

Governing Board Meeting: Thursday, February 25, 2021

Zoom: <https://zoom.us/j/92847713203?pwd=WTluSW9UdUYwdS9keDFqcGNXRy9Udz09>

Board Members			
Kathryn Firmin-Sellers, Chair	Tchernavia Montgomery, Vice Chair	Timica Melvin	Hope Marshall
Stacy Lowry	Anthony Ryback	Sonia Jenkins	Warren Wooten
Maya Marshall	Deronda Metz	Stephen McQueen	Trish Hobson
Alesha Eaves	Dennis LaCaria	Lashieka Hardin	Anna London
Pamela Malatestinic	Gerard Littlejohn	Victor Nicholson	

Agenda

Time	Item	Facilitator
2:00pm-2:05pm	Welcome, attendance	Kathryn Firmin-Sellers (welcome) Branden Lewis (attendance)
2:05pm-2:10pm	Public Comment: General Remarks	Branden Lewis
2:10pm	VOTE: Approve meeting minutes (December 11, 2020; January 13, 2021)	Kathryn Firmin-Sellers
2:10pm-2:40pm	Presentation: Mecklenburg County Health Department: COVID-19 Vaccine Roll out for Homeless Population & discussion around opportunities for collaboration	Dr. Raynard Washington, Deputy Health Director
2:40pm-2:45pm	NCDHHS ESG-CV2 Reallocation Recommendations	Deborah Majewski, Chair of Ranking Committee
2:45pm-2:50pm	Public comment	Branden Lewis
2:50pm	VOTE: Approve recommendations for NCDHHS ESG-CV2 funds	Kathryn Firmin-Sellers
2:50pm-3:15pm	Presentation: Data/System Performance Measures	Courtney LaCaria
3:15pm-3:45pm	Presentation & Board discussion: Future of Shelter	Deronda Metz, Salvation Army Liz Clasen-Kelly, Roof Above
3:45pm-3:50pm	Ad Hoc Communications Workgroup Report Out	Kathryn Firmin-Sellers
3:50pm-4:00pm	CoC Charter Written Standards CoC 101 Nominations for Secretary Call for March Board meeting agenda items	Erin Nixon
4:00pm	Adjourn	Kathryn Firmin-Sellers

Our Vision: Homelessness is rare, brief and non-recurring in the Charlotte-Mecklenburg Community. Everyone has housing choices and prompt access to a variety of housing resources and supports that meet their needs.

CoC Governing Board
Meeting Minutes
December 11, 2020

The CoC Governing Board Meeting was held on December 11, 2020 via Go-to-Meeting. It began at 3:34pm and was facilitated by Chair, Kathryn Firmin-Sellers with Branden Lewis taking minutes.

Board Members in attendance: Kathryn Firmin-Sellers, Stacy Lowry, Warren Wooten, Tchernavia Montgomery, Gerard Littlejohn, Lashieka Hardin, Deronda Metz, Sonia Jenkins, Hope Marshall

Board Members not in attendance: Anthony Ryback, Stephen McQueen, Maya Marshall, Dennis LaCaria, Victor Nicholson, Timica Melvin, Dave Collins, Alesha Eaves

Guests in attendance: Shamika Agbeviade (Mecklenburg County CSS), James Lee, Kim Sanders (Mecklenburg County CSS), Tameka Gunn (Community Link), Daniel Crow (Safe Alliance), Deborah Majewski (The Leon Levine Foundation), Trish Hobson (The Relatives), Pamela Malatestinic (VA), Kecia Robinson (VA), Moira Quinn (Charlotte Center City Partners), Mary An Priester (Mecklenburg County CSS), John Chisolm, Andrew Yavorski (The Leon Levine Foundation), Katie Pollorena (Roof Above), Crystal Long, Jeanelle Perry (Faithful Homes), Helen Lipman (Mecklenburg County CSS), Liz Clasen-Kelly (Roof Above), Tara Peele (Socialserve)

Welcome (Kathryn Firmin-Sellers) and Attendance (Branden Lewis)

Recap of NCDHHS ESG-CV2 Funding Opportunity (Erin Nixon)

