

DAC Meeting Minutes

2.10.2021

Members present: Kim Sanders, Shamika Agbeviade, Thomas Montaglione, Allison Winston, Mary Ann Priester, Joann Markley, Courtney LaCaria, Melissa Corzine, Maya Marshall, Megan Coffey

Guests present: Branden Lewis, Erin Nixon, Hope Marshall, Timica Melvin

Members absent: Liz Clasen-Kelly, Justin Lane

Quorum established.

Reviewed January Meeting Minutes. No changes were made. Joann motioned to approve the minutes, with second by Tom. Motion approved.

Welcome & Intro

The DAC welcomed Maya Marshall to the committee as a member.

SPM

The committee reviewed the SPM presentation for the 2019-2020 fiscal year. While data cleanup will be ongoing until the time of submission (March 1) the numbers in the presentation should be close to final. Income remains a tough data point regarding clean data though we continue to make improvements and close out old income records that were duplicated. Regarding returns to homelessness, Joann and Allison discussed seeing clients who are actually housed showing up on occasion for a night at Room in the Inn to spend time with friends. Kim noted that the LOT reports are currently in transition from ART reports to a canned report, which is currently being edited.

HMIS Sub Committee

The bulk of the meeting revolved around possible changes to the HMIS licensing model, including moving to a tiered system. We need more info on the cost of licenses over the last five years and anticipate that this will be a large topic at the next meeting as well (February 24.)

PIT Data Collection Process

We are required to ask certain questions on the PIT survey (demographics, veteran status, homelessness status, unsheltered location, etc). In the past three years, we have added local questions, such as what barriers to housing they may have, and what factors contribute to why they do not want to use the shelters. We did not apply the local questions this year due to the Covid19 pandemic. The question has been posed to add these questions to the intake (where applicable). Note that HUD required questions cannot be altered. Joann noted that we need to keep in mind which questions could be considered intrusive and how many questions in total we are asking people. Allison noted that if we can capture these responses elsewhere, we might not need to wake people up at 3am to answer questions.

The committee voted to establish a workgroup that will include other facets of the CoC (CE, Prevention, and others). Allison motioned to create, with a second by Kim. Motion approved.

Data Use Agreement

Last month we voted on Mary Ann's data use request as part of completing her PhD (deidentified client level data). Mary Ann shared the Data Use Agreement with the committee. There were no further questions or comments. Melissa motioned to approve the Agreement with second by Kim. The Board Chair (Allison) will sign the agreement.

Performance Measures

Continued discussion of possible performance metrics. Mary Ann asked if the ESG office requires any reporting for prevention projects; if providers are already reporting on any metrics already it would be preferable to know what they are and possibly match them. Regarding TH, some programs are designed around a specific time frame, though for SPM we want to reduce the LOT homeless. We should reach out to TH providers for more info on LOS and whether case management is provided. Not all TH has the same goals; some will be in until they get a voucher for housing while some are time-limited, like Florence Crittendon maternity program.