

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL MEETING ROOMS
TUESDAY, DECEMBER 1, 2020**

The Tuesday, December 1, 2020 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Tully, Ald. Neils, Ald. Miller, Ald. Young, Ald. Beyer, Ald. Brandel and Ald. Lares. Absent: Ald. Krause. Also present were: City Administrator Freitag, City Engineer Pinnow, Park and Recreation Director Keller, City Attorney Rogers, City Clerk/Deputy Treasurer Copsey, and Chief Pileggi.

PUBLIC PARTICIPATION

Park and Recreation Director Keller and Park and Recreation Supervisor Holpher let the Council know of a new program called Deck the House.

MAYORAL PROCLAMATION

Mayoral Proclamation

WHEREAS, Suzanne Blair began her library career with the Jefferson Public Library as a Page in August of 1996 where her skills and talents were soon recognized, leading to her promotion to Adult Services Librarian; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community, during which Suzanne has worked constantly for the betterment of the Jefferson Public Library, which serves the citizens of Jefferson and surrounding communities; and

WHEREAS, she has distinguished herself as a dedicated public servant at all times, providing exemplary service to the library patrons, and exhibiting strong character in everyday interactions; and

WHEREAS, over her many years of service, Suzanne have proven herself as one of the hardest workers the library has ever had, taking pride and care of the library through her many displays, decorations, and beautification efforts; and

WHEREAS, as the Adult Services Librarian, Suzanne played an instrumental role in developing the library's collection of materials, programs and activities, and library services that contributed to the intellectual, educational, informational, recreational and cultural resources of this community; and

WHEREAS the Jefferson Public Library, Suzanne's colleagues, and peers have greatly benefited from her wealth of knowledge, work ethic, kindness, attentiveness, and selfless dedication during her years of service to the community.

NOW, THEREFORE, BE IT RESOLVED that I, Dale Oppermann, Mayor of the City of Jefferson, WI, on behalf of the City Council, the Library Board, and Library employees, do hereby extend our sincere appreciation and gratitude to Suzanne Blair for her 24 years of service to the Library, and furthermore extend our best wishes to her and her family for a well-deserved, healthy, happy and enjoyable retirement.

MAYORAL PROCLAMATION

Mayoral Proclamation

WHEREAS, Sue McKechnie began her library career with the Jefferson Public Library as a Library Aide in January of 1986 during which time she has held many titles, most recently Circulation Supervisor and Interlibrary Loan Librarian; and

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of the community, and Sue has worked constantly for the betterment of the Jefferson Public Library, which serves the citizens of Jefferson and surrounding communities; and

WHEREAS, she has distinguished herself as a dedicated public servant at all times, providing exemplary service to the library patrons, and exhibiting strong character in everyday interactions; and

WHEREAS, throughout her many years of service, Sue demonstrated herself as the first person a colleague would go to for assistance or advice; and

WHEREAS, Sue's responsibilities included training new employees, keeping staff up to date with policies and procedures, maintaining a staffing schedule that provided necessary coverage while being flexible and responsive to the needs of the library; and

WHEREAS, with little formal training, throughout 1995 Sue was the Library Director's "second in command" in accomplishing the complex and challenging task of automating the circulation and catalog modules of the Jefferson Public Library and accomplished such with intelligence, grace, and calm; and

WHEREAS, the Jefferson Public Library, Sue's colleagues, and peers have greatly benefited from her wealth of knowledge, work ethic, kindness, attentiveness, and selfless dedication during her years of service to the community.

NOW, THEREFORE, BE IT RESOLVED that I, Dale Oppermann, Mayor of the City of Jefferson, WI, on behalf of the City Council, the Library Board, and Library employees, do hereby extend our sincere appreciation and gratitude to Sue McKechnie for her thirty-five years of service to the Library, and furthermore extend our best wishes to her for a well-deserved, healthy, happy and enjoyable retirement.

