

## WOW Board and Activity Meeting--January 6, 2020, Updated

Attendees: Carol S., Terri G., Deanne G., Alice B., Mary H., Faye R., Sandra H., Kevin H., and Ken B.

### Arrangements

- Displays – The group discussed displays for the speaker and Quilt Challenge
- Guild Funds – We need to generate more money this year or we may need to tap into the checking account. We anticipate \$500 expenses for workshop and \$26 for square usage as approved on January 7.

### Secretary Report

- **Motion: Kevin motioned and Faye seconded to accept the Secretary's report. Approved**

### Membership Committee Report

- Business Cards
  - Kevin showed a sample of business cards for WOW Guild. He will order 1000 cards. Each member will have a few cards to handout to encourage individuals to attend meetings and become members. The cards will be passed out at local quilt shops too.
- Membership Check-in
  - The member name tags have QR code on the badge. The QR code will be used to check-in the members (using a student attendance application). Also the QR code can be used to link to the WOW Guild website.
- Skype Meetings
  - The group discussed providing the meeting via Skype for remote members. We can provide a live-feed with Zoom to link to the meeting (with a different code for each meeting). The presenter will be asked if they agree to present and be Lived-streamed, and some may decline.
  - Carol has a slide projector, camera and quilt stand that can be used for WOW Guild meetings.
- Mixers - Social Time at 6:30 pm
  - The WOW Guild will have a mixer/social half hour before the meeting. The January meeting topic will be share your New Year's Resolution.
- WOW Guild Points
  - All year long WOW members can earn points for activities at the meetings. A budget of \$300 has been allocated to award as prizes at the end of the year.
  - The points will be awarded for a number of categories:
    - Save a Seat – earn a point if you save seats and invite another person to join your group of seats.
    - Bring someone new to a meeting
    - Remembering your name tag
    - Meet one or two people and find out about them
    - Participate in a challenge quilt
    - Help at meeting, e.g., clean-up, serve coffee, bring cookies
    - Support community service, e.g., make walker bags, placemats
  - The activities to earn points will be documented on a card to share the initial plans
  - The individual earning the most points in the January-April; May-August; or September-November meetings will earn a small reward, e.g., fabric yardage; The main prize will be awarded in November
  - The main goal of the WOW Guild meetings this year is: building relationships is to get to know each other in WOW Guild.

- Community Service
  - The WOW Guild will purchase batting and quilt spray to finish quilt tops and ask that members donate yardage for quilt backs.
  - The Community Service budget is \$100.
- Birthday Club
  - Birthday club needs more bags. The budget is \$25
- Challenge Quilt
  - We will have a Challenge Quilt this year, as a non-Quilt show year and it will be a quilt that uses triangles. The maximum completed circumference of the challenge quilt will be 100 inches.
  - The budget is \$60 for prizes of \$10, \$20 and \$30, and \$80 for display drape
  - The Challenge quilt will be introduced at the March meeting and will be must be completed in September or October.
- Budget
  - Craft Show - \$1,000 is targeted, with boutique items, potentially raffle quilt, wall hanging, barn quilts
  - Retreat – First weekend in October \$400, Dawn Bryant
  - Insurance paid in 2019 for Beautiful Savior Church of \$436
  - Rent usage \$380, including moving walls
  - Net income projected to be \$383
  - Speakers will be asked to donate a door prize for their session.
  - The Quilt Inns will be free for attendees
  - Potentially workshops, e.g., raw edge applique, at another location, e.g., Church, charge attendees the cost of room and materials.
  - The budget will be included in the newsletter
  - The Bylaws will be available on the website
  - **Motion: Terri recommended the budget proposed be approved, and Deanne seconded. Approved.**
- Building Use
  - The group reviewed the Building Use document.
    - Bathroom – Alice
    - Kitchen – Deanne and Mary
    - Set-up/return room – Terri and Carol
- Meeting Agenda for January 27, 2020
  - 6:30-7:00 Social Half-Hour
    - Birthday Club table set-up—Kathy Barnes
    - Block of the Month table set-up—Audrey
  - 7:00-7:45 Speaker Sandy Irish, Irish Chain
  - 7:45-7:50 Show and Share
  - 8:00-8:15 Break
  - 8:15-8:25 Charity Ideas Brainstorming for Members to Support – Terri
  - 8:25-8:30 Membership—Kevin and Faye
    - Number of attendees, number of new members, number of visitors; Explain point system and handout card; Goal to grow membership
  - 8:30-8:35 Budget – Alice
    - Begin and ending balance and 2020 Budget

- 8:35-8:40      Birthday Club – Kathy Barnes
    - Explain Birthday Club
  - 8:40-8:45      Block of the Month – Audrey
  - 8:45-8:50      Newsletter and Quilts of Valor – Terri
    - Sign in and get email with Newsletter
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- Carol returns from vacation on January 24 and can only receive email, no text, while out of town/country
  - **Motion: Alice motioned to close the meeting and Mary seconded the motion. Approved.**

## WOW Board and Activity Meeting—February 3, 2020 Revised

Attendees: Carol S., Terri G., Deane G., Alice B., Mary H., Faye R., Sandra H., and Kevin H.

### Secretary Report

- Deana recommended changes to correct the spelling of her name and moving the reference that the QR code on the business card links to the website.
- **Motion: Deana motioned and Alice seconded to accept the Secretary's report with the changes. Approved**

### Treasurer Report

- *Checking/Savings Accounts:* The balance started with \$6,918.97. The membership dues and Birthday Club added \$1,446.51. We had some bills to pay. The current balance is \$7,549.71.
- *Square:* The square fee would be \$35.00 per month to add another contact for the account opened by Brenda.
- **Motion: Terri motioned and Kevin seconded to open a new square account. Approved.**

### Membership Committee Report

- *Membership*
  - Kevin reported we have 50 paid members and two individuals paid membership fees in November.
- *Point System*
  - Faye shared the point system in a handout. The clipboard has the point system for the clipboard. Faye plans to share the point system on posters.
  - The group discussed allowing any member to sign the point system sheet for show and share.

