

## TEN COMMANDMENTS FOR A CLUBWOMAN

- I. **Acknowledge People: This is nothing as nice as a cheerful word of greeting.**
- II. **Smile at People: It takes 72 muscles to frown and only 14 to smile. Use this asset.**
- III. **Call People by Name: The sweetest music to anyone's ears is the sound of her own name.**
- IV. **Be Friendly and Helpful: To have friends, one must be one.**
- V. **Be Genuinely Interested in People: There is something to like about everyone.**
- VI. **Seek Out People: Do not limit yourself to a few friends when there are so many others to be made.**
- VII. **Be Generous with Praise and Cautious with Criticism: Who among us does not need the understanding and tolerance of others?**
- VIII. **Consider others' Feelings: There are three sides to every controversy: yours, the other person's and the truth.**
- IX. **Be Alert to Give Service: What we do for others counts most in life.**
- X. **Maintain a Sense of Humor!**