



November 13, 2020

The Career Center has been operating full-day for every student for the past 62 days. We have successfully made it through one-third of the school year! But, as Governor DeWine stated in his address this past Wednesday, COVID-19 numbers locally, across the state, and throughout the nation are surging. We seem to set a record high daily.

Career Technical education delivered face-to-face is what we believe, with our whole hearts, is the right thing to do for our students. But, the safety of our students and staff will always be our utmost concern.

Collaborating closely with our staff, the Medina County Health Director, and our sending districts, we have made a tough decision. MCCC high school students will begin an altered schedule, which will effectively decrease the number of students in the building each day to approximately 50%. If your student is in an AM (morning) lab, they will be in the building every other day. The PM (afternoon) labs will be in the building on the opposite days. The days' students are not on-site, they are expected to follow their regular daily schedule and be learning remotely. When the student is at home on their scheduled day learning remotely, they will log-in following their teachers' directions during the same time they would normally be in class.

The calendar outlining the AM/PM lab schedule is attached, as well as the Student & Parent Expectations during remote/blended learning. The documents are also available on our website; www.mcjvs.edu under the COVID-19 tab. Students are expected to do their assignments during the days they are not on campus AND if the Health Department quarantines them.

This altered schedule will begin Tuesday, November 17th, and continue through Friday, January 8th. All students will return to the building on Monday, January 11, 2021. This altered schedule does not impact our Adult Education Classes.

Monday, November 16th, all students will be on-site to practice 'going remote' under their teachers' guidance.

Wednesday, December 16th, and Thursday, December 17th, students will be taking academic final exams according to the schedule which will be provided at a later date. On those two days, students will only attend school in-person during their scheduled exam times.

If your student needs a district-owned Chromebook to participate in their remote learning, please email chromebooks@mcjvs.edu, and you will receive information on how to secure one.

We have discussed the implications and difficulty with blended/remote learning with many stakeholders, students, parents, guardians, and staff. At this time, MCCC is taking proactive steps to decrease the number of students in the building to reduce the possible or potential spread of COVID-19.

The majority of cases we are experiencing result from sleepovers, parties, and attendance at social gatherings outside of school. Once again, I encourage students to refrain from activities outside of school that may have significant consequences to the school body as a whole. We want to stay OPEN!

We will continue to closely monitor the number of quarantines for students and staff, as these numbers may continue to impact future decisions affecting our instructional model.

I am asking you for your help to keep our schools open. Please follow appropriate COVID protocols, as described by the Center for Disease Control. In addition, please avoid unnecessary group gatherings, especially with individuals you do not see regularly. I recognize that this is a difficult time of year to do this, and we all have had enough of COVID-19, but these are the proven parameters to keep everyone safe, healthy, and in school.

I am immensely proud of our staff for their diligence with the COVID-19 protocols. The protocols we have in place are working, but we all must remain vigilant. I ask our staff, students, parents, and community members to continue to follow these safety protocols. This includes daily health checks, wearing masks, frequent hand washing, and avoiding gatherings outside of school. These four practices will help to keep our schools open.

Thank you for your understanding and patience.

Sincerely,



Steven Chrisman
Superintendent



2020-2021 Blended Remote Calendar

BLENDED/REMOTE LEGEND	
	A.M. PROGRAM LABS Report to MCCC All Day
	P.M. PROGRAM LABS Report to MCCC All Day
	ACADEMIC EXAMS
	ALL REPORT TO MCCC

August-2020						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11-12 New Student Orientation
17-18 Teacher In-Service
19 First Day for Students

September-2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 No School (Labor Day)

October-2020						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

9 No School (NEOEA Day)
22 Parent Teacher Conferences 4p-7:30p
28 Parent Teacher Conferences 4p-7:30p

November-2020						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

25 No School (Parent Conference Comp. Day)
26-27 No School (Thanksgiving Break)

December-2020						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

16-17 Academic Exams
18 No School (Teacher In-Service Day)
21-31 No School (Winter Break)

January-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 No School (Winter Break)
18 No School (Martin Luther King Jr. Day)

February-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

10 Parent Teacher Conferences 4p-7:30p
15 No School (Presidents' Day)

March-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29-31 No School (Spring Break)

April-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2 No School (Spring Break)
5 No School (Parent Conference Comp. Day)

May-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19 Senior Awards Ceremony
27 Last Student Day
28 Last Teacher Day
31 No School (Memorial Day)

