

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, FEBRUARY 18, 2020**

The Tuesday, February 18, 2020 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Beyer, Ald. Tully, Ald. Peachey, Ald. Horn, Ald. Brandel, Ald. Krause, Ald. Miller and Ald. Lares. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, and City Engineer Pinnow.

PUBLIC PARTICIPATION

None.

ORDINANCE TO AMEND THE § 90-16 OF THE TOURSIM COMMITTEE

(To be introduced for its first reading by Ald. Lares.)

**CITY OF JEFFERSON
ORDINANCE #3-20**

An Ordinance to Amend Section § 90-16 of the Tourism Committee.

§ 90-16. Tourism Committee.

A. A Tourism Committee is hereby created and shall consist of five members who shall be appointed by the Mayor with approval of the Common Council.

(1) The Committee will consist of the following personnel:

- (a) A representative of the local lodging industry.
- (b) A City of Jefferson Common Council member.
- (c) A representative from the City's Chamber of Commerce Board of Directors or the Chamber's Tourism Committee.
- (d) The executive director of the City's Chamber of Commerce.
- (e) A local business person who works in the area of tourism.

(f) A citizen representative being a resident of the City of Jefferson.

(2) Each member's term will be for a three-year period, and members may serve multiple terms.

The Council would like to suspend the rules and vote on the ordinance, Ald. Brandel, seconded by Ald. Horn moved to vote on the Ordinance after the first reading. Ald. Miller, seconded by Ald. Lares moved to approve Ordinance No. 3-20. On call of the roll, Motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 76**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for February 18, 2020 is hereby adopted.

- A. Vouchers Payable for December 2019 in the amount of \$117,438.55 and January 2020 in the amounts of \$574,388.15, January Manuals in the amount of \$4,497.37, Payroll Summary for February 14, 2020 in the amount of \$161,339.75.
- B. Council Minutes from February 4, 2020 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
 - 1. Operator’s Licenses
 - 2. Special Class B Licenses
 - 3. Plein Air 2020 Funding
 - 4. Jefferson Chamber of Commerce 2020 Funding

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 76. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CONSTRUCTION OF A PARK MAINTENANCE BUILDING

(To be introduced by Ald. Peachey.)

**CITY OF JEFFERSON
RESOLUTION NO. 77**

AUTHORIZING AWARD OF CONTRACT FOR CONSTRUCTION OF A PARKS MAINTENANCE BUILDING

WHEREAS, the City of Jefferson received four bids from contractors interested in completing the **PARKS MAINTENANCE BUILDING**; and

WHEREAS, after one bid was withdrawn by the contractor, the value of the lowest qualified bidder is included in the following table:

| Company | Base Bid | Alternate A1 Credit for reduction in overall length in 8’ increments |
|---------------------|-----------------|-----------------------------------------------------------------------------------------|
| Bos Design Builders | \$234,456 | -\$5,190/8’ |

WHEREAS, the scope of the project includes construction of a new 60’ x 176’ (10,560) storage building at the City’s Municipal Services facility at 1122 S Tensfeldt Avenue with the exclusion of electrical and grading which will be completed under separate contract; and

WHEREAS, a budget of \$400,000 has been allocated for this project in the 2020 Capital Budget; and

WHEREAS, City Engineer Pinnow and Parks Director Keller reviewed the project bid results and recommend award of the Base Bid and Alternate A1 (reduction in length by 24') to Bos Design Builders as the low qualified bidder in the amount of \$218,886;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the Bos Design Builders bid for the **PARKS MAINTENANCE BUILDING** in the amount of \$218,886 and further directs and authorizes the City Administrator to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Peachey moved, seconded by Ald. Krause to approve Resolution No. 77. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE ROCK RIVER LANDING PARK

(To be introduced by Ald. Krause.)

**CITY OF JEFFERSON
RESOLUTION NO. 78**

AUTHORIZING AWARD OF CONTRACT FOR THE ROCK RIVER LANDING PARK

WHEREAS, the City of Jefferson received one bid from contractors interested in completing the **ROCK RIVER LANDING PARK**; and

WHEREAS, the value of the lowest bidder is included in the following table:

| Company | Base Bid | Alternate A Restroom & Pavilion | Alternate C Shoreline Restoration | Alternate D Pavement Marking | Alternate E EZ Dock (replace base bid items 24-26) | Alternate F Seed, Fert, Mulch |
|----------------------|-----------------|--------------------------------------------------------|--------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------|
| Janke Contractors | \$494,313 | \$346,500 | \$60,000 | \$3,800 | \$107,000 | \$73,672 |

WHEREAS, the overall scope of the project includes construction of the Rock River Landing Park including the following amenities: paved parking lot, paved boat ramp and parking lot, pier system and kayak launch, trail system and lighting; and

WHEREAS, construction expenses for this contract will be reimbursed to the City as part of the match by Jefferson County to satisfy the WDNR Stewardship and Recreational Boating grants awarded to the City of Jefferson; and

WHEREAS, RA Smith and the City Engineer reviewed the project bid results and recommend award of the Base Bid and Alternates D, E and F while rejecting Alternates A and C to Janke Contractors as the low qualified bidder in the amount of \$567,785;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the Janke Contractors bid for the **ROCK RIVER LANDING PARK** in the amount of \$567,785 and further directs and authorizes the City Administrator to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Krause, seconded by Ald. Brandel moved to approve Resolution 78. On voice call, Motion carried unanimously.

