

Desert Trails Preparatory Academy



Return to School Safety Plan

2020-2021

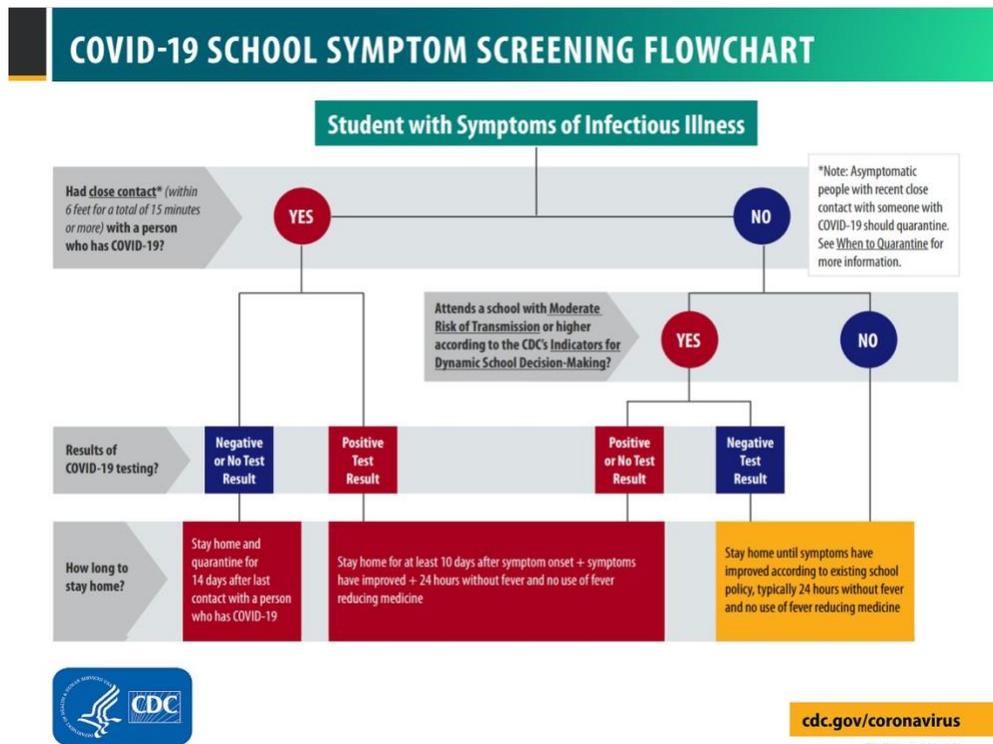
AS SCHOLARS RETURN TO SCHOOL, IT WILL LOOK DIFFERENT

Screening at Home:

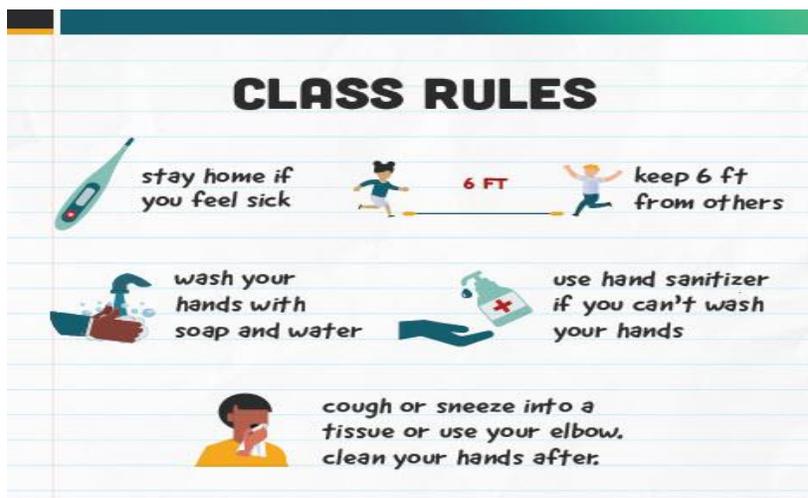
- Families will take their child's temperature each day before going to school. Any scholar with a fever of 100.4 F or higher may not be on campus. Personal illness, quarantine, and COVID-19 illness or symptoms related will be documented as an excused absence. A map will be attached in the appendix to guide parents on the next steps to take and whether the scholar may be on the school campus. The scholar should be fever free, without the use of fever reducing medication, for 24 hours prior to the return to school.
- Staff members are required to self-screen and complete a daily temperature check prior to coming to work. Any employee with a fever of 100.4 F or higher should not go to the school. If staff members are experiencing COVID-19 like symptoms, they should stay home and contact administration.
- Anyone who has been diagnosed as COVID-19 positive within the past 14 days should notify administration.

