



REVISED FREQUENTLY ASKED QUESTIONS (FAQs)

1. Question: Can I register for SPORTT's Pre-qualification 2020 exercise on-line?
Answer: Yes, the guidelines for online Pre-qualification registration are on SPORTT's website.
2. Question: Can I register for more than one category and sub-category?
Answer: Yes, applicants must however purchase a separate package for each sub-category for which pre-qualification is sought.
3. Question: What is the difference between a small and a medium contractor, service provider or supplier?
Answer: Small contractors, service providers and suppliers can comfortably perform works up to a value of approximately TTD \$100,000.00. Medium contractors, service providers and suppliers can comfortably perform works up to a value of approximately TTD \$500,000.00.
4. Question: Can I view a Pre-qualification package before I decide to purchase it?
Answer: Yes, all pre-qualification documents are available for viewing, only at SPORTT's Head Office, situated at the National Aquatic Centre, Off Couva Main Road, Balmain, Couva.
5. Question: If I already applied for SPORTT's Pre-qualification exercise in 2016 would I need to re-apply?
Answer: Yes, all Contractors and Service Providers who applied for SPORTT Pre-qualification in 2016 would be required to re-apply.
6. Question: How much does the Pre-qualification Questionnaire cost?
Answer: \$300.00 TTD
7. Question: When is the deadline for purchase of the Pre-qualification package?
Answer: The further extended deadline is **Friday 11th December , 2020.**
8. Question: When is the deadline for submission of the completed Pre-qualification package?
Answer: The further extended deadline **Friday 18th December, 2020.**
9. Question: What size of envelope should I use when submitting my documents?
Answer: The size of the opening of the tender box is 12cm x 38cm and submission package must be able to pass through this opening.
10. Question: How long would the pre-qualification process take?
Answer: The Secretary of the Tenders Committee will make a decision on prequalification within thirty (30) calendar days of receipt of a complete prequalification application. Any omitted information by applicants may delay the processing time.



11. Question: Who should be contacted with questions about the prequalification application?
Answer: Questions about the Pre-Qualification Exercise can be emailed to the attention of The Secretary of Tenders Committee at prequalification@sportt-tt.com
12. Question: Will there be a Phase 2 of the prequalification exercise? When is it scheduled for?
Answer: Yes, there will be a Phase 2 which is carded to commence January 2021.
13. Question: What is meant by a category?
Answer: A category refers to the type of good or service recognized by the SPORTT, for example: - General Services, Goods and Equipment or Consultancy Services.
- For Phase 1 of this Prequalification Exercise, interested firms or individuals must select first a '**Category**' and then a '**Sub-Category**'.
- e.g. An individual or firm desirous doing electrical type work for SPORTT will select the following Category and Sub-Category:*
- Category:** General Services
Sub-Category: Electrician Services
14. Is everything listed under **GOODS AND EQUIPMENT** considered a category?
Answer: Everything listed under Goods & Equipment is considered a Sub-Category. You can choose to apply for more than one Sub-Category.
15. Question: Would all items under the Sub-Category attract a fee of \$300?
Answer: Yes, applicants must purchase a separate package for each sub-category at a cost of \$300.00.
16. Question: Apart from Manager's Cheques and Direct Deposits, will SPORTT accept Bank Transfers?
Answer: Yes, Bank Transfers could be made to SPORTT's Operating Account # 1413090 (First Citizens Bank) however, the payment would have to be verified before the Pre-Qualification Questionnaire and Sales Receipt can be issued to the applicant.
17. Question: Due to Covid 19 restrictions some applicants for certain statutory documentation e.g. NIS Compliance Certification may not receive these certificates before the submission deadline. Is there any allowance to be made for such?
Answer: Yes, once application is made, proof of application should be included in the Submission Package along with a letter from the individual or firm indicating that application was made and that the certification is forthcoming.