



**LOTUS SCHOOL FOR EXCELLENCE BOARD MEETING  
Minutes**

Date: 02/14/2019

Time: 5:30 PM (Mountain Time)

Place: Executive Director's Office; 11001 E Alameda Ave Aurora, CO 80012

**Board Members in attendance:**

Mr. Don Knapp, President

Mr. Joe Peters, Vice-President

Ms. Nursan Hogan, Treasurer

Mrs. Angela Velez-Reyes, Secretary

Mrs. Nuran Yilmaz, member

***Additional attendees:***

Mr. Tim Farmer, Attorney

Mr. Bart Skidmore, CPA

***Executive Director:***

Mr. Michael Hecker

**Agenda: (Motioned by Joe for agenda approval, seconded by Angela, Agenda adopted)**

- ✓ Call to order
- ✓ Pledge of allegiance
- ✓ Joe motioned for last month's minutes to be approved, Nursan seconded, Minutes approved.
- ✓ Public comments: Coach Jackson and Ms. Mc Clelland gave an athletic update:
  - Wrestling boy, Scott Torres placed 3<sup>rd</sup> at state
  - Wrestling girl, Salem Scobee placed 6<sup>th</sup> at state
  - Both Varsity boys and girls took 1<sup>st</sup> place at the 1<sup>st</sup> annual LSE basketball championship
  - LSE has a new weight room with matts
  - Athletic department needs:
    - approval for the construction of a new gym-floor and bleachers
    - Approval and financial support for the Summer Program
- ✓ LSE Board comments:



- Angela and Don discussed the LSE Grievance Policy:
  - The policy is now working and available on the LSE website
  - Grievances about The Executive Director will be sent to the board president
  - Grievances about the staff will be sent to Mr. Hecker
  
- ✓ Action Items:
  - The executive director's evaluation process was discussed
    - A performance survey will be available for both parents and faculty to fill out, starting mid-next week, with a two-week turnaround time
    - Nuran and Angela will answer question 3a
    - Nursan motioned for the approval of the ED evaluation I seconded, unanimously approved.
  
- ✓ Executive Director's Report:
  - LSE's open house went well
  - STEAM festival will be held March 2, 2019 at The Town Center of Aurora, from 12:30-4:00pm
  - Construction of the renovation is on schedule.
  - The administration is looking at student / staff learning objectives.
  - APS safety and emergency alert drills are taking place and both LSE staff and parents are being notified by phone and social media.
  - Lottery-day for enrollment took place
  
- ✓ Discussion Items: none

**Financial Report:**



**Bart's Memo (see attached)**

**Bart invited the school board members and public to the finance committee meetings that are held each month before the board meeting at 4:30 pm.**

**Tim's Monthly Board training was on the Charter School contract:**

- **Application process**
- **Negotiation / relationship with APS**
- **Charter school waivers**

**The LSE Charter contract can be found on the website.**

**Nuran motioned for meeting to adjourn, Angela seconded meeting adjourned at 7:4**

**Board President:**

**Don Knapp**

A handwritten signature in black ink, appearing to read "Don Knapp", written over a horizontal dashed line.

**Board Secretary:**

**Angela Velez-Reyes**

A handwritten signature in black ink, appearing to read "Angela Velez-Reyes", written over a horizontal dashed line.