CONSENT AGENDA

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON
RESOLUTION NO. 53**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for December 1, 2020 is hereby adopted.

- A. Vouchers Payable for November 2020 in the amounts of \$238,506.00, Payroll Summary for November 20, 2020 in the amount of \$177,449.74.
- B. Council Minutes from November 17, 2020 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
 - a. Operator's Licenses
 - b. Class B License-Franciscian Reserve, LLC.

Ald. Beyer, seconded by Ald. Young moved to approve Resolution No. 53. On call of the roll, Motion carried unanimously.

RESOLUTION APPROVING THE 2021 SCHEDULE OF FEES

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 54**

RESOLUTION TO SET THE 2021 SCHEDULE OF FEES

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Council hereby adopts the 2021 Schedule of Fees (as attached).

BE IT FURTHER RESOLVED, that the Common Council may revise or otherwise alter the schedule by Resolution throughout the year as deemed necessary.

CITY OF JEFFERSON
2021 Schedule of Fees
GENERAL ADMINISTRATION

| Category | FEE TYPE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-------------------------|--|----------------------|---|------------------------|
| ANIMAL LICENSES | Cat License | \$11/\$16 | Altered/Unaltered | 113 |
| | Dog License | \$11/\$16 | Altered/Unaltered | 113 |
| | Dog/Cat License for Pets 5 Months Old After July 1 st | \$5.50/\$8 | Altered/Unaltered | 113 |
| | Late Fee | \$10 | After March 31 st | 113-12B/ 113-2 |
| | Running At Large | \$50/\$100 | 1 st Offense/2 nd Offense | 113-6(A)(3) |
| | | | | |
| LIQUOR LICENSES | Beer License | \$100 | Class "A" & "B" | 160-3A/160-3B |
| | Class "B" Site License | \$500 | | 160-3J |
| | Liquor License | \$500 | Class "A" & "B" | 160-3D/160-3E |
| | Cider License | \$0 | Must have Class "A" Beer | |
| | Special Class "B" License | \$10 | | 160-3B(2) |
| | Wine License | \$100 | | 160-3F |
| | | | | |
| LICENSES/PERMITS | Cigarette License | \$100 | | 251-3(B)(2) |
| | Concerts/Amusement | \$20 | Per Day | 108-4(B) |
| | Circuses/Menageries | \$50 | | 108-4(A) |
| | Pawn License | Varies | See Code for Cost | 205 |
| | Junk License | \$35 | | |
| | Lease of City Right of Way | \$50 | | 240-8(A) |
| | Milk License | \$5 | | 144-3 |
| | Refuse Collection Fee | \$100 | | 235 |
| | Mobile Home License | \$100 | 50 Spaces/Year | 185-4 |
| | Sale of Goods in Right of Way | \$20 | | 270-1 |
| | Farmers Market | \$65/\$85 | Before/After April 1st | 270-2 |
| | Transient Merchant | \$50 | | 270-3 |
| | Taxi Cab | \$25 | | |
| | | | | |
| MISCELLANEOUS | Copies | \$0.25 | 8 ½ X 11 – B&W | |
| | | \$1 | 8 ½ x 11 - Color | |
| | Copies, Zoning Map | \$1 | 8 ½ X 11 - Color | |

