

TOWN COUNCIL  
**MINUTES**  
NOVEMBER 3, 2015  
7:30 P.M.

**PRESENT:** Mayor Grant, Councilman Theo Washington, Councilman Rodney Daniels, and Councilman Eddie Cole. **ABSENT:** Vice Mayor Angela Thomas (**conference**).

**STAFF:** Attorney Joseph Morrell, Roger Dixon, Chief Administrative Officer, Abu Canady, Public Works Director, Rod Bargaineer, Recreation Director, Eric McIntyre, Police Chief, Katrina Gibson, Finance Director, Joseph Jenkins, Deputy, and Cathlene Williams, Town Clerk.

- I. CALL TO ORDER & VERIFICATION OF QUORUM- Mayor Grant called the Council Meeting to order at 7:30 p.m., Pastor Critton led the Prayer, followed by the Pledge of Allegiance.**
  
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
- III. AWARDS & PRESENTATIONS**
  
- IV. DISCUSSION ITEMS ONLY**
  - A. Update on the Ultimate I-4 Utility relocation negotiation. (**WORKSHOP ONLY**). A. Canady.
  
- V. PUBLIC HEARING**
- VI. CONSENT AGENDA**
  - A. Approval of October 20, 2015 Town Council Minutes. (Clerk's Office).**
  - B. Approval of Proclamation, recognizing November 13, 2015 as "World Pancreatic Cancer Day in the Town of Eatonville. (Clerk's Office).**
  - C. Authorization to apply for USDA Grant for Planning & Engineering for Park Place Lift Station. (A. Canady).** Mr. Canady, explained that he has applied for a search grant, which will pay for engineering studies to be done on Park Place lift station, they will also do an assessment on Bethune Lincoln, Washington and Deacon Jones Streets so that we can assess the sewage problem to make that apart of the engineering study as well.
  - D. Approval to apply for USDA Grant for Wigman Drive and Vereen Street Lift Station. (A. Canady).** On Wigman and Vereen, we need to replace that lift station, stormwater is getting into the lift stations that cause the pump to pump more stormwater with wastewater to Altamonte Springs, which raises our bill, we will also look at improving the sanitary system.

- E. Approval Authorization to apply to EPA for a Grant funding to the US Environmental Protection Agency Urban Waters Program. (A. Canady).** We have an opportunity for each of the four (4) quadrants in the Town, we are looking to establish a monitoring program to involve our seniors as much as possible, we will be submitting a proposal to EPA to fund that.
- F. Approval of 9/21/2015 Final Budget Hearing Minutes. (Clerk's Office).**
- G. Approval of increase of the off-duty employment rate from \$25.00 per hour to \$40.00 per hour. (J. Jenkins). MOVED TO COUNCIL DECISION.**
- H. Approval of Part-Time Scanner job description as approved in the 2015-2016 Budget. (Clerk's Office). MOVED TO COUNCIL DECISION.**
- I. Approval of Emergency Water main repair at West Street and Kennedy Boulevard. (A. Canady).** Mr. Canady explained that there is a 6 inch water main that was discovered to be corroded (6) inch main, with a (2) inch main coming into it, we will not have to shut the Town down, to get this taken care of. Councilman Cole asked what is the method being used to not shut the Town down? Mr. Canady explained that they will wet tap a valve in, the cast iron pipe does tie into the transite pipe, which is asbestos concrete pipe, that section of the pipe will be isolated. Councilman Cole asked do we have a budget for this repair, and did we find a company that was going to come and find those different valves? Mr. Dixon replied that we are still working with the Rural Water Association to come in and do limited checks for us. We also want to have CPH come in to do a more detailed check for us; we are also working with USDA to find money to come in and assistance the Town as well. We need to have professionals come in to determine whether the valves are good or bad. Mr. Canady stated that CPH is putting together a cost plan for the Town, we have also engaged USDA; they are looking to fund a preliminary engineering report, all of the piping on Calhoun Hall is asbestos concrete pipe. Mayor Grant indicated that we can put together a calendar with some anticipated dates that we can be in a position and cost to start an exploratory concept with CPH. Councilman Washington asked Mr. Canady do we know where all the shut-off valves in the Town are? Mr. Canady replied that he has a partial map, we will be engaging with the Rural Water Association, using their GPS system which will allow us to create a GPS location map. Mayor Grant recommended to Mr. Canady to have CPH to come and give an over view from an engineering standpoint so Council can better understand the task at hand, and how this process will work.

