

Return Merchandise Authorization Form



**PERFECT
TIMING**

Email form to: service@perfecttiming.ca
 or Fax form to: 705-325-1448
 Attention: Aime Brownbill
 Phone: 705-325-1455
www.perfecttiming.ca

RMA Steps: 1. Fill out this form completely 2. Print this form to send with returned item. 3. Email or fax per above

For Office Use Only

Name:	
Address:	
RMA Number:	Address 2:
Date RMA Issued:	City: Prov: Postal Code:
Processed By:	Date Received:
Item Returned: Yes / No	Email:
Date Received:	Phone: Fax:

Quantity	Item Number	Description	Order No.	Product SKU	Reason Code	Credit, Replace or Repair?

Return Reason Codes	Comments / Special Instructions
<p>Record appropriate number in the "Reason Code" column above.</p> <ol style="list-style-type: none"> Wrong quantity received Wrong merchandise received Damaged in shipping Duplicate order Product defective Customer not satisfied Incorrect item ordered Incorrect quantity ordered Other 	

<p>If items need to be returned, please ship to the address below <u>after</u> receiving an RMA number :</p> <p style="text-align: center;">Perfect Timing Inc 106 Mississauga St E Orillia, ON L3V 1V7 ATTN: Returns</p>	For Office Use Only
	Credit Issued: Yes / No
	Credit Amount:
	Transaction Number:
	Date Issued:
	Issued By:
Comments:	