| Category | FEE TYPE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|----------------------------|---|-----------|---|------------------------|
| | | \$5 | 8 ½ X 14 - Color | |
| | | \$10 | 11 X 17 - Color | |
| | DVDs-Not Cable | \$20 | | |
| | False Alarm | \$0 | 1 st & 2 nd Offense | 103-1 |
| | | \$100 | 3 rd Offense | 103-1 |
| | | \$300 | 4 th Offense | 103-1 |
| | | \$500 | 5 th and Subsequent | 103-1 |
| | NSF Checks | \$50 | | |
| | Property Information Request – Over the Phone | \$10 | More Than 1 Source | |
| | Room Tax | 5% | 5% Gross Receipts minus 5% Retained by Merchant | 90-6 |
| | Room Tax | 5% | 5% Gross Receipts minus 5% Retained by Merchant | 90-6 |
| | Special Assessment Letters | \$20 | | |
| OPERATOR'S LICENSES | Operator's License – New | \$32/\$42 | 1 yr/2yrs | 160-3G |
| | Operator's License – Renewal | \$25/\$35 | | |
| | Provisional License | \$15 | Valid for 60 Days | 160-3H |
| | Temporary License | \$20 | Valid for 2 Weeks | 160-3I |
| | | | | |
| RENTALS | Meeting Room Rental | \$40 | Per Day | |
| | Meeting Room – Kitchen | \$10 | With Room Rental | |

CITY OF JEFFERSON
2021 Schedule of Fees
PARKS, RECREATION & FORESTRY

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-----------------|---|------------------------|--|------------------------|
| FORESTRY | Violating Trees & Urban Forestry Ordinances | \$1,000 | Per Day | 256-1(L) |
| | Tribute Tree Program | \$350 | | |
| PARKS | Violating "Use of In Line Skates" Ordinances | \$10-\$20 \$25-\$50 | 1 st Offense 2 nd Offense | 265-15(J) |
| | Rec Facilities Improvement Fee | \$500 | | 294-6 |
| | Park Fee in lieu of land | \$500 | | 294-6 |
| | Ball Diamond Reservation | \$70 | | |
| | Ball Diamond Deposit | \$40 | | |
| | Ball Diamond Preparation/game | \$45 | Fischer Field | Res. 98 2016 |
| | Ball Diamond Preparation/game | \$30 | Riverfront | |
| | Ball Diamond Preparation/game | \$25 | Jefferson High School | |
| | Park Shelter Rental *\$100 Deposit Required | \$40 \$55 | Weekday Weekend | |
| | Rotary Park Shelter *\$200 Deposit Required | \$100 | Can be reserved up to two years in adv. | |
| | Rotary Park Shelter (Non-Profit) *\$100 Deposit Required | \$25 | Can be reserved up to two years in adv. | |
| | Community Garden *\$50 Key Deposit | \$15 | | |
| | Dog Permit | \$10 | | |
| | Boat Launch Annual Permit | \$25/\$4 | \$4 for second permit | 204-6 |
| | Boat Launch Daily Permit | \$5 | | 204-6 |
| | Boat Launch Violation | \$20 | | 204-6 |

| | | | | |
|------------------------------|-------------------------------------|---|--|--------------|
| RECREATION | Contracted Programs | 70-30 | | |
| | Swimming Lessons - Group | \$35 \$40 | School District Res. Non-School Dist. Res | |
| | Swimming Lessons – Private | \$45 \$50 | School District Res. Non-School Dist. Res | |
| | JFAC Passes – Individual | \$30 \$37.50 | School District Res. Non-School Dist. Res | |
| | Additional passes per person | \$15 \$18.75 | School District Res. Non-School Dist. Res | |
| | Swimming Passes – Punch Pass | \$25 | Good for 10 Admissions | |
| AQUATIC CENTER | Aquatic Center Rentals | \$70 | Per Hour: \$15/additional 20 people/ \$50 Aqua Gladiator | |
| STREET BANNER | Over the Street Banner | \$125/Wk. \$75/2 nd Wk. \$25/3 rd Wk. | | |
| STREET BANNER | Over the Street Banner (Non-Profit) | \$50/Wk. \$25/2 nd | | |
| VFW REC CENTER RENTAL | More than 4 hours | \$300 | Per agreement with Lessee – City receives ½ of fee | Res. 70 2015 |
| | 4 hours or less | \$200 | | |
| | Kitchen Use | \$100 | | |