Arriving at School:

- Scholar temperatures will be taken upon arrival to campus.
- Scholars and staff members will be required to wear face coverings.
- Parents and visitors will have limited access to be on the campus. Parents will not be able to walk their children to class nor volunteer on site.
- The school will designate routes for entry and exit in order to limit direct contact with others.
- The school will have signage throughout the campus to remind scholars and staff about social distancing, hand washing, and spreading germs.



Health & Safety Protocols



Supplies and Protective Equipment:

- Plexiglass office dividers
- Directional walkways
- Messaging signs and floor stickers
- Classroom thermometers
- Sneeze guards in classrooms
- Evacuation plans in classrooms and offices.

Items available at school:

- Cloth and disposable masks for adults
- Cloth and disposable masks for children
- Gloves-medium and large
- Hand Sanitizer
- Face Shields
- Disinfecting Wipes
- Touchless Thermaguard
- Thermometers in each classroom



Face covering and personal protective equipment (PPE)

In accordance with the California Department of Public Health's Guidance for Face Coverings:

Scholars must utilize face coverings:

- While in the classroom.
- While waiting to enter campus.
- While on school grounds (except when eating and drinking).
- While leaving school.

Personal Protective Equipment (PPE) will be provided to staff and scholars, but it is highly encouraged for scholars to bring their own face-coverings.

- Bandanas are not permitted.
- Masks or coverings with exhalation valves are not permitted.
- Teachers and identified staff members will receive a reusable face shield.
- Gloves are not recommended for use by scholars or staff, with the exception of those conducting cleaning, first aid, or food service.

Other Safety Considerations:

- All staff members will complete a mandated COVID-19 training.
- The school will follow guidelines developed by the CDPA for cleaning, disinfection, and ventilation of the campus.
- Common touch surfaces will be cleaned regularly.
- Staff and scholars will be expected to wash/sanitize their hands regularly.
- Common touch surfaces will be cleaned regularly (e.g., desks, door handles, chairs, restrooms).
- Classes will limit the share of supplies between scholars to the extent possible and encourage scholars to take home personal items for cleaning daily.
- Scholars will be encouraged to bring personal/refillable water bottles.
- Classroom spaces will be reconfigured to ensure 6 feet between staff and scholar desks and have sneeze guards placed upon every desk.
- Scholar temperature checks will be taken daily by teachers and other staff members.

Additional Information about Facial Coverings and Face Shields:

- Facial coverings are required for all scholars and staff. Only remove for drinking, snacks, and meals.
- Face shields may be used by teachers and other staff for specific lessons, programs, or services, as per CDPH guidelines.

Accommodations for facial coverings for scholars:

- Accommodations will be determined through the 504 and Individualized Education Plan (IEP) process. Parents or guardians should work with the SPED Director and CEO to discuss 504 and IEP accommodations. All scholars are required to wear face coverings at school, and all families may select the distance learning program as an option.
- CDPH requires all children ages 2 and up to wear masks to meet the standard of care for all scholars and staff.
- Wearing a mask is the most significant safety measure and standard of care for protecting our scholars and staff.

Scholar discipline for not wearing facial coverings:

- Scholars who have forgotten a mask will be given one by the school. If a scholar refuses to wear a mask the school will notify the parent to pick up the child. If the scholar returns the next day without wearing a mask, then the scholar would be reassigned to online learning for violating the school and safety policy.

