

RiverCom 911

140 S. Mission Street, Wenatchee, WA 98801

RiverCom Administrative Board - Meeting Agenda

Wednesday, January 13, 2021, 9:00 AM

NOTICE: There will be no in-person meeting per Proclamation 20-28.11; the RiverCom Administrative Board meeting will be conducted by remote conferencing service.

To remotely join the meeting, go to ZOOM at the following web address or by phone and follow the prompts.

Web: <https://us02web.zoom.us/j/84227271754?pwd=eTdHL2U1d1pjMzUzYXVRRRE1TVUMrZz09>

Phone: 1-253-215-8782

Meeting ID: 842 2727 1754

Passcode: 981717

** Action on item required or requested*

- A. CALL TO ORDER – Pledge of Allegiance
- B. WELCOME AND INTRODUCTIONS
- C. APPROVAL OF AGENDA *
- D. APPROVAL OF MEETING MINUTES
 - 1. RiverCom Administrative Board Minutes, December 9, 2020 *
- E. FINANCIAL ITEMS
 - 1. Financial reports for the month ending December 31, 2020 *
 - 2. Payroll for December 1-31, 2020 paid January 5, 2021 *
 - a. General Operating Account (Control #0958-1008) \$ 299,814.19
 - 3. Accounts Payable (December 2020 Budget) for payment on January 13, 2021 *
 - a. General Operating Account (Control #1009-1040) \$ 75,503.63
 - b. Capital Account (Control #1041-1043) \$ 6,089.05
 - c. Communications Tax Account (Control #1044-1070) \$ 79,153.21
 - 4. Accounts payable (January 2021 Budget) for payment on January 13, 2021 *
 - d. General Operating Account (Control #1071-1085) \$ 70,519.62
- F. BOARD CHAIR REPORT
 - 1. Board Meeting Schedule
- G. BOARD SUB-COMMITTEES
 - 1. Shared Funding Assistance Program Sub-Committee
 - 2. Contract Agency Assessment Review Sub-Committee
- H. COMMITTEE REPORTS
- I. EXECUTIVE DIRECTOR'S REPORT
 - 1. State Auditor's Office – 2018-2019 Audit
 - 2. Supervisor Promotional Process Status Update
 - 3. Staffing Requests
- J. OLD BUSINESS
 - 1. RiverCom Administrative Policy: Sick Leave *
 - 2. Future RiverCom Prime Site - Story Map Presentation - GIS Analyst

K. NEW BUSINESS

1. Formation of a Capital Facility Planning Sub-Committee

L. EXECUTIVE SESSION — To discuss an internal investigation regarding personnel issues with legal counsel present

M. ADJOURNMENT

DRAFT