CITY OF JEFFERSON
2021 Schedule of Fees
ENGINEERING/PUBLIC WORKS

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|----------------|--|---|--------------------------------|------------------------------|
| FEES | Annexation | \$500 | | |
| | Erosion Control Plan Review | \$25 base fee + \$0.0025 per ft ² of disturbed area | | |
| | Comp Plan Amendment Review | \$250 | NEW | |
| | CSM Review (In Town) | \$250 | | |
| | CSM Review (Extraterritorial) | \$250 | | |
| | Stormwater – ERU | \$3.84 | Per Month - Residential | |
| | Lateral Inspection | \$100 | Each Additional trip is \$25 | |
| | Reviewing Plats | \$100 | Per Lot | |
| | Site Plan Review | \$200 | | |
| PERMITS | Conditional Use | \$250 | | |
| | Stormwater/Erosion Control – Erosion Control and Stormwater Management | \$50 base fee + \$0.0025 per ft ² of disturbed area + \$0.010 per ft ² of impervious area | | |
| | Stormwater/Erosion - Erosion Control | \$25 base fee + \$0.0025 per ft ² of disturbed area | | |
| | Excavation | FREE | With Approval of City Engineer | |

| | | | | |
|--------------------------|----------------------|----------|--|--|
| | Rezoning | \$500 | | |
| RECYCLING/GARBAGE | Recycling/Refuse Fee | \$16.31 | Per Month - Residential | |
| | Recycling/Refuse Fee | \$207.40 | Commercial Customers (must meet Ord. Req.) | |

**CITY OF JEFFERSON
2021 Schedule of Fees
POLICE DEPARTMENT**

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-----------------|---------------------------|---------|------------------|------------------------|
| FEES | New Vehicle Registration | \$19.50 | PD Keeps \$11.50 | |
| | Renew Vehicle Plates | \$10.00 | PD Keeps \$5.50 | |
| | Towing | \$100 | | 265-16.1. |
| | Photocopy in Person | \$.25 | Per Page | |
| | Photocopy by Mail | \$1.00 | Per Page | |
| | Photocopy by Fax | \$1.00 | Per Page | |
| | Photographs on CD | \$10.00 | 1-9 Photos | |
| | Photographs on CD | \$20.00 | 10-19 Photos | |
| | Photographs on CD | \$30.00 | 20-30 Photos | |
| | Emailed Copy | \$1.00 | Per Page | |
| | Video/Audio Recordings | \$20.00 | Each Copy | |
| | Towed Vehicle Storage Fee | \$5.00 | Daily | |
| | Warrant Pickup Fee | \$45.00 | | |
| LICENSES | Bike License | \$1.00 | | 265-14 |

CITY OF JEFFERSON
2021 Schedule of Fees
BUILDING INSPECTION/HOUSING

| Category | FEE TYPE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|----------------|--|---|-------------------|------------------------------|
| PERMITS | Building- Commercial/Industrial | \$6/per \$1000 of Project Cost | +Base Fee of \$40 | |
| | Building-Projects >\$5M Commercial/Industrial | \$2 per \$1000 after 1 st \$5M | | |
| | Building-Residential | .15/sq/ft | +Base Fee of \$40 | |
| | Additions/Remodel | \$6/per \$1000 | +Base Fee of \$40 | |
| | Occupancy | \$75 | | |
| | Sprinkler System Review | \$150/area <5000 sq/ft | | |
| | Sprinkler System Review | \$300/area >5000 sq/ft | | |
| | Sign Permit Fee(Commercial/Industrial | \$75 | | |
| | Fence Permit | \$50 | | |
| | Electrical | Varies | +Base Fee of \$30 | |
| | HVAC | Varies | +Base Fee of \$30 | |
| | Plumbing | Varies | +Base Fee of \$30 | |

