

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD ANNUAL MEETING MINUTES**

Skiff Medical Center, 204 N 4<sup>th</sup> Ave East, Newton  
Wednesday January 24, 2018 at 5:15 pm

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business) Board Vice Chair	X				
Steve McCombs (elected)	X				
John Leeper (citizen)	X				
Muriel Johannessen (faith)	X				
Doug Cameron (education)	X				
Mary Lindberg (citizen) Board Treasurer	X				
Britney Schnathorst (consumer) Board Chair		X	X		
Betty Moll (health)	X				
Julie Wendl (human services)	X				
Amy Blanchard (Director)	X				X
Brittney Smith, UnitedHealthcare	X				X
Sue Gienger (CCR&R)	X				X
Kim Dorn (MCPH Director)	X				X
Rachel Garner (MCPH PAT)	X				X
Denice Fischer (ISU Ext, Early Care & Ed.)	X				X

- I. The meeting was called to order by John Grennan, Vice Chair, at 5:15 pm.
- II. Roll Call: JMP Board Members present include Grennan, Leeper, Lindberg, Johannessen, Cameron, McCombs, Moll, and Wendl. Schnathorst was absent. A quorum was reached.
- III. Approval of Minutes: **Motion to approve** minutes of November 29, 2017 board meeting by Johannessen. **Seconded** by Lindberg. Motion passed unanimously.
- IV. Public Comment/Provider Reports: Fischer distributed copies of the Central Iowa Early Care and Education Symposium flier to the board. Symposium is scheduled for March 17<sup>th</sup> in Newton. 22 providers have already registered. Garner informed the board that Love and Logic sessions will begin soon. Gienger informed the board about Reach for the Stars grants, updates to QRS ratings for several places and two new childcare centers to open in the JMP service area.
- V. Board and providers were presented information by the Maternal Child Health Services Coordinator, Brittney Smith from UnitedHealthcare. The goal of this program is to connect Medicaid patients with services and support to alleviate barriers to quality, consistent care for expectant mothers. Contact information was shared with providers.
- VI. Treasurer's Report: Board reviewed the financial report current as of January 18, 2018. Lindberg noted the final payment to Jasper PAT is included on this report and all other spending is on track. Grinnell Community Daycare has expended most of their Sliding Scale funds due to increased demand this year. Blanchard noted the error in Board Expenses from the November Treasurer's report has been corrected. The cost for the financial audit was mistakenly deducted from board expenses, not the audit line item. Blanchard also informed the board that no cuts to FY18 ECI funding have been made at this time. Grennan asked the Treasurer's Report be accepted and filed for audit.

- VII. Director's Report: The director's report was included in the board packet. Blanchard noted the board survey feedback will be reviewed by the board in February.
- VIII. Old Business:
- a. Blanchard updated the board regarding the succession plan for Jasper County Parents as Teachers. Marion County Public Health (MCPH) and Jasper County Public Health (JCPH) executed a contract on December 20<sup>th</sup> to provide family support services in Jasper County. Two educators, one full-time and one part-time, have been hired and will be trained the first week of February. The educators will be employees of JCPH. Garner will oversee the Parents as Teachers program for both counties. Family files have been transferred from Jasper County Council for the Prevention of Child Abuse to MCPH. The two programs will be credentialed together but data tracking will remain separate. Dorn shared with the board a proposed budget to fund Parents as Teachers in Jasper County for the remainder of FY18.
  - b. The FY18 JMP Site Visit schedule was reviewed. Board members have signed up for which visits they would like to attend. Blanchard will be in contact before each site visit to confirm times and locations.
- IX. New Business:
- a. JMP board reviewed the proposed budget from MCPH. Cameron **motioned** to approve amending the MCPH FY18 contract to reflect an increase of \$50,000 in School Ready General Aid funds to support Parents as Teachers in Jasper County in accordance with the budget provided to the JMP board. **Seconded** by Johannessen. Further discussion followed to review individual line items outlined in the budget and overall JMP funds available. Leeper **called** the question. Motion passed unanimously.
  - b. The board reviewed the FY19 JMP Request for Proposals (RFP). RFP's will be released on March 12, proposals are due April 13. Consensus scoring will again be used.
  - c. Mid-year data reports for all providers were reviewed by the board. Historical data, when available, was included on each report. Blanchard highlighted success stories included in each report as well and all board members received copies of the data.
- X. Adjournment: **Motion** by Grennan to adjourn. **Seconded** by Wendl. Meeting was adjourned at 7:10 pm. The JMP Board is scheduled to meet February 28, 2017 at 5:15 pm at Skiff Medical Center in Newton.