C. Morris, Esq. with agenda and all enclosures  
Kara Lais, Esq. with agenda and all enclosures  
Michael Brandi, Esq. with agenda and all enclosures  
Amanda Allen, Warren Co. Board Clerk with agenda  
Debra Prehoda, Washington Co. Board Clerk with agenda  
Bob Condon, The Post Star, with agenda  
Michael Goot, The Post Star with agenda  
Robert Terwilliger, Esq., First Assistant County Attorney with agenda

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**AGENDA**  
December 16, 2019

Call to Order, Roll Call and Quorum Confirmation

Approval of Minutes of the November 18th, 2019 IDA Board Meeting

**Current Accounts Payable**

<b><u>FitzGerald Morris Baker Firth, P.C.</u></b>	\$ 2,112.00
<i>M0001 - General File -Nov 2019</i>	
<b><u>P. Hoffman Realty</u></b>	\$ 600.00
<i>Office Rent - Nov 2019</i>	
<b><u>Jarrett Engineers PLLC</u></b>	\$ 190.00
<i>professional service 10/1/19-10/31/19</i>	
<b><u>NYSIF Workers Compensation</u></b>	\$ 287.26
<b><u>Black Dog Designs</u></b>	\$ 400.00
<i>Website Updating</i>	
<b><u>Staples</u></b>	\$ 43.06
<i>Office Supplies</i>	
<b><u>Spectrum</u></b>	\$ 169.98
<i>Monthly Phone and Internet Service</i>	
<b><u>ARCC</u></b>	\$ 292.00
<i>Annual Membership Dues</i>	
* <b><u>Alie White</u></b>	\$ 1,494.67
<i>Net Payroll -Nov. 2019</i>	
<b><u>McCarthy &amp; Conlon, LLP</u></b>	\$ 400.00
<i>Nov IDA bookkeeping</i>	
<b><u>ShelterPoint</u></b>	
<i>disability insurance balance due</i>	\$25.53
<b><u>Subtotal</u></b>	<b><u>\$ 5,988.97</u></b>

**Pilot Pass-Through Payments:**

<i>Water Bill for TSRB</i>	\$30.00
<i>Greenwich Preservation School Taxes</i>	\$ 4,055.07
<b><u>Subtotal</u></b>	<b><u>\$ 4,085.07</u></b>

**Grand Total of Payables:** **\$ 10,074.04**

**Old Business**

- a. Park Business - Campbell/Kelley
- b. PILOT Billing Update - White
- c. Recapture Policy
- d. Marketing & Direction
- e. Livestream Meetings
- f. Dec 16th Christmas party reminder
- g. Delineation IDA Park
- h. Dewatering Facility Update

**New Business**

- a. By-Law change for Executive Committee
- b. Greenwich Preservation Extension
- c. Approval of 2020 Meeting Dates
- d. Set Annual Meeting
- e. Board Performance Evaluation