CITY OF JEFFERSON
2021 Schedule of Fees
WASTEWATER TREATMENT PLANT

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|---|---|--------------|--------------------|-------------------------------|
| HOLDING TANK & SEPTAGE TANK DISCHARGES | Holding Tank Discharges | | | |
| | Total Strength Charge | \$8.49 | | 230-5(4)(a) |
| | Dumping Charge | \$5.00 | | 230-5(4)(a) |
| | Surcharge of 25% | \$2.12 | | 230-5(4)(a) |
| | Total Charge per 1000 Gallons | \$15.61 | | 230-5(4)(a) |
| | Septage Tank Discharges | | | |
| | Total Strength Charge | \$44.31 | | 230-5(4)(a) |
| | Dumping Charge | \$7.50 | | 230-5(4)(a) |
| | Surcharge of 25% | \$11.08 | | 230-5(4)(a) |
| | Total Charge per 1000 Gallons | \$62.89 | | 230-5(4)(a) |
| SEWAGE | Normal Domestic Sewage | \$4.29 | Per 1000 Gallons | 230-5(C)(2) |
| | | \$3.20 | Per 100 Cubic feet | 230-5(C)(2) |
| | Sewage of Greater Than Normal Strength | | | |
| | Parameter: BOD 5 | \$0.538 | Per Pound | 230-5(C)(3)(a) |
| | SS | \$0.275 | Per Pound | 230-5(C)(3)(a) |
| | N (Ammonia) | \$1.699 | Per Pound | 230-5(C)(3)(a) |
| | P (Phosphorus) | \$7.730 | Per Pound | 230-5(C)(3)(a) |
| SEWER CONNECTION FEES | Meter Size: 5/8" | \$1,100 | 2006-2021 | 230-6 (C) |
| | 3/4" | \$1,650 | 2006-2021 | 230-6 (C) |
| | 1" | \$2,750 | 2006-2021 | 230-6 (C) |
| | 1 1/2" | \$5,500 | 2006-2021 | 230-6 (C) |
| | 2" | \$8,800 | 2006-2021 | 230-6 (C) |
| | 3" | \$16,500 | 2006-2021 | 230-6 (C) |

| | | | | |
|---|--------------------------------|----------|-----------|-------------|
| | 4" | \$27,500 | 2006-2021 | 230-6 (C) |
| | 6" | \$55,000 | 2006-2021 | 230-6 (C) |
| SEWER USER CHARGES | Meter Size: 5/8" | \$16.30 | Per Month | 230-5(B)(2) |
| | 3/4" | \$24.00 | Per Month | 230-5(B)(2) |
| | 1" | \$40.00 | Per Month | 230-5(B)(2) |
| | 1 1/2" | \$81.00 | Per Month | 230-5(B)(2) |
| | 2" | \$129.00 | Per Month | 230-5(B)(2) |
| | 3" | \$242.00 | Per Month | 230-5(B)(2) |
| | 4" | \$403.00 | Per Month | 230-5(B)(2) |
| | 6" | \$806.00 | Per Month | 230-5(B)(2) |
| | 6" contract | \$468.00 | Per Month | 230-5(B)(2) |
| | Rural Customer Surcharge | 25% | | 230-5(B)(2) |
| RESIDENTIAL CLASS CUSTOMER CHARGES | 0-300 cubic ft | \$21.00 | Tier 1 | 230-5(B)(3) |
| | 300-700 cubic ft | \$30.00 | Tier 2 | 230-5(B)(3) |
| | 700-up cubic ft | \$43.00 | Tier 3 | 230-5(B)(3) |
| MISC. FEES | Septage Hauling Permit | \$50.00 | | 230-14(A) |

