



Board Meeting Minutes

**Wednesday
March 25, 2020**

Pursuant to CA Executive Order N-33-20, this meeting will be held via remote conference:

Zoom Video Meeting

Meeting ID: 161 773 053 | Password: 069951

1. Call to Order

- a. Chairman Vince Behrens called meeting to order at 5:33 p.m.
- b. Directors present: Ozzie Lopez, Cathi Comras, Angelique Estrada, Janie Lai, Oscar Madrigal, Tiffany Lopez, Kim Recharte, and Alfredo Plascencia Quorum met.
- c. City: Jeff Lambert, Rosie Ornelas. Staff: Abel Magana and Amber Garcia.

2. Public Comments- None

3. **Approval of the Minutes of the Regular Meeting of Feb. 26, 2020-** Motion to approve minutes made by Lai, Seconded by T.Lopez, Plascencia and Recharte abstained. Motion Passed.
Approval of the Minutes of the Special Meeting of Mar. 03, 2020- Motion to approve minutes made by Estrada, Seconded by Plascencia, Motion Passed.

4. Financial Report for the period ending Feb. 29, 2020

Motion to receive and file the report made by Lai, Seconded by O. Lopez

5. Reports

- a. **Ornelas-** The baseline services meeting for this month was canceled due to the current circumstances of COVID-19, the plan is to regroup and by next month have the finalized list to present. Still waiting to hear back from Public Works to confirm their responsibilities.
Lambert- Negotiations with Madison Park are still in the works, waiting for appraisal, transaction will hopefully be by June with concept plan and project approved by September. The Mansi project has been submitted for the 173 units, and the plans for the Navigation Center over at 2nd and boulevard are in progress. The old laundromat previously approved for demolition is now being looked at to be sold as is.
- b. **Clean and Safe Committee-** The committee met virtually this month, reviewed Clean Team routes and expense to date. Asking Director to continue daily ride along with the Clean Team and report to the committee on the downtown issues every morning. District safety and OPD are responding to calls but are limiting contact to comply with social distancing guidelines.
- c. **Identity & Placemaking Committee-** Looking for landscaping companies to work on downtown's planters mainly focusing on the planters located in Plaza Park. Met with the city planning to lock the date for the Trendi Eats Festival, still working on the TUP and further details of the festival. With the recommendation of T. Lopez the ODMD will seek a contract with Trendi Eats regarding the partnership and festival details. The International Downtown Association conference was canceled due to COVID-19.
- d. **Executive Director-** Conducted business visits to offer assistance and survey restaurants doing takeout and updated online merchants directory and created special "Support Local Businesses" web page. Focus during pandemic is on providing support services to our stakeholder merchants via email bulletins and phone call check-ins. Updated "Available commercial property" listings. The Clean Team was on regular schedule until 3/24, when both expressed concerns because of the current circumstances and elected to use sick time for balance of this week will return on Monday 3/30/2020.

6. Board Comments

Estrada- During this quarantine time we all need to remind ourselves to be flexible, focused on moving forward, and being patient.

Janie- Does not like that the downtown will not be cleaned for four days while both Clean Team members take time off due to COVID-19.

7. Adjournment 6:15 PM

Minutes compiled by Amber Garcia