

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
WEDNESDAY, JANUARY 21, 2020**

The Tuesday, January 21, 2020 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Beyer, Ald. Tully, Ald. Peachey, Ald. Horn, Ald. Krause, Ald. Brandel, and Ald. Miller. Absent: Ald. Lares. Also present were: City Administrator Freitag, City Attorney Rogers, and City Clerk/ Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

None.

ORDINANCE TO ORDAIN AS FOLLOWS THE CITY OF JEFFERSON 2040 COMPREHENSIVE PLAN

(To be introduced for its second reading by Ald. Miller.)

**CITY OF JEFFERSON
PROPOSED ORDINANCE #1-20**

The City Council of the City of Jefferson, Wisconsin, does ordain as follows:

Section 1. Pursuant to sections 61.35 and 62.23(2) and (3) of Wisconsin Statutes, the City of Jefferson is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

Section 2. The City Council adopted its comprehensive plan update in 2008 entitled “City of Jefferson Comprehensive Plan”; and

Section 3. The City Council adopted the original comprehensive plan and has since followed written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan update as required by §66.1001(4)(a) of the Wisconsin Statutes; and

Section 4. The Plan Commission of the City of Jefferson, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending to the City Council the adoption of the City of Jefferson Comprehensive Plan Update.

Section 5. The City of Jefferson has, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes, provided opportunities for public involvement per its adopted public participation plan; and

Section 6. The City Council held a public hearing on the proposed 2040 Comprehensive Plan on January 7, 2020, considered the public comments made and the recommendations of the Plan Commission and staff, and has determined to approve the recommended City of Jefferson 2040 Comprehensive Plan.

Section 7. The City Council of the City of Jefferson, Wisconsin, does ordain that the proposed 2040 Comprehensive Plan Update be adopted pursuant to section 66.1001(4)(c) of Wisconsin Statutes.

Ald. Miller, seconded by Ald. Brandel moved to approve Ordinance #1-20. On call of the roll, Motion carried unanimously at 7:07 p.m.

ORDINANCE TO AMEND THE ELECTRICAL CODE SECTION 120-2 OF THE CITY OF JEFFERSON MUNICIPAL CODE

(To be introduced for its first reading by Ald. Horn.)

**CITY OF JEFFERSON
ORDINANCE # 2-20**

An Ordinance to Amend the Electrical Code Section 120-2 of the City of Jefferson Municipal Code.

§ 120-2 Electrical Code.

A. State code applies. All electrical work, including the placing of wires and other equipment, shall conform to the Wisconsin *Admin. Code SPS 316* State Electrical Code, which is hereby made by reference a part of this chapter.

B. Permit. No electric wiring or other equipment shall be installed or altered without first securing a permit therefor from the Electrical Inspector, except that repairs or replacements of broken or defective sockets, switches or base receptacles may be made without a permit *or the work is specifically exempted per SPS 316*. The application for such permit shall be on a form furnished by the Electrical Inspector and shall state clearly the work planned, alterations to be made, and equipment and materials to be used, and all later deviations from such plan must be submitted to and approved by the Electrical Inspector. Fees shall be established in § 120-1G.

C. Inspection of work. After roughing in the wiring of any building and before any such work is covered up or upon completion of any outside wiring construction work, the person doing such work shall notify the Electrical Inspector who shall at once inspect or cause to be inspected the same *per SPS 316*. If he finds that the work conforms to the State Electrical Code, he shall issue a certificate of compliance which shall contain the date and an outline of the result of such inspection, a duplicate of which shall be filed by location in the office of the Electrical Inspector. No person shall use any such electrical equipment until such certificate has been issued.

§ 120-3 Permits required.

A. General permit requirement. No building, plumbing or electrical work shall be performed in the City unless a permit therefor is obtained as required in the provisions of this chapter.

B. Payment of fees. All fees shall be paid to the City Administrator and a receipt showing that such fees prescribed by ordinance have been paid presented to the Building, Electrical, and Plumbing Inspectors before such Inspectors shall issue to the owner, or his agent, a building, electrical or plumbing permit.

C. Permit lapses. A building, electrical or plumbing permit shall lapse and be void unless operations under the permit are commenced within six *twelve* months from the date of issuance thereof and unless the proposed construction is completed within two years of the date of issuance, after which the permit may be extended by payment of 1/2 of the original fee.