CITY OF JEFFERSON
2021 Schedule of Fees
EMERGENCY MEDICAL SERVICES

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-------------|-----------------------|------------|------------|------------------------|
| FEES | BILLING: | | | |
| | ALS1 | \$1,250 | \$1,600 | |
| | ALS2 | \$1,570 | \$1,700 | |
| | BLS | \$1,030 | \$1,200 | |
| | Mileage | \$26 | | |
| | BLS - On Scene Care | \$515 | \$550 | |
| | ALS - On Scene Care | \$950 | \$1,000 | |
| | Oxygen | \$150 | | |
| | Spinal Immobilization | \$170 | | |
| | Standby | \$150/hour | \$155/Hour | |

| | | | | |
|-------------|---------------------------|-----------|----------------------------------|--------|
| FEES | Extra Personnel | \$120 | | |
| FEES | No Transportation | \$130** | 1st Occurrence | \$150 |
| FEES | No Transportation | \$210** | 2 nd Occurrence | \$250 |
| | No Transportation | \$300** | 3rd Occurrence | \$350 |
| | No Transportation | \$515** | After 3 rd Occurrence | \$1030 |
| | Helicopter Transportation | \$1000** | | |
| | EMT only to Standby | \$25/Hour | | |
| | | | | |
| | | | | |

****Any No Transport with more than 15 minutes on scene care will be charged at these rates**

**CITY OF JEFFERSON
2021 Schedule of Fees
Fire Department**

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-------------|---------------------|------------------------|------------------------------------|------------------------|
| FEES | Fire Inspection Fee | VARIES SEE BELOW | Charges put on the tax roll yearly | 139-10 |

(1). Residential Multi-family:

| | |
|----------------|-----------------|
| 3 - 35 units | \$6.00 per unit |
| 36 - 60 units | \$250 |
| 61 - 100 units | \$275 |
| 100 or more | \$300 |

(2). The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis.

(3). The fee for mobile homes shall be the same as for residential property, except that the fee shall be calculated on a per mobile unit basis.

(4). High life safety facilities (hospital, nursing homes, and community-based residential facilities) square footage refers to the floor area of any building or structure:

| | |
|------------------------------|-------|
| Under 5,000 square feet | \$75 |
| 5,000 - 25,000 square feet | \$150 |
| 25,000 - 100,000 square feet | \$225 |

| | |
|-------------------------------|--|
| 100,000 - 300,000 square feet | \$450 |
| Over 300,000 square feet | \$450, plus \$100 per additional 25,000 square feet over 300,000 square feet |

(5). All other buildings subject to the Wisconsin Commercial Building Code. Square footage refers to the total floor area of any building or structure:

| | |
|---------------------------------|---------|
| Under 5,000 square feet | \$50 |
| 5,000 - 25,000 square feet | \$100 |
| 25,000 - 100,000 square feet | \$150 |
| 100,00 - 300,000 square feet | \$300 |
| 300,000 - 1,000,000 square feet | \$600 |
| Over 1,000,000 square feet | \$1,000 |

* Premises located within the City shall be inspected, pursuant to Wisconsin Statutes

* All buildings, structures and premises owned by the City of Jefferson, other government body, or public school district shall be exempt from the annual fire prevention inspection fee.

**CITY OF JEFFERSON
2021 Schedule of Fees
Fire Department
Hazardous Materials Emergency Response**

| Category | FEE | PRICE | NOTES | MUNICIPAL CODE SECTION |
|-------------|---------------------------------------|--------------------|-------|------------------------|
| FEES | BILLING: | | | |
| | COMMAND AND SUPPORT VEHICLES | | | |
| | Mobile Command Post | \$100/hr. | | |
| | Fire Department Command Car | \$85/hr. | | |
| | OPERATIONS VEHICLES | | | |
| | Ambulance | \$150/hr. | | |
| | Fire Engine | \$225/hr. | | |
| | Fire Tender | \$175/hr. | | |
| | Fire Truck Aerial | \$275/hr. | | |
| | Squad/Rescue | \$225/hr. | | |
| | Specialty Equipment(crane, excavator) | <i>Actual Cost</i> | | |

| | | | |
|--|--------------------------------------|--|--|
| EQUIPMENT AND MATERIALS | | | |
| Self Contained Breathing Apparatus | \$100/use | | |
| Personal Protective Equipment | Replacement Value or Cleaning Charge | | |
| Containment and Spill Control Equipment | Replacement value | | |
| Monitoring and Detection Equipment | \$100/use | | |
| Miscellaneous Incidentals | <i>Actual Cost</i> | | |
| PERSONNEL CHARGES | | | |
| Support Personnel | \$35/hr. | | |
| Operations Personnel | \$45/hr. | | |
| Command Personnel | \$55/hr. | | |
| Specialty Technician(chemist, industry specialist) | <i>Actual Cost</i> | | |

