

Meeting Minutes for Desert Heights Charter Schools
Regular Governing Board Meeting
November 19, 2019
5:00 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools was held on November 19, 2019, at Desert Heights Elementary School, Library, 5821 W. Beverly Lane, Glendale, Arizona. The meeting was called to order at 5:05 p.m.

Sherrie Blanton, absent
Nancy Diggs, present
Leannette Henagan, present
Margaret Martin, present
Manuel Robles, absent
Mark Jiles, present

1. Public Comment

Per Board Policy, time has been set aside for public comment, an opportunity for people to express their views or concerns on matters of board governance to the entire board in a public setting.

No public comments.

2. Consent Items

Consent items are considered by a single motion with no discussion. All other items will be considered individually.

Minutes for October 8, 2019 regular meeting and October 8, 2019 executive session and amended minutes for June 11, 2019 were approved

3. Operational Update Report

Enrollment is maintaining.

The recent financial report is looking good.

Lawrence Stanley has been promoted to district facilities manager.

Still working on getting bleachers for the high school

Will be needing a new backflow at the Charter.

Desert Heights received an over all letter grade of B as a result of last spring's assessment data for AZ Merit and AIMS Science. The 5-12 campus receives one letter grade, however, it is broken down by 5-8 and 9-12. The High School received an A.

The Investor call should be happening in the near future.

REGULAR BUSINESS

4. Desert Heights School Calendar for 2020-2021

Upon motion by Nancy Diggs, seconded by Leanne Henagan, the Board unanimously approved the School Calendar for 2020-2021.

5. Desert Heights Pre-School Calendar for 2020-2021 and Preschool Assigned Closure Weeks

Upon motion by Margaret Martin, seconded by Leanne Henagan, the Board unanimously approved the Pre-School Calendar for 2020-2021 and the Assigned Closure Weeks.

6. Amendment to Pre-School Calendar for 2019-2020.

Upon motion by Nancy Biggs, seconded by Margaret Martin, the Board unanimously approved the amendment to Pre-School calendar for 2019-2020.

7. Before and After Care Rate Increase

Upon motion by Leanne Henagan, seconded by Nancy Biggs, the Board unanimously approved the before and after care rate increase of \$5.00.

8. 410K Audit.

410K Audit was completed. No action or discussion occurred.

9. State and Federal Tax filing to IRS

No action or discussion occurred.

10. Retention and Promotion Policy.

Courtney Martin provided information regarding this policy to the Board. Upon motion by Margaret Martin, seconded by Leanne Henagan, the Board unanimously approved the retention and promotion policy.

11. Extracurricular Clubs Policy

Courtney Martin provided information regarding this policy to the Board. Upon motion by Leanne Henagan, seconded by Nancy Diggs, the Board unanimously approved the extracurricular clubs policy.

12. Setting of Future Board Dates

The Board approved changing the January 14th meeting date to January 28 and approved a December 17th date for a special meeting to finalize the President's contract.

13. Finance Student Session, Part 2

Beth Gue provided the Board with information regarding income from special education and entitlement.

14. Executive Session

The Board unanimously agreed to recess to move into executive session.

15. Adjournment

There being no further business to come before the Board, the meeting was adjourned.

Future meeting dates

December 17, 2019, January 28, 2020 and February 25, 2020