

Meeting Minutes for Desert Heights Charter Schools  
Regular Governing Board Meeting  
August 29, 2017  
5:00 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools, was held on August 29, 2017, at Desert Heights Preparatory Academy, Front Office, 3540 W. Union Hills Drive, Glendale, Arizona. The meeting was called to order at 5:15 p.m.

Present were Manuel Robles, Darna Davis, Sherri Blanton and Margaret Martin.

1. Public Comment

Per Board Policy, time has been set aside for public comment, an opportunity for people to express their views or concerns on matters of board governance to the entire board in a public setting.

Mark Jiles introduced Ms. Nancy Diggs, a potential new board member.

2. Consent Items

Consent items are considered by a single motion with no discussion. All other items will be considered individually.

Minutes for the July 17, 2017 meeting were approved.

3. Operational Update Report

The Board received the Operational Update Report from Mark Jiles. Current enrollment is 880. The charter school is considering a possible update to the restrooms. There is a smell at the charter school that is being addressed. Further, the AC units at the charter are very old and are being diligently watched. School is off to a great start.

4. Discussion, consideration, and/or possible action regarding update to dress code policy

Upon motion by Sherri Blanton, seconded by Margaret Martin, the Board unanimously approved the update to the dress code policy.

5. Discussion, consideration, and possible action regarding buyout and purchase of new copy machines.

After discussion, upon motion by Darna Davis and seconded by Sherri Blanton, the Board unanimously agreed to the lease/purchase of new copy machine with Pacific Office Automation which includes a \$73,000 buyout of the existing lease with Wells Fargo. The funds will be placed in a separate account and used to pay on the lease until such time as Wells Fargo is willing to accept a buyout of the lease.

6. Discussion, consideration, and/or possible action regarding granting access to Diamond Financial for DHCS's QuickBooks allowing them to create journal entries on DHCS's behalf.

Upon motion by Margaret Martin, seconded by Darna Davis, the Board unanimously agreed to provide Diamond Financial access to QuickBooks for the purchase of creating journal entries.

7. Discussion, consideration and possible action regarding election of board members.

Upon motion by Margaret Martin, seconded by Sherri Blanton, the board unanimously elected Manny Robles as Chairman. Upon motion by Manny Robles, seconded by Margaret Martin, the board unanimously elected Sherri Blanton as Vice President and upon motion by Darna Davis, seconded by Sherri Blanton, the board unanimously elected Margaret Martin as Secretary.

8. Discussion, consideration and possible action regarding future meeting schedule for board meetings.

Upon motion by Margaret Martin, seconded by Sherri Blanton, the board unanimously accepted the calendar for future board meetings as presented and discussed

The next board meeting will be September 26, 2017.

9. Discussion, consideration, and/or possible action regarding Board member elections

This item was tabled until the August meeting.

10. Adjournment

There being no further business to come before the Board, the meeting was adjourned.