Ald. Tully seconded by Ald. Neils moved to approve Resolution No. 54. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING FY 2021 NON-REPRESENTED EMPLOYEE WAGE AND SALARY RATES

(To be introduced by Ald. Miller.)

**CITY OF JEFFERSON
RESOLUTION NO. 55**

BE IT RESOLVED, that the following wage and salary adjustments for non-represented (non-union) employees covered by the City Compensation Plan are herein authorized:

- Employees positioned on the step portion of the Compensation Plan shall be kept at the same step.

BE IT RESOLVED, by the Common Council that all full-time employees (prorated for part-time employees that are scheduled a minimum of a regular 20 hour week) shall be given a one time, non base building lump sum of \$1,500.00 to be paid within the first quarter of 2021, and has been approved the Finance Committee and Common Council.

BE IT RESOLVED, that summer part-time help in the Parks Department be hired in accordance with the following schedule:

| Year | Wage |
|------|------|
|------|------|

| | |
|-----------------------|---------|
| Start | \$10.00 |
| 2 nd Year | 10.75 |
| 3 rd Year | 11.50 |
| 4 th Year* | 12.25 |

BE IT RESOLVED, that summer interns in the Public Works / Engineering Department be hired in accordance with the following schedule:

| Year | Wage |
|----------------------|--------|
| Start | \$9.50 |
| 2 nd Year | \$9.75 |

BE IT RESOLVED, that the following part-time Police Dept. staff be hired in accordance with the following schedule:

| | Year | Wage |
|--------------------------|------------------|---------|
| Part-time Officers | Start | \$20.00 |
| | Subsequent Years | \$20.00 |
| Part-Time Dispatcher | Start | \$12.97 |
| | | |
| Civilian Reserve Officer | Start | \$12.00 |

BE IT RESOLVED, that the crossing guards be hired in accordance with the following schedule:

| Year | Wage |
|------------------|---------|
| Start | \$10.00 |
| Subsequent Years | \$10.00 |

BE IT RESOLVED, that election personnel be hired in accordance with the following schedule:

| | |
|-----------------------|--------|
| Chief Election Worker | \$7.50 |
| Election Worker | \$7.25 |

BE IT RESOLVED, the following cable positions shall be paid in accordance with the following schedule:

| | | |
|---------------------------------------|---------|-----------|
| Station Manager | \$17.00 | 650 hours |
| Asst. Station Manager/Editor | \$12.00 | 325 hours |
| Camera Operator-Experienced | \$15.00 | 150 hours |
| Camera Operator-Entry Level | \$8.35 | 250 hours |
| Part-time Cable Assistants-Start Rate | \$8.00 | -- |
| Broadcasting Announcers | \$25.00 | Per game |

BE IT RESOLVED, that the Fire Chief annual compensation shall be \$12,000. (Paid quarterly)

BE IT RESOLVED, that the auxiliary emergency medical technicians and drivers be paid in accordance with the following schedule:

| | | |
|----------------|------------|---------------|
| EMT Basic | \$7.50/hr | On call rate |
| | \$16.00/hr | Run time rate |
| AEMT | \$7.50/hr | On call rate |
| | \$18.00/hr | Run time rate |
| Standby | \$18.00/hr | |
| | | |
| Special Events | \$18.00/hr | |
| | | |

BE IT FURTHER RESOLVED, that the part-time recreational wages are hereby adopted.

