



MILTON HERSHEY SCHOOL ALUMNI ASSOCIATION

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www.mhsaa.org

BOARD OF DIRECTORS MEETING

Telephone Conference
Sunday, March 24th, 2019

The meeting was called to order at **12:37** by **President Jeffery Sypolt '77**

Roll Call/Sign in Sheet (Attachment 1)

Secretary Mel Horn '69 determined that a Quorum existed.

President Jeffery Sypolt '77 called for approval of minutes of the prior meeting (01/13/19).

John Foley '83 moved for approval

Paul Aurelio '84 seconded.

President Jeffery Sypolt '77 called the question

Hearing no opposition, the motion carried by unanimous consent.

President Jeffery Sypolt '77 called for approval of the agenda for this meeting (03/24/19)

John Conner '88 moved for approval

Paul Aurelio '84 seconded

President Sypolt called the question

Hearing no opposition, the motion carried by unanimous consent.

REPORTS

- **President's Report** **President Jeffery Sypolt '77** gave a February Recap:
 - "Go RED" (Read Every Day) on Feb 6th at Memorial Hall was a great success. 51 Alumni participated with approximately 400 Elementary Division children. The entire BOM was present for the event.
 - The western swing trip to Las Vegas, San Francisco, and Long Beach was extremely successful. We pushed engagement everywhere we went and were greatly rewarded.
 - All three western locations visited applied to become Spartan Social Clubs and we will address those in New Business.
 - Today's meeting is intended to be focused on the events taking place during Fellowship Weekend so let's try to move in that direction. We may stray a bit as we discuss a potential by-law change regarding special members.
 - The Cancer Care Committee and its mission need the assistance of all of us. I have long stated that the point of serving on the Board of Directors is service.

You may not desire to participate in the walk but we will still need your service managing the event. We have a BOD Meeting immediately following the walk where we will evaluate how the weekend is going: consider our strengths and weaknesses and then begin our planning for Commencement weekend.

Last but not least please consider attending the President's Reception.

- **Past President's Report – No report** however he took a moment to advocate for dedicated and targeted advertisement pertaining to the Cancer Care Walk.
- **Treasurer's (Finance and Fundraising) Report- John Conner '88**
John stated that we are experiencing a smooth transfer from desktop QB to the online version and that he would present a complete and more detailed financial report in April.
John made a motion to purchase a tablet for mobile sales transactions with a limit on cost set at \$800. The intention is to leverage a QB tool where all transactions executed through the tablet would be automatically entered into QBs. The process would require a data service provider.
John Conner '88 moved for approval
Sean Johnson '86 seconded.
President Jeffery Sypolt '77 called the question
A voice vote was conducted, the motion carried by unanimous vote.
- **Vice Pres./Legal Counsel's (Governance) Report- Francine Serafin '93**
Jeff Sypolt stated that the Honorary Chapter has asked for a new Bylaws change expanding the pool of candidates pertaining to Honorary Members,
Mel Horn '69 proposed the following Bylaws change (complete removal/replacement) to Article IV, Section Two, Subsection F. Special Members:

“Special Members shall be those persons that do not otherwise qualify for membership but who are members of the larger community and have contributed time and/or expertise to MHSAA programs and/or to MHS Students' educational or Home Life programs. These persons can be referred by any member but shall be nominated by and be members of the Honorary Chapter. As such, Special Members shall have no other rights of membership including no right to vote in any election or on any Association business and no right to serve on the Board of Directors as an officer or in any other capacity whatsoever.”

A motion was made to table the matter until the final language could be crafted

- **Vice Pres. for Communications' (Marketing, Media, and Records) Report- Amanda DuCharme '13**
Communications/Website Committee
The Facebook takeover of the MHSAA Facebook page was incredibly successful, and to date 13 Seniors contributed.

