



# 2019 SSLC Summer Fun Application



Date: MM / DD / YYYY

Program Location:  Victoria /  Toronto

Program Start Date(MM/DD/YYYY): MM / DD / 2019 Program Duration: \_\_\_\_\_ weeks

### Student Information:

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Age \_\_\_\_\_ Nationality \_\_\_\_\_

Date of Birth(MM/DD/YYYY): MM / DD / YYYY Gender: M  F  Grade: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_ Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Student's English Level:  None  Little  Fair  Fluent

### Parent Information:

Father: \_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Mother: \_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Parent Contact Number: Home ( \_\_\_\_\_ ) Mobile ( \_\_\_\_\_ )

Parent E-mail Address: \_\_\_\_\_

### Flight Information:

Arrival: \_\_\_\_\_ Flight # \_\_\_\_\_ Date (MM/DD/YYYY) MM / DD / 2019 : \_\_\_\_\_ AM  / PM

Departure: \_\_\_\_\_ Flight # \_\_\_\_\_ Date (MM/DD/YYYY) MM / DD / 2019 : \_\_\_\_\_ AM  / PM

Homestay Check in Date(MM/DD): MM / DD Check out Date(MM/DD): MM / DD

Do you need Unaccompanied Minor Service?  YES  NO

Do you need Custodian Letter?  YES  NO

Do you need Medical Insurance?  YES  NO If yes, please specify: from MM / DD / YYYY to MM / DD / YYYY

### Health Information:

Please list any allergies you may have: (animals, food, smoke, etc...)

1. \_\_\_\_\_

2. \_\_\_\_\_

Do you have any medical condition that we should be aware of?  No  Yes (If Yes, details)

1. \_\_\_\_\_

2. \_\_\_\_\_

### Homestay Information:

*Please indicate yes or no*

Is a home with a pet OK? Yes  No  Do you like cats? Yes  No  / Do you like dogs? Yes  No

Do you have food restrictions? Yes  No  (If Yes, details) \_\_\_\_\_

I prefer to live with Children. Yes  No

### Office Use Only:

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Email: \_\_\_\_\_

## Permission

### Parent(s) must agree:

- I allow my son/daughter to participate in the 2019 SSLC Summer Fun Program.
- I agree that Sprott Shaw Language College will not be held responsible for any personal injury which may occur to the participant and/or his/her personal property.
- Sprott Shaw Language College is not liable for any phone bills or other related charges made by the Participant throughout the duration of their stay.
- I agree that pictures and videos taken during the program may be used for SSLC's shared digital photo folders, CD, blogs or any other marketing-related materials.
- I hereby accept that the assigned host organizations, SSLC staff, program leaders may act as responsible guardians for my son/daughter and may decide on emergency medical treatment including surgery, without personal liability. I hereby release the sending and hosting organizations and any of their staff, and any of the host campus members of all manner of actions, and financial or other responsibilities, and of claims and demands which I may have arising out of participation in your programs.
- I agree that I will provide MANDATORY Travelers Insurance for the Participant along with a copy of that Insurance for Sprott Shaw Language College's records.

## Code of Conduct

SSLC has an international reputation for providing a high standard of quality education. In order to maintain that standard at all times, all students attending SSLC must agree to, and follow, SSLC rules and policy during their studies here.

1. Students must abide by Canadian laws and by the rules of SSLC including English Only, attendance, bullying, fighting, and academic misconduct policies.
2. Students must use only drugs prescribed by a doctor, and are not allowed to purchase or consume alcoholic beverages.
3. Students are not permitted to travel outside of their host city unless they are accompanied by a responsible adult, and have natural parents' permission *in writing* as well as permission from their host family.
4. Students are not permitted to take time off school unless given permission by the school and their natural parents.
5. Students in homestay must follow the homestay family rules.
6. Students must show respect for their teachers, administrative staff, and director of the school.
7. At school, students must:
  - ❖ Attend every class and required activity
  - ❖ Be punctual and demonstrate good behaviour in class
  - ❖ Be responsible, show interest and complete homework / assignments

### English Only Violations

English must be spoken at **ALL TIMES** inside the school **AND** around the building including washrooms, classrooms, hallways and the computer lab. Students who use their native language will receive an English Only Warning.

Students **MUST** use only English on all computers between the hours of **9am and 3pm**. Students caught using their native language on a computer will receive an English Only Warning.

**1st English Only Warning:** Students will be **DISMISSED** for 1 day from class and assigned in-school assignment

**2nd English Only Warning:** Students will be **DISMISSED** for 1 week from class and assigned in-school assignment  
Students will not receive a certificate

**3rd English Only Warning:** Student will be **REMOVED** from the program at SSLC, but must be at the school at 8:45.

### Attendance

Students who are absent from class put themselves behind in their progress in learning English. Students who are absent from class are responsible for the material covered in the lesson. It is not the Teacher's responsibility to provide the missing material.

- Students must arrive on time for all their classes throughout the day.
- If a student is more than 10 minutes late for a class, they will not be allowed to join the class *and* will be marked **ABSENT**.
- Students who are absent from a class 3 times (or late 6 times) will receive a warning.

## Student Behaviour

All students at SSLC have the right to learn without disruption or distraction from other students.

- **If a student's behaviour in class is disruptive** such as sleeping, not follow a teacher's instruction, not showing enthusiastic studying attitude and the behaviour is disruptive, the student will be removed for the remainder of that class and will receive a Warning. The student will not be permitted to enter class for the remainder of the day.

In order to maintain a healthy learning environment, students are expected to show respect towards their classmates, SSLC staff and SSLC's equipment and facilities at all times.

## SSLC reserves the right to immediately expel any student for the following reasons:

- **Student's conduct disrupts the educational activities, services or events provided by SSLC for students or members of the community;**
- **Student's behaviour *could* cause harm to a person, SSLC's property or the property of others;**
- **Student's behaviour or conduct is unlawful.**

I agree with the information stated above

Student Name: _____		
_____	_____	_____
Parent Name	Parent Signature	Date (DD/MM/YYYY)

=====

## Student must agree:

In applying to be a participant of this program, I agree to abide by the policies, rules and directions of the sending and host organization and host campus.

I will abide by the rules and the directions of the SSLC staff and/or my group leader, and understand that by not obeying I may be sent back home on my parent's expense BEFORE the end of the program.

I read and understood, and will follow the rules.

_____	_____	_____
Student Name	Student Signature	Date (DD/MM/YYYY)
_____	_____	_____
Parent Name	Parent Signature	Date (DD/MM/YYYY)

## Refund Policy

Time	Refund
5 weeks or more before program starts	100% less \$200
Less than 5 weeks before program starts	50%
After program start date	0%
Full payment is due 5 weeks before the registered start date.	