June-2021						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



Remote Learning: Expectations and Guidance

Student Responsibilities

Generally, student responsibilities in an online or blended course parallel those encountered in the traditional classroom with some variations given the nature of the course environment. The **Student Code of Conduct** still applies to online learning. These responsibilities include:

- **Attending the Course Orientation.** Whether on-site or online, students must participate in a course orientation to become accustomed to the learning environment in which the course will operate.
- **Reading Course Documents.** It is important that students read all course documents (e.g., syllabus, assignments) to become familiar with course expectations. This will allow students the ability to properly plan for all course activities.
- **“Attending” Class.** Students must “attend” the online components of a course just as they would a traditional course. Class participation is essential to course success. In an online course, student attendance is considered to be defined as logging into the instructors’ Learning Management System regularly and maintaining attendance as required by your course schedule and participating in all academic activities required by the instructor and ODE.
- **Organizing and Managing Time.** Courses that have a significant online component may not provide students with as many reminders of course expectations regarding time as do traditional face-to-face courses. Therefore, the student needs to be well organized and must pay careful attention to the course’s schedule and deadlines.
- **Academic Honesty.** As with traditional classes, academic honesty is a cornerstone of student online coursework. Medina County Career Center (MCCC) standards of academic honesty and conduct pertain to all online courses taught.
- **Acquiring Needed Materials.** Students must obtain all necessary course materials, including required textbooks, lab materials, course hardware and software. In addition, the student may need to access various resources.
- **Evaluating Computer Setup.** Students are responsible for ensuring that they have access to required hardware, software, and an Internet connection. If they plan to use public Internet access (e.g., a public library), they must contact the provider to determine whether the service is a viable option. Since all online and blended courses utilize MCCC email accounts as a primary means of communication, students must be comfortable using their MCCC email account.
- **Students must abide by MCCC's Acceptable Use Policy.** Students have the responsibility of maintaining the security of their usernames, passwords, and personally identifiable information.
- **Staying in Contact.** Student interaction with peers and the instructor is just as important in an online or blended course as it is in the traditional classroom. Students must take advantage of all the communication options that are available in the course (e.g., email, discussion boards, chat areas) to facilitate learning and complete projects.
- **Study tables** will still be available to help students Monday and Friday starting at 7:45-8:00AM, Tuesday-Thursday starting at 7:30-8:00AM and after school Monday-Thursday from 2:40 3:30PM.



Remote Learning: Expectations and Guidance

Structure of an Online School Day

Students and staff will follow the same schedule as if they were in the brick and mortar school building virtually. At 8:05 AM staff will take attendance and record this attendance record in PowerSchool; if the staff member currently has to take attendance in PowerSchool during 5th period, he or she will continue to do that in the virtual class settings. Students and staff will then conduct a virtual class as if they were in the school building. Staff may have the students working on assignments, watching a video, or interacting in a virtual environment. Learners are to be engaged and interacting with the lesson and topics that are being covered. At the end of the class period, the student will virtually move to the next class period as if he or she were in the brick and mortar building and repeat the process for the entire daily schedule with instructors taking attendance each class period. Staff will assign due dates for the assignments, and the students are expected to follow those due dates or suffer the consequences as described in the MCCC Student Handbook. All regulations described in the MCCC Student Handbook are in effect during the virtual school day.

A parent or guardian must call MCCC to report their student's absence. All student absences must be reported within 24 hours of the student's day of absence in order to be excused. Otherwise, the absence will be considered unexcused. When a student is absent due to a medical/legal appointment, it is required that the parent/guardian electronically provide a formal document verifying this visit/appointment.

Parental Guidelines

- **Set up a work area** for your student at home away from TV/social media distractions
- **Help students own their learning.** No one expects parents to be full-time teachers or to be educational and content matter experts. Provide support and encouragement, and expect your student to do their part. Struggling is allowed and encouraged! Don't help too much. Becoming independent takes lots of practice.
- **During work times, consider limiting phone/social media access.** We know when the phone is nearby focus on work declines substantially. There may be times when phone access is appropriate during work time, like a group project or study session over the phone with friends. There should be a balance, but many aspects of remote learning will be individual.
- **Please encourage your student** to contact their teachers when they have questions or need clarification.
- **Check with students to review** instructions they received from their teachers. This check-in helps students organize themselves and set priorities.
- **Monitor your student's** progress, assignments, and grades through PowerSchool
- **Contact your student's instructor** if you have any questions.