

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL MEETING ROOMS
TUESDAY, FEBRUARY 16, 2021**

The Tuesday, February 16, 2021 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Tully, Ald. Neils, Ald. Young, Ald. Beyer, Ald. Horn, Ald. Lares and Ald. Brandel. Absent: Ald. Miller. Also present were: City Administrator Freitag, Attorney Rogers, City Clerk/Deputy Treasurer Copsey and Chief Pileggi.

PUBLIC PARTICIPATION

None.

ORDINANCE 1-21: ORDINANCE AMENDING 14-10 AND 25-11 (B)(3)B OF THE JEFFERSON MUNICIPAL CODE AUTHORIZING THE MERGER OF THE CITY WATER UTILITY WITH THE CITY WASTEWATER UTILITY

(To be introduced by Ald. Brandel for the second reading.)

**CITY OF JEFFERSON
ORDINANCE NO. 1-21**

WHEREAS, the management and control of the City's water utility is presently vested with the City's Utility Commission, which also oversees the City's Electric Utility; and

WHEREAS, it has become clear that there would be cost-savings to the City by merging the water utility with the City's Wastewater Utility.

NOW THEREFORE, the Common Council does hereby ordain as follows:

Section 1. Section 14-10 of the Jefferson Municipal Code is amended so that Utility Commission is no longer responsible for the management and control of the City Water Utility.

Section 2. Section 25-11(B)(3)b of the Jefferson Municipal Code is amended so that the Streets, Health, and Sanitation Committee shall be responsible for the planning and policy setting for the City's Water Utility as well as the City's Wastewater Utility.

Section 3. This ordinance shall be effective on the date after its enactment and publication of this ordinance as required by law.

Ald. Brandel, seconded by Ald. Horn moved to approve Ordinance #1-21. On call of the roll, Motion carried unanimously.

ORDINANCE AMENDING SECTION 300-19B OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING IS AMENDED TO CHANGE DISTRICT BOUNDARIES OF 752 N. DEWEY AVE. FROM AG AGRICULTURAL DISTRICT TO THE ZONING DESIGNATION OF R-1 MULTI-FAMILY RESIDENTIAL DISTRICT

(To be introduced by Ald. Lares for a first reading.)

**CITY OF JEFFERSON
ORDINANCE NO. 2-21**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of 752 N. Dewey Ave. from AG Agricultural District to the zoning designation of R-1 Multi-Family Residential District.

Description:

SW1/4 NWFRL1/4 & S165FT OF NWFRL1/4 NWFRL1/4 E OF L 550FT
E OF HGY. EX S330FT W OF HGY. EX CSM 5995-35-018, DOC
1410747.

Parcel #: 241-0614-0123-000

Address: 752 N. Dewey Ave.

Proposed Permanent Zoning Designation: R-1 Multi-Family Residential District

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

CONSENT AGENDA

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON
RESOLUTION NO. 79**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for February 16, 2021 is hereby adopted.

- A. Vouchers Payable for December 2020 in the amount of \$98,835.26, and February 2021 in the amount of \$169,235.55. January Manual Checks in the amount of \$228,849.22. Payroll Summary for February 12, 2021 in the amount of \$176,551.32.
- B. Council Minutes from February 3, 2021 of the Common Council.

C. Licenses as Approved by the Regulatory Committee.

1. Operator's Licenses.
2. Class A Liquor License- Casey's General Store.
3. Transient Merchant Licenses.

Ald. Beyer, seconded by Ald. Neils moved to approve Resolution No. 79. On call of the roll, Motion carried unanimously.

RESOLUTION RECOGNIZING THE WORLD MIGRATORY BIRD DAY

(To be introduced by Ald. Horn.)

**CITY OF JEFFERSON
RESOLUTION NO. 80**

WHEREAS, Migratory birds are some of the most beautiful and easily observed wildlife that share our communities, and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, and

WHEREAS, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation, and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations, and

WHEREAS, since 1993 World Migratory Bird Day (formerly International Migratory Bird Day) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North American and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U. S., and

WHEREAS, hundreds of thousands of people will observe WMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, and

WHEREAS, while WMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, and

WHEREAS, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein acknowledges that the second Saturday in May will be World Migratory Bird

Day in the City of Jefferson and urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Ald. Horn, seconded by Ald. Beyer moved to approve Resolution No. 80. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING HIRE OF MSA PROFESSIONAL SERVICES, INC. FOR DESIGN SERVICES

(To be introduced by Ald. Young.)

