



Queensland Branch

Committee Meeting Minutes

Meeting called by:	Chair – William Burton
Date:	Wednesday, 26 February 2020
Time:	0900 hrs
Location:	Smartship Australia
Type of Meeting:	2020 Planning & Committee Meeting
Minute taker:	Secretary - Richard Johnson
Timekeeper:	Chair – William Burton
Attendees:	William Burton, John Watkinson, Chris Thompson, Andrew McClymont, Steve Pelecanos, Richard Johnson
Apologies:	Ernie Van Buuren, John Kavanagh, Peter Listrup, Michael Lutze

Confirmation of Minutes from Previous Meeting:

21 November 2019 – Confirmed and accepted

Business Arising from the Minutes:

- Engage Marine to be contacted as potential presenter for Technical Meeting.

Agenda Item 1	Presenter:	William Burton
Technical Meeting – <i>'The Use of Drones and their potential in the Maritime Industry'</i> . Date - Wednesday, 22 April 2020 commencing with light lunch at 1230. (Confirmed) Venue – Smartship Australia. (Confirmed) Presenters – Chris Gil of WMS Marine and Shaun Thomas of Engage Marine		
Action Items	Person Responsible	Date to be Actioned by
Response to Colin Payne AFNI, Heavilift Group – welcome to this event	William Burton	5 March 2020
Confirmation with Engage Marine	John Watkinson	5 March 2020

Invitation to be circulated to members and guests and event confirmed with NI London for inclusion on Events Calendar	Richard Johnson	5 March 2020
Event to be noted and confirmed on Branch Website	Andrew McClymont	5 March 2020

Agenda Item 2	Presenter:	William Burton
Annual General Meeting – Confirmation: Date – Wednesday, 22 July 2020, commencing 1830 and Dinner at 1930. (Confirmed) Venue – Brisbane Club ‘The Cellar’. (Confirmed)		
Action Items	Person Responsible	Date to be Actioned by
Invitation to be circulated to members and event confirmed with NI London for inclusion on Events Calendar	Richard Johnson	30 March 2020
Event to be noted and confirmed on Branch Website	Andrew McClymont	30 March 2020

Agenda Item 3	Presenter:	William Burton
World Maritime Day – ‘Sustainable Shipping for a Sustainable Future’ Tentative Date – Thursday, 8 October, 2020 (TBC) Venue – For Discussion (TBC) Presenters / Speakers – For Discussion		
Action Items	Person Responsible	Date to be Actioned by
Alternative venue to be discussed with Ernie Van Buuren	William Burton	12 March 2020
Contact Port of Brisbane for backup venue (new Cruise Ship Terminal)	Richard Johnson	12 March 2020

Agenda Item 4	Presenter:	Richard Johnson
NI CEO Captain John Lloyd visit Tuesday, 17 March 2020.		
Action Items	Person Responsible	Date to be Actioned by
Arrange venue for Meet and Greet and Dinner	Andrew McClymont	ASAP
Permission for Captain Lloyd to visit Smartship on 18 March 2020	Richard Johnson	ASAP
Confirm arrangements with Captain John Lloyd.	Richard Johnson	ASAP
Notification to members	Richard Johnson	ASAP

Agenda Item 5	Presenter:	Richard Johnson
Proposal to host 2021 NI AGM & International Seminar – Committee declined to bid for 2021 AGM and International Seminar. However, could consider bid in the future.		
Action Items	Person Responsible	Date to be Actioned by
Contact NI London about requirements and details to submit proposal for future	Richard Johnson	12 March 2020

Agenda Item 6	Presenter:	Richard Johnson
Nominations called for NI Council Member and Vice President – Noted by Committee		
Action Items	Person Responsible	Date to be Actioned by
Circulate Email from NI London to members	Richard Johnson	5 March 2020

Agenda Item 7	Presenter:	Richard Johnson
Social Media Drive – Recommendation from NI HQ – Noted by Committee		
Action Items	Person Responsible	Date to be Actioned by
Nil		

Agenda Item 8	Presenter:	Richard Johnson
Secretary's Report – Noted and accepted by committee		
Action Items	Person Responsible	Date to be Actioned by
Branch Mailbox created by NI London to be adopted with gradual changeover, and members advised	Richard Johnson	12 March 2020

Agenda Item 9	Presenter:	Chris Thompson
Treasurer's Report - Noted and accepted by committee		
Action Items	Person Responsible	Date to be Actioned by
Nil		

Agenda Item 9	Presenter:	Andrew McClymont
Website and LinkedIn – Update – Committee noted excellent work by Andrew McClymont on setting up LinkedIn for Branch.		
Action Items	Person Responsible	Date to be Actioned by
Nil		

Agenda Item 10	Presenter:	Ben Weedon
<p>Young Members Council – Inaugural Meeting Report – Ben gave a very impressive and interesting account of his attendance of the Young Members Council in London December 2019. In brief Ben spoke about – strategies to encourage young membership through various programs whilst accepting the differences between countries. The committee applauds the creation of the Young Members Council and supports Ben in his involvement with the group.</p>		
Action Items	Person Responsible	Date to be Actioned by
Nil		

Other Business:

Nil

Proposed date for next meeting:

Wednesday 8 April 2020

Meeting Closed:

1000