



## ICSS BOARD OF DIRECTORS APPLICATION PROCESS 2020

The purpose of the Indiana Council for the Social Studies is to promote and improve the teaching of social studies in Indiana. The ICSS achieves this purpose by disseminating information electronically, coordinating an annual conference, and sponsoring and promoting professional development for social studies teachers. The ICSS serves as a network for social studies educators in publicizing events, activities, curricula, and news related to social studies education. The Indiana Council for the Social Studies is the state affiliate of the National Council for the Social Studies.

Board Members serve for a term of two years. Board of Directors' meetings are held approximately four times a year usually at the Indiana Historical Society in Indianapolis. An additional meeting is held the evening prior to the State Conference. Board members assist in State Conference planning and in operations during the conference. Attendance at the conference is expected. Board members also have opportunities to be involved in a variety of committees. Additionally, a one-day summer advance is conducted to plan the calendar and events for the upcoming year. Board members are responsible for travel to meetings. Board members are expected to maintain membership in the National Council for the Social Studies. Because Board meeting dates are set with the approval of the Board, all members are expected to miss no more than one Board meeting annually. Members who cannot attend meetings will be asked to leave the Board.

Membership on the ICSS Board of Directors provides numerous opportunities to work with leaders in the field. Board members are pro-active, and networking opportunities abound. Many find service on the ICSS Board of Directors to be a chance to learn, grow, and build friendships that have a positive experience on professional and personal growth.

If you are interested in running for a position on the ICSS Board of Directors, please feel free to contact any of the current board members for further information.

### BOARD OF DIRECTOR APPLICATION

If you are interested in running for a position on the ICSS Board of Directors, please provide the information requested and submit via email no later than April 1st to: [brownijl@iu.edu](mailto:brownijl@iu.edu) . Please type "Nominations Committee" in the subject.

### CANDIDATE APPLICATION AND STATEMENT FOR ICSS OFFICER OR BOARD OF DIRECTORS

Please limit to one page.

1. Name
2. Address
3. School Name and Address
4. Home and School Phone
5. E-mail address
6. Teaching position/grade level
7. Educational Background
8. Professional/Educational Experience
9. ICSS or NCSS Experience/Participation/Presentations
10. Experience/Membership in other Social Studies Organizations, Programs or Events (i.e. NHD, GENI,
  1. IUSHTA, ICHE, etc.)
11. Memberships in Others Professional Organizations
12. Position Statement (To be published and distributed to all voting members. Please limit to 150 words or less.)

Prior to submitting your application, please speak to any Executive Officer to discuss the responsibilities of serving on the ICSS Board of Directors.



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### Timeline for Nominations and Elections

**January BOD Meeting** - Recommendations sought for Board and Officer Candidates.

Nominations Committee appointed by the President (no less than three members).

Committee is chaired by the Vice President. Past President is also a member.

Committee and Board members assigned to contact those who have expressed an interest in leadership involvement.

**January – February** – Announcement for candidates made through Website, Facebook page and Newsletter. Those who have expressed interest shall be contacted.

**April 1st** – Nominations and Application Deadline.

**April 2nd – April 12th** – Nominations Committee, chaired by the ICSS Vice President, communicates electronically to discuss the results of nominations. The slate of candidates will be sent electronically to the BOD for approval. The Nominations Committee Chair is responsible for preparing candidate bios and the online voting information to be emailed to members.

**April 15th** - Email and candidate bios sent to members, along with a link for online voting.

**May 1st** – Votes cast by this date counted.

**May 21st** – New Board Members and Officers will be contacted by the ICSS President no later than May 21st, will be provided links to the ICSS Officer Handbook and Constitution, and be invited to the June Summer Advance BOD meeting.

**June, 2020** – Summer Advance, location to be determined.