

Mesa Union School District

**Agenda for the Regular Board Meeting of the Board of Trustees to be held on Tuesday, February 16, 2021, at 6:00 p.m. in the School Multi-Purpose Room located at 3901 North Mesa School Road, Somis, California 93066 and [via zoom](#)**

The Regular Board Meeting of the Board of Trustees will begin at 6:00 p.m. with closed session and approximately **7:00 p.m.** for open session. A complete agenda packet is available at the District Office, 3901 North Mesa School Road, Somis, 72 hours prior to the Regular Board Meeting and online at [www.mesaschooldistrict.org](http://www.mesaschooldistrict.org).

**1. CALL TO ORDER AND RECOGNITION OF A QUORUM**

Time _____	Present	Absent
Mrs. Krista Nowak, President	_____	_____
Mrs. Jayme Dryden, Vice-President	_____	_____
Mr. Steven Sullivan, Clerk	_____	_____
Dr. Neil Canby, Trustee	_____	_____
Dr. Raul Ramirez, Superintendent	_____	_____
Mrs. Tami Peterson, Chief Business Official	_____	_____
Mrs. Erica Magdaleno, Executive Assistant	_____	_____

**2. ADOPTION OF AGENDA**

Usually an agenda covers an entire session, in which case it is the order of business for that session and is adopted by majority vote of the assembly. Thereafter, no change can be made in the agenda except by a two-thirds vote or by unanimous consent. At the point of adoption of the agenda, any Board member or the Superintendent can request that the agenda be reordered.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker’s comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at [www.mesa school district.org](http://www.mesa school district.org).

**4. CLOSED SESSION**

During this time, the Board may adjourn to closed session to discuss confidential material relating to:

- A. Personnel as authorized by Government Code §54957 as it relates to personnel needs for the 2021-2022 school year
- B. Negotiations as it relates to MUTA and MUST - Consult with District Negotiator Dr. Ramirez, authorized by Government Code §3549.1
- C. Existing Litigation (Govt. Code section 54956.9)

**ADJOURN FROM CLOSED SESSION**

Time: \_\_\_\_\_

**RECONVENE IN PUBLIC**

(Approximate time 7:00 p.m.) Time: \_\_\_\_\_

Report of actions taken during closed session: The president of the Board will report on actions taken during closed session.

**5. OFFICIAL OPENING - PLEDGE OF ALLEGIANCE**

**6. [MINUTES](#)**

It is the recommendation of the District Administration that the Board of Trustees approve the minutes of the Regular Board Meeting on January 19, 2021.

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**7. AUDIENCE TO ADDRESS BOARD OF TRUSTEES - COMMENTS BY THE PUBLIC**

All individuals are invited to speak to the Board during public comment on matters related to the District. If a member of the public wishes to address the Board, please plan to complete a [Speaker Form](#) one (1) hour prior to the start of the meeting. Board Policy limits speaker's comments to three (3) minutes of time; there is no provision for ceding minutes to another speaker (BB 9323). Forms are available in the District Office, at the Board meeting and online at [www.mesaschooldistrict.org](http://www.mesaschooldistrict.org).

**8. [SUPERINTENDENT'S REPORT](#)**

- A. 2020-2021 Spelling Bee Winners
- B. Attendance Report

**9. BOARD MEMBERS' REPORTS AND COMMUNICATIONS**

- A. Correspondence
  - 1. [Ventura County Office of Education correspondence regarding Mesa Union School District's 1st interim report](#)
- B. Board members' reports and communications
- C. Board members' interests and concerns

**10. CONSENT AGENDA**

Approval of the Consent Agenda – All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

**Business Services**

- A. [Purchase Orders –Mesa \(January 1, 2021-January 31, 2021\)](#)

*It is the recommendation of the District Administration that the Purchase Orders be approved as presented.*

**PLEASE SEE AGENDA ITEM 10A IN THE PACKET**

- B. [Check Register – Mesa \(January 1, 2021-January 31, 2021\)](#)

*It is the recommendation of the District Administration that the Check Register be approved as presented.*

**PLEASE SEE AGENDA ITEM 10B IN THE PACKET**

- C. [Statement of Revenues and Expenditures \(January 1, 2021-January 31, 2021\)](#)

*It is the recommendation of the District Administration that the Statement of Revenues and Expenditures be approved as presented.*

**PLEASE SEE AGENDA ITEM 10C IN THE PACKET**

**Educational/Student Services:**

- D. [Current Enrollment](#)

*It is the recommendation of the District Administration that the current enrollment be approved as presented.*

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**PLEASE SEE AGENDA ITEM 10D IN THE PACKET**

**11. INFORMATION:**

- A. [Receive the Initial Proposal of the Mesa Union School District to the Mesa Union Teachers' Association \(MUTA\) for the 2020-2021 school year negotiations](#)

*(In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and thereafter, shall be public record. Mesa Union School District hereby presents its initial proposal to the Mesa Union Teachers' Association(MUTA). This proposal shall be available for public review in the District Office from February 16, 2021-March 9, 2021 and the public will have an opportunity to respond to this proposal at the next scheduled Board meeting.)*

**PLEASE SEE AGENDA ITEM 11A IN THE PACKET**

- B. [Receive the Initial Proposal of the Mesa Union School District to the Mesa Union Support Team \(MUST\) for the 2020-2021 school year negotiations](#)