WAGE STRUCTURE FOR PART-TIME SEASONAL EMPLOYEES

| | | | | |
|---|----------|----------|----------|----------|
| Adult Sports | 1st Year | 2nd Year | 3rd Year | 4th Year |
| Volleyball Official | \$8.00 | \$8.25 | \$8.50 | \$8.75 |
| **Kickball Umpire | \$13.00 | \$13.50 | \$14.00 | \$14.50 |
| **Adult Softball (1 Umpire System) | \$17.50 | \$18.00 | \$18.50 | \$19.00 |
| | | | | |
| Youth Activity | 1st Year | 2nd Year | 3rd Year | 4th Year |
| Youth Sports Assistants | \$8.00 | \$8.25 | \$8.75 | \$9.00 |
| **Youth Sports Official/Referee | \$9.00 | \$9.25 | \$9.50 | \$9.75 |
| One Day Programs & Day Off Instructors | \$9.50 | \$9.75 | \$10.00 | \$10.25 |
| **Baseball & Softball (Infield Only) | \$18.00 | \$20.00 | \$22.00 | \$25.00 |
| **Baseball & Softball (Home Plate) | \$20.00 | \$22.00 | \$24.00 | \$27.00 |
| | | | | |
| Scorekeepers & Supervisors | 1st Year | 2nd Year | 3rd Year | 4th Year |
| Scorekeeper - Baseball, Softball, Pony | \$7.50 | \$7.75 | \$8.00 | \$8.25 |
| Scorekeeper - Basketball & Volleyball | \$7.50 | \$7.75 | \$8.00 | \$8.25 |
| Open Gym Supervisor | \$8.00 | \$8.25 | \$8.50 | \$8.75 |
| Minor League & Riverfront Supervisor | \$9.00 | \$9.25 | \$9.50 | \$10.00 |
| Basketball Supervisor | \$10.00 | \$10.25 | \$10.50 | \$10.75 |
| Tensfeldt - Soccer Supervisor | \$10.50 | \$10.75 | \$11.25 | \$11.50 |
| | | | | |
| Aquatics/Lesson Instructor | 1st Year | 2nd Year | 3rd Year | 4th Year |
| Concession Stand | \$7.25 | \$7.50 | \$7.75 | \$8.00 |
| Water Exercise | \$9.50 | \$9.75 | \$10.00 | \$10.25 |
| Swim Lesson Instructor | \$8.00 | \$8.50 | \$9.00 | \$9.50 |
| Lifeguard | \$11.00 | \$11.25 | \$11.50 | \$11.75 |
| Head Lifeguard | \$11.50 | \$11.75 | \$12.00 | \$12.25 |
| Swim Lesson Coordinator | \$9.00 | \$9.25 | \$9.50 | \$10.00 |
| Aquatics Center Manager | \$14.00 | \$14.25 | \$14.50 | \$14.75 |

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*After the 4th year of employment, the rate of increase will be equal to the percentage of increase as determined by the Common Council for non-union hourly and salaried employees. (0% for 2021)

**These activities may be more or less than one hour in duration. The rates reflect game/match amount paid rather than hourly rates.

***If an employee is making minimum wage during the year and the minimum wage changes, the rate will be changed to comply with State and/or Federal regulations. If substantial changes to the schedule above are required, Personnel Committee approval will be requested.

****If an employee switches job responsibilities and the switch causes him/her to move to a different wage category, the individual will be paid at a level equal to, or above their current rate at former category.

Ald. Miller, seconded by Ald. Brandel moved to approve Resolution No. 55. On call of the roll, Motion carried unanimously.

DISCUSSION

Administrator Freitag gave an update on the Former Meadow Springs Golf Course Property closing date. The date will be in January of 2021 instead of February 2020.

Ald. Lares, seconded by Ald. Miller moved to adjourn the Jefferson Common Council Meeting at 7:22 p.m., carried unanimously on a voice vote.