

ADDENDUM TO GIBNEY REOPENING PLAN

GIBNEY MEDIA PRODUCTION HEALTH AND SAFETY GUIDELINES

TABLE OF CONTENTS

INTRODUCTION

- Gibney Reopening Plan Context
- Code of Conduct
- Exposure Disclaimer
- General

1- SCREENING PROTOCOLS

- Self-screening
- Testing
- Vaccination
- PCR Testing Resources
- COVID-19 vaccination resources

2- COVID-19 EXPOSURE AND CONFIRMED ILLNESS PROTOCOLS

- Contact Tracing

3 - GENERAL HEALTH AND HYGIENE

4 - PHYSICAL/SOCIAL DISTANCING AND PPE PROTOCOLS

5- CLEANING AND DISINFECTION

6 - FOOD AND CATERING



INTRODUCTION

GIBNEY REOPENING PLAN CONTEXT

Upon reopening Gibney, the health and safety of those who work at and visit its Centers are top priority. Gibney has embraced a phased-in approach, ensuring it tries to follow government guidance, incorporating advice from medical experts and colleagues across the performing arts field, and implementing appropriate policies and procedures. Special thanks is due to The Altman Foundation, Winston & Strawn LLP, and Kennedy Berg LLP for their support of Gibney's ongoing planning and reopening process.

Gibney's Reopening Plan prioritizes the safe return of its staff, students, renters, dancers, teachers, and visitors. Policies and procedures put forth in response to the COVID-19 pandemic will be assessed throughout each phase of Gibney's reopening. Measures will be adjusted on an ongoing basis as new health and safety information becomes available. Gibney will make its working Reopening Plan readily available and will communicate any new, edited, and/or updated adjustments to the Plan as it happens.

GIBNEY CODE OF CONDUCT

Gibney is committed to building a respectful and open community. Our aim is to create a space where all members of our community feel welcome and comfortable. As such, negative and inappropriate behaviors are not acceptable at Gibney, including verbal abuse, hate speech, physical assault, disrespect, intimidation, or other forms of misconduct.

Gibney reserves the right to refuse service and/or to restrict access to any visitor whose presence or participation at Gibney jeopardizes the welcoming and inclusive culture the organization is working to establish, or detracts from the safety, welfare, and wellbeing of other patrons or staff.

Gibney seeks to create an equitable, inclusive, and diverse community representative of the core values of our organization. Any forms of discrimination based on race, ethnicity, gender identity, sexual orientation, religion, national origin, age, physical or mental disability, or any other grounds are not permitted on the premises. Gibney reserves the right, at its own discretion, to reprogram any Gibney activity and to dismiss any individuals or groups who infringe upon this Code of Conduct.



890 BROADWAY
FIFTH FLOOR
NEW YORK, NY 10003
TEL: 212 677 8560

280 BROADWAY
ENTER 53A CHAMBERS
NEW YORK, NY 10007
TEL: 646 837 6809

EXPOSURE TO COVID-19 DISCLAIMER

COVID-19 can exist in any public place where people are present. Gibney has implemented health and safety procedures recommended by the State of New York, The City of New York, the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), as well as independent experts. However, Gibney cannot guarantee that an individual will not be exposed to COVID-19 while at Gibney's Centers.

By visiting Gibney's Centers, you agree to adhere to its Code of Conduct and voluntarily assume all risks for yourself, understanding that although Gibney is taking many precautions, you may be exposed to or infected by COVID-19 by entering Gibney's Centers.

The following has been adapted from NYS's "[Gyms & Fitness Centers Guidance](#)" & "[Sports & Recreation Guidance](#)" & "[Low-Risk Indoor Arts & Entertainment Guidance](#)," "[Low-Risk Outdoor Arts & Entertainment Guidance](#)," "[Media Production Guidance](#)" & "[Office-Based Work Guidance](#)" and other resources as follows "[IATSE](#)" & "[SAG/AFTRA Production Guidelines](#)" & "[AGMA/SDC Return to Stage and Performing Arts Playbook](#)" & Others.

MEDIA PRODUCTION HEALTH AND SAFETY GUIDELINES (SUMMARY)

GENERAL

Gibney acknowledges that our guidelines currently require more than the New York State restrictions. We regard our guest and staff health and safety as our top priority and have implemented these guidelines in our theater because media production sometimes requires higher risk activities and take place in small spaces, which requires participants to be in close proximity.

1 - SCREENING PROTOCOLS

Self-screening

All participants including, Gibney staff/crew members, event organizers, artists, collaborators, performers/cast members are required to report their daily health screening via sign-in app prior or entering Gibney.

Testing

All unvaccinated performers and cast members will be required to get tested for COVID-19 no earlier than 72 hours before, through a diagnostic test (PCR test), prior to their participation in any media production activities, and will be required to be tested at least once per week thereafter when they will be on site at Gibney. (*Gibney is requiring that all participants get a PCR test. Rapid tests will not be accepted.)

Gibney will require individuals to present [Excelsior Pass](#) or submit a [PCR COVID Testing Response Form](#) to validate their test result.

Vaccination

Gibney will require vaccinated individuals to present [Excelsior Pass](#) or a valid vaccination card to validate vaccinated performers' vaccination status.

Gibney strongly encourage everyone who are eligible to get vaccinated.