*(In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and thereafter, shall be public record. Mesa Union School District hereby presents its initial proposal to the Mesa Union Support Team (MUST). This proposal shall be available for public review in the District Office from February 16, 2021-March 9, 2021 and the public will have an opportunity to respond to this proposal at the next scheduled Board meeting.)*

**PLEASE SEE AGENDA ITEM 11B IN THE PACKET**

- C. [Discussion of School Reopening Update](#)  
D. [VCOE Williams Activity Report for 2nd quarter, Fiscal year 2020-2021](#)

**12. ACTION/DISCUSSION ITEMS**

- A. [Consideration and approval of the revised Board appointment timeline for the Board Trustee vacancy](#)

*It is the recommendation of the District Administration that the Board of Trustees approve the revised Board appointment timeline for the Board Trustee vacancy.*

**PLEASE SEE AGENDA ITEM 12A IN THE PACKET**

- B. [Consideration of adoption of Resolution #20-21-06 Temporary Employee Notice of Release](#)

*It is the recommendation of the District Administration that the Board of Trustees approve Resolution #20-21-06 Temporary Employee Notice of Release.*

**PLEASE SEE AGENDA ITEM 12B IN THE PACKET**

- C. [Consideration of approval of the Notice Inviting Informal Bids for the reroofing of the low slope roof sections of the Cafeteria, Classroom Wings, MPR and Office Buildings.](#)

**Supporting Materials:** [Project timeline](#)

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(Sealed Bids will be received until 1:00 p.m., on March 25, 2021, at the District's Office 3901 N. Mesa Road, Somis, CA 93066, at or after which time the bids will be opened and publicly read aloud. All bids shall be on the form provided by the District and must be responsive).

*It is the recommendation of the District Administration that the Board of Trustees approve the Notice Inviting Informal Bids for the Mesa Union School District is requesting bids for the reroofing of the low slope roof sections of the Cafeteria, Classroom Wings, MPR and Office Buildings.*

**PLEASE SEE AGENDA ITEM 12C IN THE PACKET**

**D. [Consideration of adoption of the 2nd Interim Report for period ending January 31, 2021](#)**

**Supporting Materials:** [2nd interim report presentation provided by Tami Peterson](#)

*It is the recommendation of the District Administration that the Board of Trustees adopt the 2nd interim Report for period ending January 31, 2021.*

**PLEASE SEE AGENDA ITEM 12D IN THE PACKET**

**E. [Consideration of approval of the Consolidated Application \(ConApp\)](#)**

*It is the recommendation of the District Administration that the Board of Trustees approve the Consolidated Application (ConApp).*

**PLEASE SEE AGENDA ITEM 12E IN THE PACKET**

**F. [Consideration of adoption of the 2021-2022 Mesa Union School District Academic Calendar](#)**

*It is the recommendation of the District Administration that the Board of Trustees adopt the 2021-2022 Mesa Union School District Academic Calendar.*

**PLEASE SEE AGENDA ITEM 12F IN THE PACKET**

**G. [Consideration of nominations for the 2021 CSBA Delegate Assembly election Region 11-B](#)**

*The Board may wish to consider voting for two CSBA Delegate Assembly candidates for Region 11-B.*

**PLEASE SEE AGENDA ITEM 12G IN THE PACKET**

**H. [Consideration of adoption of the December 2020 CSBA Board Policy Revisions for sections:](#)**

*AR 0430 - Comprehensive Local Plan for Special Education*

*BP 1312.3 - Uniform Complaint Procedures*

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*BP 4119.25/4219.25/4319.25 - Political Activities of Employees*

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*BP 4140/4240/4340 - Bargaining Units*

*BP 5113.2 - Work Permits*

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*BP 5126 - Awards for Achievement*

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*AR 5126 - Awards for Achievement*

*BP 5141.31 - Immunizations*

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*BP 5148.3 - Preschool/Early Childhood Education*

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*BP 6170.1 - Transitional Kindergarten*

*BB 9012 - Board Member Electronic Communications*

*BB 9320 - Meetings and Notices*

*It is the recommendation of the District Administration that the Board of Trustees adopt the policies in sections 0000-9000 of the December 2020 CSBA Board policy updates.*

**PLEASE SEE AGENDA ITEM 12H IN THE PACKET**

**13. PERSONNEL**

**A.** Consideration of approval of the ratification of the leave of absence request of employee #00026 under the Family Medical Leave Act (ACT) effective February 5, 2021-May 13, 2021

*It is the recommendation of the District Administration that the Board of Trustees approve the ratification of the leave of absence request of employee #00026 under the Family Medical Leave Act (ACT) effective February 5, 2021-May 13, 2021*

**B.** Consideration of acceptance of the resignation of Marissa Chavez, Resource Specialist effective June 11, 2021.

*It is the recommendation of the District Administration that the Board of Trustees accept the resignation of Marissa Chavez, Resource Specialist effective June 11, 2021.*

**14. ITEMS FOR FUTURE CONSIDERATION**

**A.** Initial Proposal of the Mesa Union School District to Mesa Union Teachers' Association (MUTA)

**B.** Initial Proposal of the Mesa Union School District to Mesa Union Support Team (MUST)

**C.** Local Control Accountability Plan(LCAP)/Single Plan Student Achievement(SPSA)

**15. FUTURE MEETINGS**

**A.** March 9, 2021 at 6:00 p.m., Regular Board Meeting

**16. ADJOURNMENT**

Time: \_\_\_\_\_

*In accordance with the requirement of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting.*