- The CoC anticipates that NC DHHS will allow the Charlotte-Mecklenburg CoC to apply for approximately **\$3,458,041** in this competition.
- Courtney LaCaria and Mary Ann Priester provided data around the current need for resources in our community. The data shows that housing is still a huge need.
- Warren Wooten (City of Charlotte) shared what the City of Charlotte is currently funding and the amount of funds that are remaining. The City receives three different funding types: CDBG, ESG and HOPWA. HOPWA funds were passed on to Carolinas Care Partnership. Several rounds of ESG funding has been received and passed on to Roof Above, Salvation Army and Heal Charlotte. There is about \$1.7 million remaining in ESG funds. There were two rounds of CDBG funds that have been passed on to The Housing Partnership for rent, mortgage and utility assistance. About \$4.8 million remain in CDBG funds.
- Two of the subgroups of the COVID-19 Framework Workgroup submitted suggestions for use of this funding. The Prevention subgroup would like to see some of the funds go toward supporting the current hotel project. The Coordinated Entry subgroup would like to see some of the funds support a System or Housing Navigator to help those in our community navigate housing and system level resources while waiting to be entered into an agency's program.

Public Comments – (Branden Lewis):

- Jeanelle Perry (Faithful Homes, LLC): a faith-based and mission-based organization that uses a holistic approach at keeping homeowners in their homes. The organization is looking at creating

innovative housing opportunities through tiny homes and container homes. They also are securing a mobile missions truck. The organization currently partners with Heal Charlotte.

Board Discussion (Kathryn Firmin-Sellers):

- Warren Wooten- asked to hear from those on the call that are directly involved in housing and homelessness. Deronda replied and stated that there is a huge demand for shelter and that Salvation Army is working with Roof Above. She stated that the hotel used for non-congregate shelter filled up immediately. Deronda stated that subsidies are available however there is a big need for housing units. Liz Clasen-Kelly stated that efforts continue for non-congregate shelter. She stated that there is a need for more shelter capacity and that they would benefit from having system navigator that could assist with case management services as well. Warren also asked if there is anything that can be done with the funds in reference to the encampment. Liz stated that anything that would support PSH along with the ability to offer hotel/motel based shelter. Warren also asked about the upcoming vaccine and if the funding could support distribution. Deronda stated that they plan to move people back into the shelter and more to come regarding distributing the vaccine to shelter residents.
- Gerard-asked for clarification from Socialserve regarding HousingCLT. Tara Peele (Socialserve) explained the services provided by Socialserve including landlord engagement and providing Rapid Re-housing subsidy.

Recommendation for NCDHHS ESG Funds (Kathryn Firmin-Sellers):

Summary of discussion as to what the priorities are for the funding (Kathryn):

1. Shelter capacity
2. System navigators
3. RRH bridge to PSH
4. Shelter case management

The City of Charlotte could potentially support any non-staffing needs.

Motion (Tchernavia): That the funds be prioritized in the following way: **Housing Stability** (Rapid Re-Housing and Prevention)- 75% of the total funding with an emphasis on Rapid Rehousing and System Navigators and **Crisis Response** (Emergency Shelter and Street Outreach)- 25%, with discretion to the Ranking Committee to recommend strong proposals that changes the final breakdown.

The motion was seconded by Warren Wooten.

The Board voted to approve the motion as stated by Tchernavia Montgomery.

Create CoC Communication Process Workgroup (Kathryn Firmin-Sellers):

- Request by Kathryn for 1-2 volunteers to chair/co-chair this workgroup.
- Stacy Lowry and Kathryn Firmin-Sellers volunteered to co-chair this workgroup.

Support signing NLIHC letter urging the CDC to extend eviction moratorium (Erin Nixon):

Vote: Board voted to approve signing the letter. Kathryn will sign and submit.

2021 CoC Board Meeting Calendar (Kathryn Firmin-Sellers):

Vote: Board voted to approve the 2021 CoC Board Meeting schedule. Motion made by Tchernavia Montgomery and seconded by Warren Wooten

Board Representative for Data Advisory Committee (Kathryn Firmin-Sellers):

There is a vacant Board seat on the Data Advisory Committee that was previously held by Patrick Hayes. Any Board member interested in serving in this seat should email Erin.

Adjourn: The meeting adjourned at 4:40 p.m. Moved by Warren Wooten and seconded by Tchernavia Montgomery.

**CoC Governing Board
Special Meeting Minutes
January 13, 2021, 2:00pm-3:00pm**

The special meeting of the CoC Governing Board was held on January 13, 2020 via Go-To Meeting. Kathryn Firmin-Sellers, Board Chair, called the meeting to order at 3:33pm. Erin Nixon took minutes.

