

NOTICE OF SPECIAL MEETING & AGENDA
PARKER AUTOMOTIVE METROPOLITAN DISTRICT
4100 East Mississippi Avenue, Suite 500, Glendale, CO 80246
October 29, 2020
8:00 A.M.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, public attendance will be via teleconferencing. The meeting can be joined through the directions below:

Call Information for Public Attendance: (303) 858-1802; pin 1102

Board of Directors

Kevin Smith, President/Treasurer	Term to May 2022
Andrew R. Klein, Secretary	Term to May 2022
Patrick Schmitz, Assistant Secretary	Term to May 2023
VACANT	Term to May 2023
VACANT	Term to May 2023

AGENDA

1. **ADMINISTRATIVE MATTERS**
 - a. Call to Order
 - b. Declaration of Quorum and Confirmation of Director Qualifications
 - c. Disclosure of Potential or Existing Conflicts of Interest
 - d. Approval of Agenda

2. **PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

3. **CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)
 - a. Approval of Minutes from July 20, 2020 Special Meeting (**enclosure**)
 - b. Ratification of Payment of Claims as of October 29, 2020 (\$7,165.50) (**enclosures**)
 - c. Acceptance of Unaudited Financial Statements as of September 30, 2020 (**enclosure**)
 - d. Approval of Additional Claims as of October 29, 2020 (if any) (to be distributed)
 - e. Adoption of Resolution No. 2020-10-01: 2021 Annual Administrative Resolution (**enclosure**)
 - f. Approval of Contract with Heatherly Creative, LLC for Website Services (**enclosure**)
 - g. Approval of Engagement Letter with Fiscal Focus Partners LLC for 2020 Audit Services (**enclosure**)

4. FINANCIAL MATTERS

- a. Public Hearing on 2021 Budget and Consider Adoption of Resolution No. 2020-10-02: Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)
- b. Discuss and Consider Use of Bill.Com for Processing of District Claims

5. LEGAL MATTERS

6. OTHER BUSINESS

- a. Next Regular Meeting – July 29, 2021 at 8:00 A.M

7. ADJOURNMENT