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Glion Institute of Higher Education
Rue de Glion, CH-1823 Montreux,
Switzerland

Dear Sir,

I am looking for the Internship. I am confident that my qualifications and capabilities will fulfill the requirements.

My Name is Chavisara Sanguansermisri. I am 24 years old, make a good appearance and get along exceedingly well with people. I graduated with a Bachelor's Degree in Arts, majoring in Information and Library Science and minoring in English from Silpakorn University, Thailand. I also graduated with Post Graduate's Degree in Hospitality Management and Master of Education from Glion Institute of Higher Education. I can communicate very well both in written and spoken English. I am an enthusiastic person and willing to learn to work. Also, I can perform well in an international and teamwork environment.

Realizing that this summary, as well as my resume, cannot cover my qualifications in-depth, I would appreciate if you could grant me an opportunity to discuss with you in person at your most convenience.

Lastly, I would like to thank you for your time considering my rough introduction and I look forward to hearing from you soon.

Sincerely yours,

Chavisara Sanguansermisri