Board members in attendance: Alesha Eaves, Deronda Metz, Lashieka Hardin, Victor Nicholson, Kathryn Firmin-Sellers, Stephen McQueen, Tchernavia Montgomery, Anthony Ryback, Warren Wooten, Hope Marshall, Maya Marshall, Sonia Jenkins, Victor Nicholson

Board members absent: Stay Lowry, Gerard Littlejohn, Dennis LaCaria, Timica Melvin, Pamela Malatestinic

CoC Staff in attendance: Branden Lewis, Erin Nixon, Helen Lipman, Kim Sanders, Mary Ann Priester

Guests in attendance: James Lee, Stan Greespon Center for Peace & Social Justice; Cori Goldstein, Safe Alliance; Lashonda Hart, Mecklenburg County Manager's Office; Tara Peele, Social Serve; Moira Quinn, Charlotte Center City Partners

Welcome (Kathryn Firmin-Sellers) & Attendance (Branden Lewis): Quorum present

Public Comment: General Remarks (Branden Lewis): None

Recap of NCDHHS ESG CV2 Funding Opportunity (Erin Nixon): Provided an overview of the Board's recommendations for funding: 75% Housing Stability; 25% Crisis response split with discretion left to the Ranking Committee to go outside of that if needed. There is a need for system navigators.

Ranking Committee Project Application Recommendations (Moira Quinn, Secretary of Ranking Committee): Reviewed process followed by RC; followed recommendations of 75%/25% split

Board Discussion/Questions for Ranking Committee (Tchernavia Montgomery): None

Public Comment (Branden Lewis): James Lee: we need to educate the public on what is eligible to be funded by the CoC

Motion: Adopt funding recommendations from Ranking Committee (Warren Wooten, seconded by Victor Nicholson)

Motion: Adjourn the meeting (Kathryn Firmin-Sellers seconded by Stephen McQueen)

CoC Governing Board Ad Hoc Communication Workgroup Recommendations

The purpose of this ad hoc work group is to make recommendations to the CoC Governing Board regarding the CoC Weekly Digest, setting agendas for the CoC Board and full membership meetings.

Recommendations:

1. **Weekly Digest:** The purpose of the CoC's Weekly Digest email newsletter is to share important updates about the work of the CoC and community events and resources. The newsletter is prepared by the Collaborative Applicant and distributed every Friday. It must include information that HUD requires be made public: funding announcements for CoC funds (NOFA, NCDHHS ESG, etc.) and CoC Board, Committee, workgroup and full membership meeting information. Other content can be sent to the Collaborative Applicant for consideration to be included. Generally, any content that advances the shared, collective mission of the CoC will be included. Examples of information that will not be included: fundraising announcements, campaigning material and anything that elevates 1 agency over another. Any member of the public can request to be added to the CoC listserv via the CoC website: www.CharMeckCoC.org or by emailing CharMeckCoC@MeckNC.Gov.
2. **CoC Board meeting agendas:** The ad hoc workgroup recommends establishing an Executive Committee(EC) to consist of Board Chair, Vice Chair, Secretary and Collaborative Applicant staff. One month prior to the next Board meeting, the EC will request suggested agenda items. The EC will make the final decision on what is included in the agenda. Board members who recommend agenda items that are included in the agenda must be present at the Board meeting to speak to their agenda item.
3. **CoC full membership meeting agendas:** One month prior to the full membership meeting, Collaborative Applicant staff will request agenda items and/or suggestions for presentations via the CoC listserv and Weekly Digest. Agenda items and presentations should include information and training opportunities that have the goal of advancing the shared, collective mission of the CoC. Final agenda items will be at the discretion of the Collaborative Applicant staff.
4. **Public comment at CoC Board meetings:** There will be 1 public comment period at the beginning of each Board meeting where the public can offer comments on anything related to the activities of the CoC. Board members are asked not to respond to public comment. There will be an additional public comment period prior to voting on funding recommendations and policy changes.

The CoC Ad Hoc Communications Workgroup suggests adding language to the CoC Governing Charter for items 1, 2 & 3. Collaborative Applicant staff will hold a meeting on March 11 for anyone interested in discussing any other necessary changes to the Charter. Public comment period will be open from March 12-April 12. A meeting will be held on April 13 to review all public comments received and discuss which recommendations to add to the Charter. The CoC full membership will vote to approve the charter at its April 14 full membership meeting.

Role Description of CoC Governing Board Secretary

The **Secretary** will keep accurate records of the proceedings of all CoC Board and full membership meetings or designate another person to do so at each meeting. Such records will include the names of those in attendance. The Secretary will be responsible for timely posting and dissemination of all meeting announcements, agendas, and minutes, with the support of the Collaborative Applicant.