

Meeting Minutes for Desert Heights Charter Schools  
Regular Governing Board Meeting  
November 15, 2018  
5:00 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools, was held on November 15, 2018, at Desert Heights Preparatory Academy, Room 303, 3540 W. Union Hills Drive, Glendale, Arizona. The meeting was called to order at 5:03 p.m.

Manuel Robles, present  
Sherrie Blanton, present  
Nancy Diggs, present by telephone  
Margaret Martin, present  
Mark Jiles, present

1. Public Comment

Per Board Policy, time has been set aside for public comment, an opportunity for people to express their views or concerns on matters of board governance to the entire board in a public setting.

No public comment.

2. Consent Items

Consent items are considered by a single motion with no discussion. All other items will be considered individually.

Minutes for the October 4, 2018 meeting were approved

3. Operational Update Report

Current enrollment is 410 Charter and 489 Prep.

Goal posts and batting cage repairs are complete.

The monthly maintenance walkthroughs have begun and it is hoped that it will allow maintenance issues to be dealt with in a more efficient and proactive manner.

The audit is complete.

Mark Jiles also met with Wells Fargo who is now a holder of a portion of the school's bond. He felt the meeting went well.

An appeal of the charter school letter grade is in process. It appears that the grade was caused by an error in overreporting partial absences which has been corrected.

The accountability system is new this school year and due to the way schools are measured, the K-4 model had a negative impact on the grade. The school is

exploring a change in the way our model is reported to the state to see if that would resolve the issue. Other measures are being focused on as well. The AdvanceED accreditation renewal is complete and went very well. The accreditation team was very impressed with the atmosphere and they were very positive in their comments. The report should come out in mid-December. Mark stated that he felt some professional development classes for the Board might be appropriate and felt we might need to have a Code of Conduct for the Board. The Board will be looking into opportunities for professional development and information regarding Board Code of Conduct.

4. Discussion, consideration and possible action regarding the preschool price increased for FY 19-20 (August 1, 2019).

Upon motion by Sherrie Blanton, seconded by Margaret Martin, the Board unanimously the preschool price increase from \$180/week to \$200/week for the beginner class and from \$165/week to \$175/week for the intermediate class.

5. Discussion regarding open meeting law and Board communications.

The Board was reminded that emails are considered public records and the Board should not be communicating by email regarding any business.

6. Discussion, consideration and possible action regarding executive session to discuss future direction and plans for the school year.

The Board discussed the need for a meeting to discuss a review of assignments for Mark Jiles as his contract has not been updated for some time as well as other items that might be suited for executive session.

7. Discussion, consideration and possible action regarding a solar shade carport project.

Manuel Robles will meet with the vendor to see if this project might be beneficial to the school.

8. Discussion, consideration and possible action regarding future DHCS Board meeting date.

The next Board meeting will be December 18<sup>th</sup>. The 3<sup>rd</sup> Thursday of the month was not working out so after further discussion regarding dates for the Board meeting, it was determined that the Board would set a tentative schedule for meeting on the 3<sup>rd</sup> Tuesday of the month.

9. Adjournment

There being no further business to come before the Board, the meeting was adjourned.