

**VALENCIA LAKES MILITARY VETERANS CLUB (VLMVC), INC.
General Meeting Minutes**

1. Monday, June 1, 2020 - Call to Order at 11:08 a.m. (Charlie Brown, President)

President Charlie Brown acknowledged that a quorum of members was present.

2. Pledge of Allegiance and Invocation (Joe Lumia, Vice President)

3. Health and Welfare of VL Veterans / Members (Bill Schaefer, Chaplain)

Joseph “Jay” Bradley, Army veteran and long time VLMVC member lost his wife due to brain cancer. Jay also underwent back surgery. However, he is doing very well at this time.

4. Recognition of New Members and Welcomed Guests (Charlie Brown, President)

Ralph McAlpine, who is a WWII veteran served in Europe. He arrived after D-Day and was part of the anti-armor anti-aircraft unit. Until recently, Ralph was an avid fisherman. Ralph had an accident recently and is recovering well. President Brown wished Ralph a speedy recovery, encouraged him to return soon to VLMVC activities and invited Ralph to be featured in the VLMVC “Spotlight.”

5. Secretary’s Report and Approval of Minutes (Arlene “Jazi” Patel, Secretary)

Jazi Patel reported that the last General Meeting minutes for the month of April were posted on the VLMVC website and no new minutes occurred since that date due to COVID-19 quarantine restrictions. A motion to approve the minutes was made by Jim Love and seconded. The Secretary’s Minutes were approved/quorum present.

6. Status of VLMVC Forces/Membership Report (Sandra Shipton, Membership Director)

Sandra Shipton reported that there are 189 members. The breakdown is as follows: Army; 64; Air Force 31; Navy 30; Marines 9; Coast Guard 1; Dual Service 1; USPHS 1; and Supporters/Spouses, 52. Membership dues are \$20 per person and paid every March.

7. Treasurer’s Report (Jim Love, Treasurer)

Jim Love reported on behalf of Assistant Secretary Carol Love. Carol continues to send birthday cards to members on a regular basis. She is working on updating the membership information. Concerning the Treasurer’s Report, both the balance sheet and income statement were circulated with the memo regarding the sign-up for this meeting. Jim reported that overall, VLMVC has a little under three hundred thousand dollars (\$300,000); two hundred and eighty-five thousand (\$285,000) of that amount is in restricted accounts for either transportation or the Circle of Honor. The General Fund has eleven thousand dollars (\$11,000). The conversion from old to new system is going well. The club can now focus on fundraising. Sandra Shipton motioned to approve the Treasurer’s Report which was seconded/quorum present.

8. Brick Report, Flags, Circle of Honor Report (Rodney Davis)

President Brown provided report information on behalf of Rodney Davis. Specifically, there are 690 bricks installed; two (2) bricks are on order and new flags were installed for the Memorial Day ceremony.

9. Collection and Disposal of Old Flags (Sandra Shipton and Joe Lumia)

Sandra Shipton reported that on the VLMVC website there is a flyer regarding the flags. Currently, there are three persons collecting flags; Rodney Davis on Aurora Lakes, Joe Lumia on Golden Lakes, and Sandra Shipton on Sandy Glen. Sandra has collected 12 flags to date and last year, 122 flags were collected. Sandra remarked that the flag collection activity is a valuable campaign/activity for the VLMVC. Joe Lumia shared that he is willing to pickup flags from those who need him to do so.

10. Recognition of VLMVC “Invaluable” Helpers (Charlie Brown, President)

President Brown recognized Tom and Donna Rowe who has helped VLMVC with audio-visual needs, Memorial and Veteran Day events; and training for all the other VL club’s audio-visual equipment. President Brown would like to recognize Tom and Donna with a VLMVC *Challenge Coin*. Other persons noted for recognition are Jo Donahue who makes the wreaths for the VLMVC Memorial Day ceremony; Ally Davis who manages the VLMVC website along with Rodney her husband; and Jazi Patel for her job as secretary, and for preparing specialized meals for member Joe Kaye during his time of need; as well as, Michelle Shaefer who has also assisted Joe. Plans are underway to recognize others in future meetings.