- **Vice Pres.'s (Programs) Report- Mike Mulderig '71**
 - Career Exploration Expo- we are completely filled with 41 alumni to cover all career fields.
 - Dinner- (Friday 6PM Hershey Lodge) Arrangements made for volunteers (12) to hand out candy bars, man the registration tables, and have people available to show students and Alumni where to go in the room for the networking component prior to dinner. Jim Hanawalt will be the point person for any last-minute assignments of seniors to Alumni that might show up at the last minute. Currently (3/24) we are 100 Alumni short. Also: It was stressed that gifts should *not* be given to Seniors, monetary or otherwise at this event.
 - Dearden House Breakfast-(Saturday 8 -10AM) As MHSAA and the MHS Student Government Association (SGA) have joined forces to promote and sell Spartan Wear, if anybody has ordered anything online it can be picked up on Friday at Dearden House from 9AM to 2 PM and Saturday at the Breakfast.
 - Presidents' Reception **Jeff Sypolt** reported that he has acquired Jill Funck (our normal bartender) for bartending. We have contracted with "What If" to handle the food portion of the evening. We are planning on approximately 90 participants. Jeff asked Lorraine to order 2 more gift baskets for the Spartan Strong Sponsors from the Hershey Company. We are splitting the cost of the food with MHS at a 75(MHS)/25(MHSAA) split. Jeff also stated that he would take a moment at the event to mention the untimely passing of David Pepka '92, who was originally scheduled to be part of our entertainment. The entertainment for the evening (barring any last-minute change) will be the MHS Guitar Ensemble, who were on the program originally.
 - Raffle Tickets – Mike DeAcosta, Graphics Instructor at MHS and his student have delivered beautiful new raffle tickets, so they will be available for sale during Fellowship weekend events.
- **Cancer Care Committee Report – John Foley '83** Cancer Walk registration will be at the pavilion at Purcell Friendship Hall beginning at 10AM. Walk will start at 11AM going west through Jacobs Creek development and continuing on to the Medical Center. At the end of the walk (30 Hope Drive) the Hershey Trolley will convey participants back to the Dearden Alumni Campus.

NEW BUSINESS

- Approval of New Spartan Social Clubs (Las Vegas, San Francisco, and Southern California/Long Beach)
Virgil Whitsett '81 moved to approve petitions for charters of the Social Clubs provided everything is up to standard.
Mike Mulderig '71 seconded
John Conner '88 moved to amend the motion to include the names of the Social Clubs:
 Las Vegas Spartan Social Club
 San Francisco Spartan Social Club (and)

Southern California Social Club

Mike Mulderig '71 seconded the amended motion

President Jeffery Sypolt '77 called the question

A voice vote was conducted, the motion carried by unanimous vote.

- Several candidates for MHSAA Administrative Assistant were interviewed, **John Conner '88** recommended that the position be offered to (Name withheld pending acceptance) part-time (4 to 10 hrs/week @ \$15/hr). **Sean Johnson '86** seconded **President Jeffery Sypolt '77** called the question A voice vote was conducted, the motion carried by unanimous vote.
- President's closing remarks – Jeff reminded everyone of the High Impact Challenge, BoD pictures will be taken at the ASFD, we still need sponsors for the Presidents' Reception, and he re-emphasized the guidance on gifts at the ASFD.

ADJOURNMENT

President Sypolt asked for a motion to adjourn

Mike Mulderig '71 moved to adjourn

John Foley '83 seconded

Hearing no opposition, the meeting was adjourned by unanimous consent.

Mel Horn '69 MHSAA Recording Secretary

DC/Maryland/ Virginia Chapter Representative

717-683-6254

PLEASE NOTE: bmw22mel@live.com

www.mhsaa.org

Next Meeting is **April 13th, 2019** in the Dearden House Basement immediately following the Cancer Care Walk (12:30/1:00PM) (Focus is Alumni-Students Awards Brunch, Spartan Wear, and Joint Golf Tournament, Fellowship Weekend review, and graduation activities) Reports due ASAP.

In an effort to make our Board of Directors meetings as productive as possible and maximize meeting time allotted, we would like to have reports (officer, chapter, and committee) submitted approximately 20 days in advance to allow for reading and comment. Please email your report to the MHSAA Secretary (see above).

MHSAA 2018-2019 Calendar of Events

2019 January

~~5 Homestead Chapter Breakfast, Dearden House; open to the public~~

~~13 MHSAA Board meeting (1200/1230)~~

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February

~~2 Homestead Chapter Breakfast, Dearden House; open to the public~~

~~24 Nevada and California Alumni Luncheon, Las Vegas, San Francisco, and Long Beach, Calif.~~

