

**COUNTIES OF WARREN AND WASHINGTON
CIVIC DEVELOPMENT CORPORATION**

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The **Executive/Nominating Committee** meeting of the Counties of Warren and Washington Civic Development Corporation was held on **Tuesday, February 10, 2015** at FitzGerald Morris Baker Firth PC, 16 Pearl Street, Glens Falls, NY. The following were:

Present:	Bud Taylor	Chairman
	Bruce Ferguson	Vice Chairman, Park Chairman
	Joseph LaFiura	Secretary/Treasurer
Also Present:	Kara I. Lais, Esquire	FitzGerald Morris Baker Firth, PC
	Deborah Mineconzo	Office Administrator

The minutes were taken by Deborah Mineconzo, Office Administrator.

Call to Order: Bud Taylor called the meeting to order at 10:20 am.

Minutes of Prior Meeting: Upon motion by Mr. LaFiura, seconded by Mr. Ferguson, the minutes of the January 13, 2015 Executive/Nominating Committee Meeting were unanimously approved.

Officer Nominations:

Mr. Taylor confirmed the slate for officer elections at the upcoming Annual Meeting is the same for the CDC.

Review of Internal Control Procedures, Procurement and Investment Policies:

As performed annually, the Executive Committee, also serving as the Governance Committee, reviewed the current Procurement and Investment policies along with the Internal Control Procedures. A paragraph similar to the IDAs was added regarding the monthly issuing of internal financial statements to the member. No other changes were requested and Mr. LaFiura moved to approve the policies and procedures. Mr. Ferguson seconded and all approved the motion.

There being no further business, the Chairman adjourned the IDA meeting at 10:25 am.

DATE

Joseph LaFiura, Sec/Treasurer