

Jim Doe
453 Windy Place
Grasstown, KY 40204

April 20, 2008

Selection Committee
Cash 4 Brains Scholarship Foundation
236 9th Avenue
Bigville, NY 29439

Selection Committee,

This semester I will be completing my junior year at The University of Grasstown in Grasstown, Kentucky with an expected degree in History, concentrating in Latin American studies. Through a web search I discovered the Cash 4 Brains Scholarship Foundation, and after a closer review of your organization, as well as the actual scholarship requirements, I am very excited to send you my application, resume, transcript, references and personal statement for consideration for the Achievement Travel Scholarship.

The Achievement Travel Scholarship is a great match to my interests and personal background in Latin American Studies. I go into more detail in my personal statement, however, I see this as an excellent opportunity to enrich my history degree, as well as my personal experience, through the travel and research I am planning next summer in Peru studying indigenous cultures.

I would welcome the opportunity for a personal interview with the selection committee. I will call your office next week to confirm that my materials were received and to see if there is any additional information needed. You can reach me through phone at 555-555-2319 or through e-mail at jdoe04833@emailplace.com.

Thank You,

Jim A. Doe

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