PREVENTION OF
CORONAVIRUS
DISEASE 2019 (COVID-19)



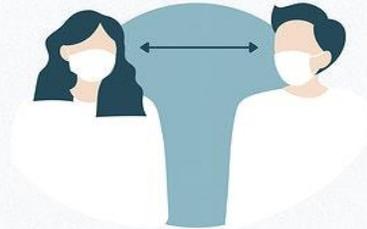
USE FACE MASK



CLEAN & DISINFECT



**WASH YOUR HANDS
FREQUENTLY**



**KEEP DISTANCE
FROM OTHERS**



**AVOID TOUCHING
EYES, NOSE OR MOUTH**



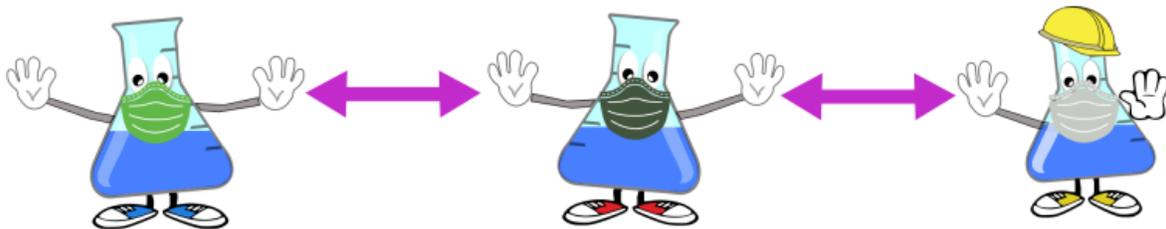
**STAY AT HOME
WHEN YOU ARE SICK**

Implementing Social Distancing-On Campus and in the Classroom

Social distancing will limit the spread of the virus. Our school will adhere to the following strategies as much as possible:

- Restrict non-essential visitors, volunteers, and activities involving other groups and minimize contact between adults.
- Limit group activities wherever practicable (i.e., assemblies, award ceremonies)
- Arrange classroom space to remove non-essential furniture, allowing for maximum space for scholars and staff.
- Arrange scholar desks to face the same direction (rather than facing each other) and maintain 6 feet of social distancing.
- Minimize movement of scholars and teachers or staff as much as possible.
- Designate routes for entry and exit during transition times, as feasible.
- Staggered schedules for restroom break and handwashing.
- Meals will be provided to take home in the purple tier on the hybrid model. Once the school in a lower tier and we can increase hours and days, scholars will be provided meals outside with distance in the cafeteria. All meals will be individually packaged, and items will be served to scholars as they move through the line. "Grab and Go" meals will still be provided for families who remain in distance learning.
- Recess will be in separate areas and classes will not intermingle with other classes.

Social distance, please



Remain 6 feet Apart

COVID-19 Symptoms



Symptoms:

- Fever 100.4 F or higher in the last 24 hours
- Cough
- Shortness of breath or difficulty breathing.
- Chills/unexplained fatigue
- Muscle or body aches
- Headaches
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

CDPH COVID-19 Testing and Reporting:

- All Employees and families should report any incident of COVID-19 symptoms, close contact exposure, or positive testing results to the school administration.
- The administration will follow the protocol to contact the employee, parent/guardian.
- Positive cases of COVID-19 on campus will be reported to San Bernardino Health Department.
- The school will notify staff and parents of a COVID-19 case on the campus. The notification will not name the person positive for the coronavirus but will give information regarding the date of the incident and whether a person is at low-risk or a close contact.



Facilities Cleaning and Sanitation Protocols

The safety of employees and scholars is the school's *first priority*. Our school has been completely cleaned and disinfected, and we will continue to adhere to all necessary safety precautions. In addition to the deep cleaning of the office and school before employees and scholars return, the cleaning steps outlined below will be followed:

CLEANING: Physical removal of soil (dirt and debris) from surfaces which can include the use of water and detergent

SANITITATION: Treating a surface to effectively reduce microorganisms of public health significance. Cleaning before sanitizing is always recommended when time permits.

DISINFECTING: Destroy or inactivate microorganisms, including bacteria and viruses on surfaces.

Sanitize the Following At Least Daily:

- Desks and chairs
- Keyboards, phones, headsets, copy machines.
- Door handles
- Handrails
- Light switches
- Restroom surfaces and sink handles.
- Public interface/interaction areas
- Kitchens and food preparations areas
- Isolation areas

Handwashing:

Handwashing is strongly encouraged as one of the most effective ways to prevent the spread of any biological pathogen, including COVID-19.

- Wash hands thoroughly with soap and water for at least 20 seconds
- Thoroughly dry hands

Handwashing stations will be provided to supplement existing areas to increase the amount of handwashing throughout the day. Additional hand sanitizer dispensers will be provided throughout the campus and hand sanitizer bottles will be provided in all classrooms.