D. Revocation. If the Building, Electrical or Plumbing Inspector shall find at any time that this section, laws, orders, plans and specifications are not being complied with and that the holder of the permit refuses to conform after a written warning or instruction has been issued to him, he shall revoke the building, electrical, or plumbing permit by written notice posted at the site of the work. When any such permit is revoked, no person shall do any further work thereunder until the permit is reissued, excepting such work as the Inspector may order to be done as a condition precedent to the reissuance of the permit, or as he may require for the preservation of human life and safety or property.

E. Report of violations. All police officers or other City Officials shall report at once to the Inspectors any building, electrical or plumbing work which is being carried on without a permit as required by this section.

F. Records. The Inspectors shall keep a record of all permits, fees and inspections and shall make an annual report thereon to the Common Council.

This ordinance shall take effect after passage, publication, and attestation as required by law.

CONSENT AGENDA

(To be introduced by Ald. Tully.)

CITY OF JEFFERSON RESOLUTION NO. 69

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for January 21, 2020 is hereby adopted.

- A. Vouchers Payable for December 2019 in the amount of \$52,750.43 and January 2020 in the amounts of \$263,100.04, Payroll Summary for January 3, 2020 in the amount of \$161,678.23 and January 17, 2020 payroll in the amount of \$161,732.80.
- B. Council Minutes from January 7, 2020 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
 1. Operator's Licenses
 2. Special Class B Licenses
 - a. Fort Atkinson Wisconsin Club- March 16, 2020.

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 69. On call of the roll, Motion carried unanimously, with Ald. Krause abstaining from the minutes of January 7, 2020.

RESOLUTION AUTHORIZING TO WRITE OFF DELINQUENT PERSONAL PROPERTY BILLS FOR 2018

(To be introduced by Ald. Peachey.)

**CITY OF JEFFERSON
RESOLUTION NO. 70**

BE IT RESOLVED by the Common Council of the City of Jefferson that the City Administrator is hereby authorized to delete the following Personal Property bills from the accounts receivable:

<u>YEAR</u>	<u>PERSONAL PROPERTY</u>	<u>TOTAL DELINQUENT PRINCIPAL</u>
2018		
	ASHCLO Rockwell Properties	\$ 54.35
	Hillside Jefferson LLC	\$ 321.40
	Lifeforce Fitness	\$ 203.24
	Urbans	\$ 827.14
	Subtotal	1,406.13
	TOTAL	<u>\$1,406.13</u>

Ald. Peachey moved, seconded by Ald. Brandel to approve Resolution No. 70. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT AMBULANCE

(To be introduced by Ald. Brandel.)

**CITY OF JEFFERSON
RESOLUTION NO. 71**

WHEREAS, Jefferson Emergency Medical Service (EMS) currently operates a fleet of three (3 ambulances); and

WHEREAS, Jefferson EMS has scheduled one of these vehicles, a 2001 Ford F350 HORTON Ambulance currently numbered #756, for retirement from active service due to its age and obsolescence; and

WHEREAS, the City of Jefferson FY 2020 Capital Improvement and Equipment Budget includes an appropriation in the amount of \$250,000 to fund the purchase of a new, replacement ambulance for vehicle #756; and

WHEREAS, Jefferson EMS has developed specifications for a replacement ambulance and solicited bids from three different vendors to supply a replacement ambulance, of which two provided quotations for the sale of said ambulance; and

WHEREAS, Jefferson EMS is recommending the purchase of a 2020 Ford F550 4x2 Custom HORTON Conversion Model 623 Ambulance per specifications from Foster Coach Sales, Inc., at a final cost of \$240,298.00 which includes a trade-in allowance for the 2001 Ford F350 HORTON Ambulance (vehicle #756); and

WHEREAS, the Finance Committee has reviewed and concurred with the recommendation of Jefferson EMS; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that it hereby approves and authorizes the purchase of a 2020 Ford F550 4x2 Custom HORTON Conversion Model 623 Ambulance from Foster Coach Sale, Inc., in the amount of \$240,298.00 which includes a trade allowance for a 2001 Ford 350 HORTON Ambulance scheduled to be retired from service.

Ald. Brandel, seconded by Ald. Krause moved to approve Resolution 71. On voice call, Motion carried unanimously.

Ald. Peachey, seconded by Ald. Beyer moved to adjourn the January 21, 2020 meeting of the Common Council at 7:21 p.m. On a voice vote, motion carried unanimously.