



**“Favorite Holiday Memories”**  
**Central Palm Beach County Chamber of Commerce**  
**36<sup>th</sup> Annual Holiday Parade**  
**2019 Vendor Application**  
**Sunday, December 8, 2019**  
**36<sup>th</sup> Annual Holiday Parade - Holiday Park**  
 Ken Adams Way & Forest Hill Blvd, Wellington  
 Located in the Wellington Amphitheatre  
**DEADLINE FOR APPLICATION AND PAYMENT IS**  
**Friday, November 22, 2019 at 5:00 p.m.**

Vendor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

	Number Of Spaces	Chamber Member	Future-Chamber Member	=	Total
Business/Arts & Crafts 10'x10'space	_____	\$ 50.00	\$100	=	_____
Electric Needed? Yes ___   No __, <i>First come, first served</i>		\$25.00	\$25.00	=	\$ _____

**(2 chairs and 1- 6 or 8 ft. table will be provided – Circle size needed)**

Will you need a tent? Yes No - Circle one

You will be notified with a map of table placement the week of the parade.

**Payment (Must be paid in full prior to Friday, November 22 , 2019)**

**The above fees include a non-refundable \$25.00 application fee.**

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING: In consideration for the acceptance of my participation, the undersigned hereby releases and forever discharges the Central Palm Beach County Chamber of Commerce, Village of Wellington, Production Company, their officers, directors, agents and employees; and all sponsors, producers, their agents, representatives, successors and assigns; of all liabilities, suits, claims, actions, damages, costs or expenses which the undersigned may have against any of them arising out of or in any way connected with the undersigned's participation in Holiday Park, including loss or damage to my property, travel to or from this event, and any injuries which may be suffered by the undersigned in connection with the event. This waiver includes any claims based on negligence, action or inaction of any of the above parties. I also agree to abide by all rules and regulations of the Central Palm Beach County Chamber of Commerce and **agree not to disassemble my booth before 4:00 p.m. on Sunday, December 9, 2018.** I understand that this vendor fee is non-refundable if the festival has to be canceled due to rain, a natural disaster, or other unforeseen problem, which Central Palm Beach County Chamber of Commerce deems appropriate to warrant cancellation of The Holiday Park. I also agree that any required licenses and or insurance are my responsibility and must be displayed on my booth/cart.

<b>Set up for all vendors</b>	All equipment must fit into assigned space. No trailer hitches, containers, or anything else may protrude past the sides of the space. If vendor does not abide by this rule, CPBCC will require an extra booth fee or exclude the vendor from The Holiday Park at the Chamber's or The Village's discretion. <b><u>Set-up will be Sunday, December 8, 2019, 9:30am. All set-ups must be completed by 11:30 am.</u></b> There will be no truck parking adjacent to your booth. Bring a hand truck to assist you in restocking your booth. All booths/carts must be staffed and operational during all open hours of the Event. There is no early breakdown. Any vendors abandoning their spaces early will not be accepted in future years.
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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Please note: Road Closure starts at 1:00pm on event day.**

**Mail or email completed application and payment to:** Central Palm Beach County Chamber of Commerce  
 12794 W. Forest Hill Blvd., Suite 19A, Wellington, FL 33414  
 Phone (561) 790-6200 / Email [kim@cpbchamber.com](mailto:kim@cpbchamber.com)

**Please see back of form for rules & Credit Card form, must sign, (Very Important)**

# Vendor Rules and Regulations

- Exhibitors** One vendor per space. No selling or soliciting outside your assigned space. No refunds will be made for weather or unforeseen circumstances. All Tenting must be secured with weights.
- Beverages/Food** You will not be allowed to sell drinks at your booth. We have contracted food and beverages out as a fundraiser for the Chamber Building Fund.
- Sales Tax** The collection of sales tax and payment to the Florida Department of Revenue will be the sole responsibility of each individual vendor.
- Electricity** Electricity request is an additional fee and will affect tent placement as it is extremely limited. Please mark on your application if you need access to one of the electrical ballades.
- Security** Palm Beach County Sheriff's Office will be on site, however exhibitor is responsible for his/her goods and materials.
- Trash** Please provide your own heavy duty trash bags. You are to place the bagged trash or broken down boxes behind your booth and the event staff will pick it up throughout the day. If you are set up on pavement, please be sure to cover the area within your booth. All vendor space must be kept neat and orderly at all times.
- Exhibitor**
- Each Exhibitor is responsible for the security of their exhibit space and the material within their exhibit space and assumes all responsibility for all goods, materials, exhibits, displays, articles and other tangible personal property in or on the Event site before, during or after the Event and the Event assumes no responsibility for said items.
- Exhibitor recognizes and acknowledges that this is an outdoor Event and assumes all risk of weather associated with the Event and will make no claim against The Village of Wellington, The Central Palm Beach County Chamber, for the Holiday Park, December 10, 2017.
- Exhibitor shall be responsible for the public safety, health and welfare of its patrons, agents, vendors, sub-contractors, concessionaires and employees. The Event reserves the unilateral right to cause the interruption of the Event in the interest of public safety and to likewise cause the termination of such Event when, in the sole and arbitrary judgment of any County, State or Federal agency or its agents, including but not limited to The Village of Wellington, Health Department or Fire Department, such action is necessary in the interest of public safety, health and welfare.
- Should it become necessary, to evacuate the Event area because of an act of God, natural disaster, a bomb threat or for other reasons of public safety, Exhibitor will make no claim against The Village of Wellington or The Central Palm Beach County Chamber of Commerce..
- Exhibitor hereby waives any and all claims for compensation for any and all loss or damage sustained by reasons of any defect, deficiency or impairment of the electrical, computer systems, plumbing and air conditioning installations or any part thereof furnished for the exhibit space granted, or by reason of any loss or impairment of light or current or water which may occur from any cause, or for any loss or damage sustained resulting from fire, black-out, brown-out, water, wind, civil commotion, riot, labor strikes, or act of God and the Exhibitor, their agents, officers, and other authorized representatives, hereby waive all rights and claims, action and causes of action and damages arising from any of the causes aforesaid.
- Exhibitor is responsible for any damage caused to the Event area and agrees to pay all costs, as determined in the sole judgment of the Event, of repair or replacement for any and all damages of whatever origin or nature which may have occurred during the term of the Event in the space occupied by the Exhibitor in order to restore the damaged property, personality and equipment to a condition equal to that at the time Exhibitor occupied their exhibit space.
- Safety of all Guests and Exhibitors is of utmost concern. Any and all unsafe conditions or activities will be brought to the attention of the responsible parties and corrective measures are to be made immediately. Use or possession of illegal or controlled substances of any kind is prohibited. Violators may be prosecuted to the fullest extent of the law. No handguns concealed or otherwise or other weapons are permitted in the Event area.

Check here if you agree to abide by the rules and regulations (Application cannot be processed without your agreement)

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

**If using credit card; Fill out this application form (PLEASE PRINT) and complete the following information authorizing charge to credit card:**

Credit Card # \_\_\_\_\_ Exp \_\_\_\_\_ CVC \_\_\_\_\_ Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_