REUSEABLE WATER BOTTLES ARE HIGHLY ENCOURAGED

- All outdoor drinking fountains have been turned off to reduce sharing unless they are touchless.
- Scholars are encouraged to provide their own reusable water bottles to reduce sharing.

INDOOR AIR QUALITY

Indoor air quality is essential to providing a safe and comfortable environment for schools and offices. Proper temperature and humidity levels can help slow down the reproduction of viruses and bacteria. Our school is ensuring proper preventive maintenance is being performed on all HVAC units and is changing filters on a regular basis and providing adequate air filters:

- The Center for Disease Control recommends increasing air filtration as high as possible (target MERV 13) without diminishing air flow and enforcing the existing or revised air quality plan.
- The school has replaced all air filtration systems with MERV 13 air filters.

EDUCATION OPTIONS

Our educational model for our reopening plan continues to be robust, consistent, and inclusive of the vision and mission we pride ourselves in teaching our scholars. We will continue to provide successful instruction delivered in a traditional school setting along with our online settings.

Attached is the sample hybrid model our school will begin with. Those scholars who would like to stay in the distance learning model are welcomed to do so.

Sample Schedule:

	Group A	Group B	Group C	Group D
Monday	On-Campus (Hybrid)	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)
Tuesday	Off-Campus (Distance Learning)	On-Campus (Hybrid)	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)
Wednesday	Campus Closed (Distance Learning)	Campus Closed (Distance Learning)	Campus Closed (Distance Learning)	Campus Closed (Distance Learning)
Thursday	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)	On-Campus (Hybrid)	Off-Campus (Distance Learning)
Friday	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)	Off-Campus (Distance Learning)	On-Campus (Hybrid)



APPENDIX

**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
ACTION GUIDELINES**

Student or staff with COVID-19 Symptoms

(e.g., fever, cough, loss of taste or smell, difficulty breathing):

- Send home student or staff immediately, place in school site isolation room while awaiting pick-up.
- Recommend COVID-Testing
- School/classroom remain open.
- No communication sent to classroom or school community.

Student or staff with close contact to a confirmed COVID-19 case:

- Send home student or staff immediately, place in school site isolation room while awaiting pick-up.
- Quarantine for 10 days from last exposure
- Recommend COVID-testing
- School/classroom remain open.
- Consider school community notification of a known contact.

Staff or student with confirmed COVID-19 case infection:

- Notify the local public health department.
- Isolate case and exclude from school for 10 days or more (since onset of symptoms, improved symptoms, and no fever in 24 hours, without fever reducing medication).
- Identify close contacts, quarantine and exclude exposed contacts; could be entire cohort for 10 days after the last date the case was present at school while infectious.
- Recommend testing of contacts, prioritize symptomatic contacts.
- Disinfection and cleaning of classroom and primary spaces where case spent significant time.
- School remains open.
- School or classroom community notification of a known case

Staff or student tests negative after symptoms:

- Staff or student may return to school 3 days after symptoms resolve.

The California Department of Public Health recommends individual school closure based on the number of cases, the percentage of the teacher/student/staff that are positive for COVID-19 and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teacher/ student/staff cases are within a 14-day period, depending on the size and physical layout of the school. The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

If a school is closed for in-person learning, when may it reopen?

Schools may typically reopen after 14 days and the following has occurred:

- Cleaning and disinfection.
- Public health investigation

- Consultation with the local public health department

What are the criteria for closing a school district?

The California Department of Public Health recommends that a superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local health department.

If a school district is closed, when may it reopen?

Districts may typically reopen after 14 days, in consultation with the local health department.

- These action guidelines may change in accordance with recommendations for CDPH and the local county health officer.

CLOSE CONTACT:

A close contact is considered being within six feet or less for a period of 15 minutes or more during a 24-hour period.

COHORT:

A cohort is a stable group with a fixed group that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts to the greatest extent practicable.

NOTE: THIS DOCUMENT WILL CONTINUE TO BE UPDATED AS NEW INFORMATION IS MADE AVAILABLE.

DESERT TRAILS PREPARATORY ACADEMY
Return to School Safety Plan 2020-2021
AGREEMENT

I have been given a copy and have read Desert Trails Preparatory Academy's 2020-2021 Return to School Safety Plan. I agree to abide by all policies set forth in this document.

Scholar's Printed Name

Grade

Parent/Guardian Signature

Date

***This form must be signed and returned to the school office no later than March 19, 2021.**