### Programs

- Terri described that the programs are in place for 2020.
  - Follow-up: Terri contacted the speaker and gathered the details for February 2020 meeting.
- Terri shared that the programs for 2021 are set-up for March, April and September, for example Just Sew. The programs often involve lecture, pattern, and trunk show.
- Kevin suggested having a meeting with a panel presentation.
- The history of quilting was suggested as a topic for next year.

### Activity Committees

- *Wayzata High School Project*
  - Mary shared a project from Joanne an art teacher at Wayzata Champion Unified School. Mary shared a few examples of batik pieces to be turned into quilts. About 5 quilts would be made by a small group of students (three to four) for each quilt. She needs people to turn the batiks pieces into cuddle quilts, possibly meeting on Saturday. The batik pieces would be the center of the quilts. The quilts could be 9 patch or 4 patch design. The students could bus to quilt store to pick out fabrics, for example Millie P's. Joanne's mother has a long arm. The project could have media attention, e.g., Sun Sailor.
- *Community Service Brainstorming*
  - Mary plans to take the brainstorming list and divide between on-time events and ongoing programs, and looking for new group meeting ideas. The members will be asked to vote on their top three choices to participate in small group community service projects. This will shorten the list of community service small group events to discuss.
    - Kevin suggested using an online survey for the member to vote.

- The small group meetings could be scheduled once a quarter for a different project, e.g., make placemats for Meals on Wheels. We need places to meet, e.g., Joanne, Michaels.
- *WOW Mission Statement*
  - The mission statement for WOW was read to the group. Other mission statement examples were shared. After discussion, the group decided to not change the WOW mission statement. The WOW mission statement includes text that addresses the goals discussed at the December meeting.
- *St. Barnabas Church Set-up*
  - The group discussed the room set-up with the walls and table arrangement.
    - The group reviewed the table arrangement and agreed to some revisions to facilitate movement of people.
    - The group would like to have the walls removed for the February meeting, unbudgeted \$25 cost.
  - **Motion: Terri made a motion to have the walls taken down for the February meeting, and Deana seconded the motion. Approved.**
  - **Follow-up: Carol contacted St. Barnabas Church about the removal of the walls for the February meeting. Due to staff changes, removal the walls is not an option at this time.**
- *Data Documents Management Officer Position*
  - Carol recommends that the March bylaws be changed to add a new officer position, Data Document Management. The new officer position would be responsible for WOW data organization, e.g., membership list and technology. The current membership “list” needs to be pulled together into one list (includes the names, address, emails, etc.) and include all members on one list.
  - Carol recommended Kevin as the Data Document Management Officer
    - **Motion: Faye made a motion for Kevin to be the Data Document Management Officer and Terri seconded the motion. Approved.**
  - Faye as the Membership Officer will be managing the membership table, points system and mentoring program.
  - Website: The website is being managed by a non-member, Brenda’s Husband. Carol suggested that the Data Document Manger manage the website.
    - **Motion: Faye motioned that Kevin as the Data Document Management Officer manage the website and Deana seconded the motion. Approved.**
  - Mentoring: Faye described the mentoring sheet for members to express interest as a mentor or mentee. The interest in mentoring at the meeting seemed low but members likely needed time to think of mentoring ideas. The mentoring program could be promoted by having a demo at a WOW meeting or during the social half-hour and individuals can sign-up. Also, the mentoring program sign-up can be provided on a poster sized form.
  - For example, mentoring session can use area locations to meet, e.g., open sewing days at Four Seasons (Tuesday and Wednesday) and Maple Grove Community Center quilt groups.
- *Website*
  - Website updates should be submitted to Carol and Deane by February 29.
  - **Action Item: Carol asked the group to review the website pages and provide comments to her. Carol will have Deana verify the updates.**
- *Comments from January WOW Meeting*

- Carol shared excerpts from members that attended the January meeting and requested changes. The comments included:
  - Difficult to hear the presenters/speakers
  - Set-up of the room with round tables was liked by many (and disliked by some).
  - Noises were heard from individuals talking and movement of the chairs during the meeting
  - Carol will remind members to quiet down during future WOW meetings.
  - Future meetings will include water and decaf coffee.
- *Agenda for February WOW Meeting*
  - Welcome – Carol
  - Presentation- Blueberry Backroads
  - Show and Share
  - Treasurer Report – Alice
  - Community Service – Mary
  - Survey results – Mary
  - Sew and Quilt Inn
    - **Motion: Deana motioned to change the name of the Quilt Inn to Quilt In, and Terri seconded the motion. Approved.**
  - Membership – Faye and Kevin
    - Number of members, number of new members, and guest (introduce them).
  - Birthday Club
  - Block of the Month - Audrey
  - Prizes – Carol
- *Newsletter*
  - Add a section on Tips and Tricks
  - Jean takes the pictures
  - Block of the Month will be URL links from the newsletter due to copyright law, not attached or included in the newsletter.
- Quilt Challenge – Mary
  - The group discussed the possibility of starting the Quilt Challenge in February. The plan is to start the Quilt Challenge in March.
- President
  - Carol shared her goal as president is that we work as a unified team. This means that we discuss everything and come to a common agreement. So again the agenda seems long but complete, many of the items will take less than a minute.
- **Motion: Alice motioned to close the meeting and Mary seconded the motion. Approved.**