RESOLUTION AUTHORIZING AWARD OF BID FOR THE PUBLIC WORKS DUMP/PLOW TRUCK

(To be introduced by Ald. Brandel.)

**CITY OF JEFFERSON
RESOLUTION NO. 79**

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RESOLUTION NO. 79**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City of Jefferson obtained three bids from truck suppliers for a current model 39,000 pound gross vehicle weight (GVW) dump/plow truck (Contract A) to assist the City of Jefferson Public Works Department with operations and maintenance including street construction, street maintenance, and snow plowing.

WHEREAS, the City of Jefferson allocated \$155,000 from the Capital Projects/Equipment Fund for the Public Works dump/plow truck and equipment purchase, and

WHEREAS, the lowest qualified bidder was Truck Country of Wisconsin Inc. in the amount of \$77,950 for a 2020 Freightliner M2 106 with 5 year 100,000 mile engine warranty;

NOW, THEREFORE BE IT RESOLVED that the City of Jefferson authorizes the City Administrator to enter into an agreement with Truck Country of Wisconsin Inc. for Contract A: Chassis in the amount of \$77,950 for a 2020 Freightliner M2 106 with 5 year 100,000 mile engine warranty.

Ald. Brandel, seconded by Ald. Horn moved to approve Resolution 79. On voice call, Motion carried unanimously.

RESOLUTION AUTHORIZING AWARD OF BID FOR THE PUBLIC WORKS DUMP/PLOW TRUCK EQUIPMENT

(To be introduced by Ald. Horn.)

**CITY OF JEFFERSON
RESOLUTION NO. 80**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City of Jefferson obtained three bids from truck equipment suppliers for the equipment needed to be installed on the 2020 Dump/Plow Truck (Contract B) to assist the City of Jefferson Public Works Department with operations and maintenance including street construction, street maintenance, and snow plowing.

WHEREAS, the City of Jefferson allocated \$155,000 from the Capital Projects/Equipment Fund for the Public Works dump/plow truck and equipment purchase, and

WHEREAS, the lowest qualified bidder was Madison Truck Equipment in the amount of \$76,400 including Dump Body, Hitch, Snow Plow, Wing, and Tailgate Spreader;

NOW, THEREFORE BE IT RESOLVED that the City of Jefferson authorizes the City Administrator to enter into an agreement with Madison Truck Equipment for Contract B: Truck Equipment in the amount of \$76,400 for the Truck Equipment.

Ald. Horn, seconded by Ald. Lares moved to approve Resolution 80. On voice call, Motion carried unanimously.

Ald. Brandel, seconded by Ald. Lares moved to go to closed session. On call of the roll, Motion carried unanimously.

Ald. Peachey, seconded by Ald. Horn moved to go to open session. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING A HIRE OF A PART-TIME PATROL OFFICER

(To be introduced by Ald. Miller.)

**CITY OF JEFFERSON
RESOLUTION NO. 81**

WHEREAS, Police Chief Pileggi has to fill a vacant position in the Police Department for a part-time patrol officer; and

WHEREAS, the open part-time patrol officer position was recently vacated by a promotion; and

WHEREAS, the open position was publicly advertised and interviews were conducted with five potential candidates of seven applicants; and

WHEREAS, Police Chief Pileggi is recommending that Kevin Harper be hired by the City of Jefferson to fill the vacant position; and

WHEREAS, the Personnel Committee having reviewed the qualifications of Kevin Harper and pursuant to Chief Pileggi recommending the hire of Kevin Harper as a Part-time Patrol Officer for the City of Jefferson Police Department to the Common Council; and

WHEREAS, the Chief of Police has part-time funds allocated in his 2020 approved operating budget and that this part-time patrol officer is to replace a current vacancy in the part-time patrol officer staff;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to hire Kevin Harper as a Part-time Patrol Officer, effective Wednesday, February 19th, 2020 as a part-time patrol officer for the City of Jefferson Police Department. The initial rate of pay shall be \$20.00 per hour pursuant to the 2020 City of Jefferson non-represented pay resolution.

Ald. Miller, seconded by Ald. Brandel moved to approve Resolution 81. On voice call, Motion carried unanimously.

Ald. Peachey, seconded by Ald. Tully moved to adjourn the February 18, 2020 meeting of the Common Council at 7:36 p.m. On a voice vote, motion carried unanimously.