President Brown further acknowledged in remembrance, Charles Roederer, a WWII Army veteran whose name was not among those mentioned during the Memorial Day roll-call. Charles lived on Amethyst Key. He passed on February 10, 2020, and is survived by his wife Shirley.

11. Veterans Transportation Van Project Report (Nick Fazio, Supervisor/Coordinator of VLMVC Van Project)

Nick reports that shirts for the van drivers and dispatchers have arrived. Donna made face masks to accompany the shirts. Charlie, Julene and Nick will meet with the VA for training. Charlie will represent the drivers, Julene will represent the dispatches, and Nick is the Van Project Coordinator. The event is a “train-the-trainer” activity. The phones, supplies, masks, sanitizers and keys for the van will be obtained. The van will be kept at Nick’s home until ready to activate. Persons wishing to stop by and see the van may do so by contacting Nick.

There is a VA moratorium on training/hiring new volunteers. Any driver or dispatcher that

receives a message regarding online training should ignore that information as updates are forthcoming. Conversations between the VA Haley Medical Center and volunteer coordinators included a discussion on the number of drivers and passengers allowed. It was noted that everyone will be required to wear a mask; and even though the van can hold 12 people, only three to four persons will be transported at a time. Moreover, walk-ins are not permitted for van transport as all rides will be by appointment only.

The van dispatcher will ask preliminary questions regarding illness, fever, and whether the veteran has an appointment. Those without an appointment or not meeting screening criteria will be rescheduled. Masks will be on vans for the volunteers; and there will be a specific handbook for volunteers. These instructions will be in booklet format and distributed to ensure uniform protocols are followed.

There will be a special phone in the van used by dispatchers. VA will coordinate the phones which will have a standard voicemail set-up and recorded message script prepared by the VA. President Brown noted that VLMVC will probably not use the telephones purchased for this purpose. Jim Love stated the need to dispose of the VLMVC purchased phones if not being used and to recoup the expense.

Question from Michelle: Have we invited press to the June 2 handover of the van? Charlie noted that that session is mostly for training, however, the media and press will be called at a later date for full press.

Question regarding the process for temperature taking of riders: Nick responded that the VA did not say volunteers would be taking the temperatures. At this point, there is no clear information on how that will be done. Joe shared that there is a need ensure VLMVC protects volunteers. It was determined that a conversation with VA needs to occur to determine the process that will be used. VA may provide the thermometer, or we may need to obtain one however, it is a necessary need for clarification with VA.

Sandra Shipton remarked that in the event someone is ill or infected, the van would need to be disinfected. Nick Fazio stated there will be a specific disinfectant for the van in addition to hand-wipes. All agreed on the need to protect VLMVC drivers and volunteers. Obtaining a plexiglass enclosure around the van driver's seat was discussed and to follow-up with the VA to determine what is doable.

12. Spotlight Feature - Overview (Joe Lumia, Vice President)

The first and second editions of the "Spotlight" have been circulated. The "Spotlight" recognizes VLMVC veterans, supporters, family members, etc; and introduces everyone to each other among the membership. There are almost 190 people in the club that share a common bond. Therefore, the "Spotlight" serves to share information about members and foster new

relationships. Involvement from everyone is encouraged in order for the “Spotlight” entries to increase. Joe Lumia is working with Ally (webmaster) to post the “Spotlight” entries on the VLMVC website and the “Nextdoor” site. Sandra Shipton shared that Ally has already posted the first and second editions of “Spotlight” on the VLMVC website.

13. My Warrior’s Place Project (Joe Lumia, Vice President)

Joe Lumia stated activities are on hold at present. VLMVC is not ready to engage members in project activities due to possible medical issues. Project activities will be revisited when the COVID-19 situation improves. President Brown indicated that there are good resources within this project for obtaining future guest speakers.