**Motion by Councilman Washington, seconded by Councilman Daniels to approve the Consent Agenda, with items (G) & (H) moved to Council Decision. AYE: ALL, MOTION PASSES.**

## **VII. COUNCIL DECISION**

**G. Approval of increase of the off-duty employment rate from \$25.00 per hour to \$40.00 per hour.** Mayor Grant indicated that the \$25.00 per hour has been the same for the last 15 years. Councilman Cole stated that he could work with \$35.00 per hour. Mayor Grant indicated that we are recommending the \$40.00 per hour, in terms of what our officers starting salaries are, in comparison to surrounding agencies, we are far behind, about \$6,000 in the starting salaries, this is off duty work, it doesn't cost the Town, it is an incentive for the officers to make more money to supplement their pay. Deputy Jenkins indicated that former Chief Bernal increased it to \$40.00, with no policy approved by Council. Councilman Washington stated that he would like to see parking citations. A copy of the Ordinance will be provided to Councilman Washington. Mayor Grant indicated that he would like for this Ordinance to come back to Council. **Motion by Councilman Cole, seconded by Councilman Daniels; AYE: ALL, MOTION PASSES.**

**H. Approval of Part-Time Scanner job description as approved in the 2015-2016 Budget.** Mayor Grant indicated this position was approved in the current budget. **Motion by Councilman Washington, seconded by Councilman Cole.** Councilman Washington asked that since everything is going to Host Dime, why this can't go into the cloud as well. Mayor Grant replied it will go into the cloud after it is scanned, we have a lot of documents, it will take a couple of years to get this done. Councilman Cole, still don't know where we are financially, I have asked for this since 9/21/2015, at the end of the budget. **AYE: Mayor Grant, Councilman Daniels, and Councilman Washington, NAYE: Councilman Cole; MOTION PASSES.**

#### **VIII. STAFF REPORT**

#### **IX. ADMINISTRATIVE/COUNCIL/ATTORNEY REPORT**

**Councilman Cole-** I have a concern of not getting information, especially when it comes to finances, when I do received information it has nothing to do with what was asked for. In listening to the tapes, when we were talking about sergeants positions, it was said we voted to increase it, so the next time it came back, it was in there, it was something that this Council didn't vote for. I asked about the Contingency, once we said the budget was balanced, we added all this money, where did it come from, is this former practice. If we didn't fill a position, then that money would go into our Contingency Fund. Councilman Cole asked Mr. Dixon for all correspondence from Orange County School Board, regarding the school getting the property back. The money that has to be paid for all the utilities and stuff that is being utilized over there has to be coming from somewhere, will we have to go into contingency fund? Mayor Grant replied, we don't know at this point. Councilman Cole asked about the Personnel Manual, to be brought to Town Council. Mayor Grant that he just received the Personnel Manual.

**Councilman Washington-** NO REPORT

**Councilman Daniels-** Goals of Department Directors; Mayor Grant indicated that he has the goals will send them out this week. Mayor Grant indicated that he would never give anything to Council before he reviews it, I want to be in a position to explain it. The personnel manual is a comprehensive document, I want to look at the old and compare

it to the new, we may have to go section by section, I am just asking that you be a little patient. Councilman Cole indicated that we have been dealing with a lot of trivial things, having our Town in a chaos. Mayor Grant asked what is in a chaos. We have concerns about the police department; the concern I have is not if something is right or wrong, if we follow our policy and procedures to bring it to the right or wrong. This Council approves job descriptions, if they are for a particular person and that's their job description, if that person is not doing their job effectively, they can't keep that title, but we give the job to someone else. Mayor Grant replied its Administration job to assign staff tasks that is Executive privilege. We make decisions that don't cost anything, but it may cost us as a tax payer.

### **Mayor Grant-**

**Mr. Dixon-** Dr. Jenkins emailed me and approved 50%. Councilman Cole asked where the other 50% is. Mayor Grant stated that is what Dr. Jenkins approved doesn't mean it is final, what we have to do is content.

**Attorney Morrell-** In regards to the civil lawsuit, the settlement agreement has been submitted to Judge Thorpe, we are waiting for her to sign two (2) orders, and at that time I will take up the voluntarily dismissal of the civil lawsuit regarding Hungerford Trust.

### **CITIZENS PARTICIPATION-**

**Louisteen Cummings-** Increase in police department officers on the day shift, while two (2) officers on duty, there are robberies on the west side of Eatonville. We have to do something to help our citizens. Mayor Grant replied that most of the burglaries are occurring in the morning hours and in Catalina Park in the P.M., hours. It is only an issue when it's an issue, I have authorized the police department to put as many police officers as they need to.

**X. ADJOURNMENT-** Council Meeting adjourned at 8:33 P.M.



**Respectfully Submitted by:  
Cathlene Williams, Town Clerk**