**CITY OF JEFFERSON
RESOLUTION NO. 81**

WHEREAS, MSA Professional Services, Inc. (MSA) has provided the City of Jefferson a proposal and contract for providing design services for the residential development of approximately 15.5 acres of land purchased by the City of Jefferson from Spangler Leasing LLC; and,

WHEREAS, proposed services in the amount of \$65,400 include completion of a topographic site survey, land division surveys and platting, storm water design, street and utility improvements, grading plans, specifications, and bidding services for all proposed phases of the development; and

WHEREAS, the Finance Committee recommends retaining MSA for completion of engineering design services; and

WHEREAS, these engineering services will be paid for from Tax Incremental District #8;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves an Agreement with MSA Professional Services Inc. to provide engineering design services for the residential development of approximately 15.5 acres of land in the City of Jefferson at a cost of \$65,400.

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is authorized to execute said Agreement on behalf of the City of Jefferson after review by the City Attorney.

Ald. Young, seconded by Ald. Beyer moved to approve Resolution No. 81. On call of the roll, Motion carried unanimously.

RESOLUTION AWARDING REAL ESTATE SERVICES CONTRACT

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON
RESOLUTION NO. 82**

WHEREAS, the City of Jefferson issued a Request for Proposal (RFP) for traditional real estate broker services for the sale of single and multi-family lots that the City intends to plat and improve generally located immediately to the south of the Jefferson Fair Park; and

WHEREAS the City received four (4) proposals from local real estate firms for the services outlined in the RFP by the January 29, 2021 deadline; and

WHEREAS, an ad hoc committee consisting of Mayor Oppermann, Council President Brandel, City Engineer Pinnow and Administrator Freitag reviewed the proposals and, ultimately, interviewed three firms selected as finalists for the project; and

WHEREAS, the RFP review team is recommending that local real estate firm RE/MAX Shine located at 101 North Main Street in Jefferson be retained by the City to provide the following real estate services:

- Perform a market analysis of the subject property.
- Develop creative strategies regarding the sale of subject property.
- Coordinate real estate appraisals if required.
- Coordinate real estate transaction closings, and
- Facilitating customary activities and services associated with traditional real estate transactions, including consulting with City staff and City Council relating to the sale of subject property; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that it herein awards a contract for real estate services to RE/MAX Shine and directs the City Attorney to draft a contract for said services for the City Administrator to execute on behalf of the City of Jefferson. Said contract should reflect the following approved parameters:

- Include a description of the Scope of Services to be provided to the City by the firm;
- Require the firm to submit original copies of certificates of insurance for general liability and workers compensation;
- A commission rate equal to 6% of the purchase price for each lot sold; and
- The duration of the contract shall begin upon the execution of the contract and continue until terminated by either party with 60 days prior notice.

Ald. Neils, seconded by Ald. Brandel, to approve Resolution No. 82. On call of the roll, motion carried unanimously.

ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85 (1)(C) OF THE WISCONSIN STATE STATUTES TO DISCUSS THE HIRE OF TWO FULL-TIME OFFICERS

Ald. Tully, seconded by Ald. Lares to move to closed session. On call of the roll, motion carried unanimously.

Ald. Horn, seconded by Ald. Tully to move to Open Session. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF TWO FULL-TIME OFFICERS

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 83**

WHEREAS, Police Chief Pileggi has taken steps to fill two vacant positions based upon recent resignations in the Police Department for two full-time patrol officers; and

WHEREAS, part-time officer certification reviews were conducted by the City of Jefferson Fire and Police Commission of part-time officer candidates Nicholas Cervantes on 07/27/2020 and Nicholas Stanczyk on 10/05/2020 respectively; and

WHEREAS, Police Chief Pileggi is recommending that part-time Officers Nicholas Cervantes and Nicholas Stanczyk be hired by the City of Jefferson to fill the two vacant full-time officer positions pursuant to the City of Jefferson Fire and Police Commission 07/27/2020 and 10/05/2020 certifications; and

WHEREAS, the Personnel Committee having reviewed the qualifications of part-time Officers Nicholas Cervantes and Nicholas Stanczyk and the recommendation of Chief Pileggi promoting Part-time Officers Nicholas Cervantes and Nicholas Stanczyk from part-time officers to full-time officer status to the Common Council; and

WHEREAS, the Chief of Police has full-time funds allocated in his 2021 approved operating budget and that these part-time patrol officers are to replace two current vacancies in the full-time patrol officer staff; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to hire part-time Officers Nicholas Cervantes and Nicholas Stanczyk effective Sunday, February 21st, 2021 as full-time patrol officers for the City of Jefferson Police Department. The initial rate of pay for both officers shall be the entry level step as outlined in the Collective Bargaining agreement between the City of Jefferson and the Jefferson Professional Police Officer's Association.

Ald. Tully, seconded by Ald. Horn moved to approve Resolution No. 83. On call of the roll, Motion carried unanimously.

Ald. Beyer, seconded by Ald. Lares moved to adjourn the Jefferson Common Council Meeting at 7:41 p.m., carried unanimously on a voice vote.