Question on floor. When was club formed? Are we approaching a date to celebrate anything of significance? President Brown indicated that he would look at the incorporation date (2014) as a 501c3 of the club and work from that date. It was noted the VLMVC was incorporated as a nonprofit in in 2015 but made retroactive to 2012 when club was formed. It was agreed that further research would occur to determine the date and whether any celebratory milestone has occurred.

14. VLMVC - Past and Recent Accomplishments (Charlie Brown, President)

- A. The Van was purchased for \$32,000.
- B. February 2020 donated two Club Cars to transport veterans from the Haley VA parking lot.
- C. Donation to VA Parkinson Physical Therapy Clinic for specialized exercise equipment.
- D. Held two successful fund-raisers in 2019 and 2020 (Thanks to Sandra Shipton and her helpers).
- E. February 2019 fundraiser - netted \$13, 000 and gave \$2,500 to My Warriors Place and \$2,500 to Southeastern Guide Dogs; four scholarships for grandchildren, and one ROTC student scholarship for a total of \$8,000.
- F. February 2020 fundraiser - Casino Night - netted \$9,264 dollars. \$3,000 was donated to My Warriors Place and \$3,000 to Southeastern Guide Dogs. The VA Parkinson Clinic received \$1,942 and \$250 to the VL Quilting Club that makes quilts for veterans.
- G. Successful flag collections.
- H. Accomplished the transportation project.
- I. Added program with David Breen where we play Veteran themed movies.
- J. The speakers forum provided fantastic speakers in the past year (all noted on the VLMVC website), i.e., Lindy Pugsley for Memorial Day, before that Admiral Benjamin Chambers, Commander of an aircraft carrier at the evacuation of Saigon, Viet Nam; Bill Hodges, Head of Veterans Corps, Bob Goldman, Doctor of Microbiology spoke on pandemics; Art Charlsmer the speaker in March proved a history of aviation. Jim Fletcher, Col US Army, Rtd; who recently received the Liberty Bell award, talked about veterans benefits.

Plans are to resume the speakers forum/format even when meeting on-line. Notably, the recent memorial day ceremony was successful. We were limited by the requirement of management concerning the number of participants due to COVID-19. However, a video of the ceremony is on the VLMVC website.

15. VLMVC Website - www.vlmvc.org. (Sandra Shipton, Membership Director)
Sandra Shipton provided a demonstration of the VLMVC website. Highlights included place-holder (pages) and links for the “Spotlight”, meeting minutes, calendar, donation link, shopping cart and forms for brick purchase. Videos of ceremonies and club activities are also featured. There is a video on the Circle of Honor activities of 2012; and the recent Memorial Day 2020 ceremony is in the upper right corner. The status forces information is reflected and is planned events and movie listings. Sandra reminded members that through “Amazon Smile” the VLMVC can receive a 0.5% of the purchase price from the amazon corporation for any purchase made by a VLMVC member.

The board information section on the website can only be accessed by the Board Members. Members can log into the member’s section of the site to purchase club shirts, hats, and other items, as well as, update their personal information and password. The VLMVC website includes information on club donors *and* donations to the VLMVC are accepted on the website.

16. New Business:

No new business

17. Announcements

The 50/50 Drawing has ceased for now. President Brown will check on avenues to continue the drawing without violating any online rules.

The next VL Military Veterans Club Board Meeting is on Monday, June 8, 2020, at 11:00 am.

18. Adjournment

The meeting was adjourned at 12:06 pm.

Respectfully,

Arlene Patel

Arlene Patel, Secretary

Attachment(s)

- 1) Agenda
- 2) Status of Forces Report/Membership Report
- 4) Treasurer’s Report (*Income Statement and Balance Sheet*)

Valencia Lakes Military Veterans’ Club, Inc.

AGENDA MONTHLY MEMBERSHIP MEETING

MONDAY, JUNE 1st ZOOM Meeting @ 11:00 a.m. – 12:00 p.m.