*PCR TESTING RESOURCES

[City Express Clinics](#)

- These clinics **require appointments** and PCR results come back the same day but appointments book up fast.
- PCR TESTS ARE FREE AND DO NOT REQUIRE INSURANCE
- ONLY OPEN MON-FRI

[LABQ Mobile Testing Sites](#)

- LABQ mobile testing vans are stationed at various locations throughout the 5 boroughs. They are fast options and most administer PCR tests and they guarantee results within 24 hours.
- PLEASE NOTE: Because they are mobile testing sites, hours can fluctuate if there's traffic or the van has trouble finding parking. PLAN IN ADVANCE.
- FREE / DOES NOT REQUIRE INSURANCE
- ONLY MON-FRI

***COVID-19 VACCINATION RESOURCES**

[NYS COVID-19 Vaccine Tracker](#)

[NYC COVID-19 Vaccine Finder](#)

2 - COVID-19 EXPOSURE AND CONFIRMED ILLNESS PROTOCOLS

Any participants who tests positive for COVID-19 or believes that they have been infected will be asked to stay home.

If the cast has been rehearsing with a performer who tests positive in the past 72hours prior to the test. The cast members who were exposed will be also asked to stay home.

Contact Tracing

If a participant exhibits symptoms of COVID-19 while at Gibney, or if any individual feels that they have been exposed to COVID-19, that individual will be asked to leave Gibney immediately and should contact a qualified medical professional for further guidance.

Gibney will inform all participants, to the extent we are made aware, if a Gibney employee, artist, renter, or student is infected with, or suspected of being infected with, COVID-19.

- Personal information about the individual that is infected (or suspected of being infected) will remain confidential at all times.

3- GENERAL HEALTH AND HYGIENE

- Do not come to Gibney if you have a fever or don't feel well.
- Face coverings must be worn by everyone in the theater unless the core activity of the work requires. Masks and gloves are available upon request.
- Practice social distancing as much as possible.
- Washing with soap or hand sanitizer regularly.

- Each day, to gain entry to the building, all are required to sign in via Sign In App Companion and fill out the health screening survey.

4 - PHYSICAL/SOCIAL DISTANCING AND PPE PROTOCOLS

- A minimum of 6' spacing should be maintained in the theater whenever possible.
- All participants except for the performers and cast members are required to wear a mask in the theater.
- High touch-points such as door handles and railings will be sanitized between different companies.
- Headsets, clear com packs, handheld and wireless microphones will be assigned to one person for the duration of the occupants use of the space.
- The production tech table will be limited to two occupants, spaced 6' apart.
- Select guidelines and procedures detailed in the New York Forward Production Media and Small and Medium Performing Arts Guidance will be followed.

5- CLEANING & DISINFECTION

Gibney will strive to adhere to **hygiene and cleaning and disinfection requirements as advised by the CDC and DOH**, including "[Guidance for Cleaning and Disinfection of Public and Private Facilities for COVID-19](#)," and the "[STOP THE SPREAD](#)", as applicable.

- Gibney will keep equipment, including dance floors, regularly cleaned and disinfected using recommended disinfectants.
- Gibney will have appropriate cleaning and disinfection supplies available for shared and frequently touched surfaces and encourage employees to use these supplies.
- Gibney will encourage patrons to bring their own equipment (e.g., mats, towels), to the extent possible.
- Gibney will ensure regular cleaning and disinfection of restrooms. Restrooms must be regularly cleaned and disinfected. Frequency of cleaning will be increased depending on frequency of use.
- Gibney will encourage employees and guests to disinfect shared workstations (e.g., check-in desks) after use.

Gibney will provide for the cleaning and disinfection of exposed areas in the event an individual is confirmed to have a positive case of COVID-19 as **per CDC guidelines on "[Cleaning and Disinfecting Your Facility](#)" if someone is suspected or confirmed to have COVID-19**. Gibney will close off areas used by the person suspected or confirmed to have COVID-19 including:

- Open outside doors and windows to increase air circulation in the area.

- Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as bathrooms, common areas, and shared equipment.
- Once the area has been appropriately cleaned and disinfected, it can be reopened for use.
 - Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can return to the area immediately after cleaning and disinfection.
 - Refer to DOH's "[Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure](#)" for information on "close or proximate" contacts.
- If more than seven days have passed since the person suspected or confirmed to have COVID-19 visited or used the studio, theater, or performing arts center, additional cleaning and disinfection is not necessary, but routine cleaning and disinfection should continue.

Special considerations for media production:

Visiting artists and their team will be encouraged to regularly clean and disinfect media production equipment and tools (e.g., cases, cameras, eyepieces, lenses, monitors and touchscreens, dollies) using registered disinfectants.

Additionally, Visiting artists and their team will be encouraged to:

- Ensure that all props, costumes, and set materials are cleaned and disinfected between each use.
- Costumes are collected and laundered or otherwise cleaned and disinfected between each use or supplying cast members with laundry bags to securely store used costumes between cleanings.

6- FOOD AND CATERING

- Gibney discourages shared food and beverages among all participants, including Gibney staff, artists, collaborators, cast/performers, and crew.
- Everyone is encouraged to avoid congregating during meal breaks and are encouraged to observe social distancing while eating meals on site.

For any further questions please refer to the [Gibney Reopening Plan](#).