

**JMP (Jasper, Marion, Poweshiek) EARLY CHILDHOOD AREA  
BOARD ANNUAL MEETING MINUTES**

DMACC, Room 248B, Newton  
Wednesday January 25, 2017 at 5:15 pm

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Unexcused</i>	<i>Non-Board</i>
John Grennan (business)	X				
Steve McCombs (elected)	X				
John Leeper-Board (citizen)	X				
Muriel Johannessen (faith)	X				
Doug Cameron (education) Board Vice Chair		X	X		
Mary Lindberg (consumer) Board Treasurer	X				
Britney Schnathorst (citizen) Board Chair	X				
Betty Moll (health)	X				
Julie Wendl (human services)	X				
Amy Blanchard (Director)	X				X
Denise Fischer (Jasper Ext)	X				X
Sue Gienger (CCR&R)	X				X
Leanne Andre (CCR&R)	X				X
Jackie Sparks (Jasper PAT)	X				X
Rachel Garner(MCPH PAT)	X				X

- I. The meeting was called to order by Britney Schnathorst, Chair, at 5:20 pm.
- II. Roll Call: JMP Board Members present include Grennan, Johannessen, Leeper, Lindberg, Moll and Schnathorst. Cameron was absent. A quorum was reached. Wendl arrived at 5:50 pm during the Director's Report.
- III. Approval of Minutes: **Motion to approve** minutes of November 30, 2016 board meeting by Johannessen. **Seconded** by Grennan. Motion passed unanimously.
- IV. Introduction of potential new Marion County board member, Steve McCombs, to serve as an elected official to the JMP Board. His application was included with the board packet. **Motion** to approve McCombs to serve the JMP Board by Lindberg. **Seconded** by Grennan. Motion passed unanimously.
- V. Public Comment/Provider Reports: Gienger related her appreciation of the CCNC services contracted by MCPH through Ames MICA.
- VI. Treasurer's Report: Board reviewed fiscal report current as of December 31, 2016. Lindberg reported that all programs have been submitting reimbursement requests in a timely manner with none in arrears. Schnathorst asked the Treasurer's Report be accepted and filed for audit.
- VII. Director's Report: Blanchard addressed questions from the Board regarding the director's report included in the board packet. Schnathorst inquired about the Director's meeting with Drake Head Start. Blanchard reported it was an informal meeting to better understand the application process for both JMP and Head Start to ensure the programs are best serving the target audiences. Head Start in Marion County is located in Knoxville. JMP does not support any preschools in Knoxville. Blanchard also explained the mid-year report to the State for ECI is entirely financial.
- VIII. Committee Reports: None.

IX. Old Business:

- a. 2017 Board Calendar: Blanchard reported the tentative dates for 2017 board meetings. The JMP website is current with meeting schedule and past minutes.
- b. Board Self-Evaluation: The compiled results of the self-evaluation were included in the packet. The Board briefly reviewed the data and comments submitted. A discussion followed regarding the objective of collecting the information. Board suggested distilling the comments to 3 or 4 items that will drive our goals for 2017. Evaluations will be retained as an agenda item and revisited next month.

X. New Business:

- a. Mid-Year Reporting Data: Blanchard included the 2Q DAISEY reports as well as data reports from most of the providers. Discussion followed regarding discrepancies in the family support reports versus what the programs believe the reports should show. Both Blanchard and the providers believe it is an input error by the educators at the time of the home visits. Garner suggested the MIA report is helpful for finding empty data fields but the information is tedious to correct. The board questioned how the data is used. Blanchard reported that data is collected and combined by the State at the end of the fiscal year to present a cost benefit analysis to legislators.
- b. Anticipated Carry Forward: Grinnell Community Day Care anticipates \$8-10,000 in carry forward in Sliding Scale Tuition Support due to decreased enrollment in children qualifying for aid. Kathleen Whisenand sent a letter to the board in December outlining the budget projection. The letter was included in the board packet. Family Connections anticipates \$7,800 of carry forward due to staffing changes. Both of these amounts will be used to absorb the anticipated FY17 budget deallocations from the State.
- c. FY17 Potential Funding Cut Reallocation: The board reviewed several iterations of what a 5% cut to providers might look like. Due to uncertainty about the amount of cuts ECI might suffer, the board suggested letters be sent to each provider outlining the potential cuts a program would suffer based on an overall 5% cut from the State level. This will allow providers to plan accordingly. No contract amendments will be made until final budget information is released from the State ECI Board. **Action Item: ECI Director will compile the potential budget and forward it to the board, issue letters to all providers of potential funding deficits for programs and keep apprised of the legislative decisions made at the capitol.**
- d. Proposed New Early Childhood Funding Formula: In advance of the meeting, the board reviewed the information shared by the Funding Formula Committee. Though both options 7 and 9 affect JMP negatively, the board preferred Option 7 because of the accuracy of the source data for determining the number of children in need, the equity of a 5% base for all areas serving children and the uncertainty of Option 9's use of Child Care Assistance Eligible percentages. **Action Item: Staff will compile feedback from the board to complete the online survey by March 1, 2017.**

XI. Other: None

- XII. The JMP board meeting was adjourned by Schnathorst at 7:25 pm. The JMP Board is scheduled to meet February 22, 2017 at 5:15 p.m. in Newton at the Skiff Medical Center South Board Room.