1. Call to Order Charlie Brown
2. Pledge of Allegiance Joe Lumia

1. Health & Welfare of VL Veterans / Members Bill Schaefer
2. Recognition of New Members and Guests Charlie Brown
3. Secretary's Report & Approval of Minutes Arlene "Jazi" Patel
4. Status of Forces/Membership Report Sandra Shipton
1. Treasurer's Report Jim Love
5. Brick Report, Flags, Circle of Honor report Rodney Davis
6. Collection & Disposal of Old Flags Rodney Davis
7. Recognition of Club's "invaluable" helpers Charlie
1. Veterans Transportation Van project report Nick Fazio
2. "Spotlight feature" – explain to membership Joe Lumia
3. My Warrior's Place project Joe Lumia
4. VLMVC's past and recent accomplishments Charlie
5. Website – www.vlmvc.org Sandra
6. New Business?
7. Announcements: VLMVC Board Meeting Monday, June 8
8. ADJOURN

Attachment 1

VALENCIA LAKES MILITARY VETERANS CLUB

Status of Forces Report 6-1-2020 General Membership Meeting

Members

189

| | |
|----------------------|----|
| Army..... | 64 |
| Air Force..... | 31 |
| Navy..... | 30 |
| Marines..... | 9 |
| Coast Guard..... | 1 |
| Dual Service..... | 1 |
| USPHS-Comm Corp..... | 1 |
| Supporters..... | 52 |

Sandra Amato-Shipton
Membership Director
VLMVC

Attachment 2



Valencia Lakes Military Veterans Club, Inc
Income Statement
for the period of 01/01/2020 to 05/13/2020

| Account Number | Account Name | Amount |
|----------------------|-------------------------------------|--------------------|
| Income | | |
| 4000 | Contributions Income | \$200.00 |
| 4101 | Members Dues | \$2,000.00 |
| 4102 | Meeting 50/50 | \$209.00 |
| 4100 | Interest Earned | \$753.62 |
| 4103 | Retail sales | \$161.15 |
| 4104 | Member Beverage Station | \$86.00 |
| 4105 | Fundraiser Deposits | \$14,356.95 |
| 4112 | Brick sales | \$405.00 |
| 4200 | Reward Points | \$50.00 |
| 4205 | Amazon Smile Transfers | \$5.43 |
| Total Income | | \$18,227.15 |
| Expense | | |
| 5003 | Annual Registration FDACS | \$70.00 |
| 5100 | Bank / PayPal Fees | \$17.95 |
| 5300 | Office Supplies | \$89.33 |
| 5350 | Aplos Charge | \$158.00 |
| 5405 | Printing for Celebrations/Holidays | \$303.79 |
| 5400 | Name Tags-Scott Machine | \$56.30 |
| 5402 | Shirt & Caps-Gotcha Covered | \$138.35 |
| 5403 | Speakers, Luncheons and Sweets | \$57.88 |
| 5410 | Bistro Beverage station-Credit Card | \$140.80 |
| 5406 | Vendor Brick Cost-Sweet Dreams | \$650.00 |
| 5407 | Mileage for Brick Pickup | \$82.80 |
| 5500 | Vendor entertainment contracts | \$6,550.00 |
| 5501 | Decorations | \$129.37 |
| 5503 | Catering | \$3,712.50 |
| 5505 | Pay out of Proceeds | \$9,585.29 |
| 5510 | Van related Expenses | \$2,269.80 |
| 5520 | Transportation costs-vehicles | \$24,519.40 |
| Total Expense | | \$48,531.56 |



Valencia Lakes Military Veterans Club, Inc
Balance Sheet
as of 05/13/2020

| Account Number | Account Name | Amount |
|-----------------------------|-----------------------------------|---------------------|
| Assets | | |
| Current Assets | | |
| 1000 | General Fund - Checking A/C | \$10,971.42 |
| 1010 | Circle of Honor - Savings A/C | \$3,684.59 |
| 1020 | Vets Transportation - Savings A/C | \$282,825.87 |
| Total Current Assets | | \$297,481.88 |
| Total Assets | | \$297,481.88 |
| Liabilities | | |
| Total Liabilities | | \$0.00 |
| Equity | | |

Attachment 3