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March

~~2 Homestead Chapter Breakfast, Dearden House; open to the public~~

~~24 MHSAA Board meeting (Online) (1200/1230) Limited agenda~~

April

13 Homestead Chapter Breakfast, Dearden House; open to the public

12-14 Fellowship Weekend

12 Career Day

12 Alumni-Senior Fellowship Dinner

13 CCC Cancer Walk (following breakfast)

13 MHSAA Board meeting (1200/1230) (Reports due ASAP)

13 Presidents' Reception (evening)

May

4 Homestead Chapter Breakfast, Dearden House; open to the public

13 Dick Purcell Spartan Classic @ Hershey Country Club

19 Alumni-Students Award Brunch

25 **May 22, 2022 PA Tax Exempt Form Filing (ours expires 7/31/2022)**

June

1 Deadline for applications to run for MHS Alumni Association Board

1 Homestead Chapter Breakfast, Dearden House; open to the public

8 Senior Chapel Service, Ring Ceremony and Senior Awards Ceremony

8 **MHSAA Board Meeting (proposed)** (ASAP following Ring Ceremony)
Reports due May 26th

9 Commencement

13 MHSSAA Alumni Service Award Nomination Deadline

August

25 MHSAA Board Meeting Reports due August 5th

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September

26-29 Homecoming 2019

26 Thursday Night Welcome Home Party

27 Homecoming Golf Tournament

- 27 Spartan Hall of Fame Induction, Friday Night Fling (8 pm to midnight)
28 MHS Alumni Association Annual Business Meeting*, Homecoming Banquet
29 Hershey Graveside Service (8:00am) Chapel Service, MHSAA Memorial Grove Service
*Reports due Sept 8th

November

- 10 MHSAA Board Meeting and Organizational Meeting for 2020 Reports due Oct 20th

December

- 4 Elementary Christmas Program with Alumni

2020

Career Day/Alumni-Senior Fellowship Dinner – April 3, 2020

Alumni Fellowship Weekend – April 3-5, 2020

Alumni-Student Awards Brunch – May 17, 2020

MHSAA Board Meeting schedule is based on the success of committee/subcommittee work.

As needed additional MHSAA Board meetings may be added to address critical or unforeseen issues.



MHSAA Board of Directors Meeting Sign-in Document (**Attachment 1**)
 BOD Meeting
 Date: March 24, 2019 1230
 Telephone Conference

I HEREBY ACKNOWLEDGE AND CONFIRM MY ATTENDANCE AT AND PARTICIPATION IN THE MHSAA MEETING ON THE DATE NOTED ABOVE. I further acknowledge and confirm that my participation in this meeting will be in accordance with the MHSAA Bylaws and Roberts' Rules of Order. I agree to participate in this meeting in a professional, courteous, respectful and cooperative manner with all other attendees. I further state that I have no knowledge of any direct or indirect undisclosed conflict of interest that prevents me from participating in this meeting.

EXECUTIVE COMMITTEE

			<u>Signatures</u>	<u>Elect</u>	<u>Appt</u>
Virgil	Whitsett '81	Past President	<u>(ON PHONE)</u>	X	
Jeff	Sypolt '77	President	<u>(ON PHONE)</u>	X	
Mike	Mulderig '71	Vice President	<u>(ON PHONE)</u>	X	
Francine	Serafin '93	VP Legal Counsel	<u>(ON PHONE)</u>		X
Amanda	DuCharme '13	VP Communications	<u>(ON PHONE)</u>		X
John	Conner '88	Treasurer	<u>(ON PHONE)</u>	X	
Jack	Swofford '73	Asst Treasurer (NV)	Proxy to Mike Mulderig	X	
Mel	Horn '69	Recording Secretary	<u>(ON PHONE)</u>		X
Paul	Aurelio '84	Asst Recording Sec'y (NV)	<u>(ON PHONE)</u>	X	

DIRECTORS

Terry	Brubaker '66	Director	<u>(ON PHONE)</u>	X	
Sean	Johnson '86	Director	<u>(ON PHONE)</u>	X	
John	Long '83	Director	<u>(ON PHONE)</u>	X	
Mike	Barnes '85	Director	<u>(ON PHONE)</u>	X	
Albert	Leonzi '71	Director	<u>(ON PHONE)</u>	X	
Joe	Aurelio '84	Director	<u>(ON PHONE)</u>	X	
John	Grab HM	Director	<u>(ON PHONE)</u>		
Bob	Maloney '83	Director	<u>(ON PHONE)</u>	X	
John	Foley '83	Director	<u>(ON PHONE)</u>	X	

EX OFFICIO

Lorraine	Romberger '83	MHS Liaison (NV)	<u>(ON PHONE)</u>		X
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Sec 3(b) By Laws:

CY Total # Directors 18 (must be 15 or greater)

All Directors Present X (must be 50% present ; 9 or more)

Elected Directors Present X (must be 50% present; 6 or more)

President or Vice President must be present.

Guests: None

