



cottonwood
D E N T A L

New Patient Letter

Welcome to our practice! We are genuinely pleased that you have chosen us for your dental care. Our practice realizes the importance of referrals and we value them greatly. We are always excited to see new smiles coming through our door!

At your first appointment, your doctor will complete a comprehensive oral examination. This includes, but is not limited to, a complete review of your medical and dental history, all necessary x-rays and intraoral photos, study models (if necessary), oral cancer screening, periodontal health evaluation, and examination of your teeth and soft tissues. Following your exam, your dentist will discuss their findings with you, and then develop a treatment plan that you are comfortable with, and you will be scheduled according to your needs.

Please be prepared for your appointment by printing and completing the new patient registration forms. If you have dental insurance, be sure to provide a copy of the card for your file to assist us in the benefit verification process. In cases of emergency we may need to file with your medical insurance in that case we will need a copy of your medical insurance card as well. Also, please read over our section on dental insurance for more information and let us know if you have any questions. Payment is expected at the time of the first visit. As a courtesy, if you are using dental insurance we will file claims on your behalf with your dental insurance company. Any non-covered services will be your responsibility. If you would like to finance your dental expenses we work with CareCredit and will be glad to provide you with the information about CareCredit and how to apply. If you have any questions about finances please feel free to contact us at 308-382-1890 or email at info@cottonwooddentalne.com.

We ask that you plan to arrive 15 minutes early to your first appointment to finish paperwork and ensure we have all information needed. Failure to do so may result in insufficient time for your appointment and fulfillment of your dental care. Please make every effort to keep your appointments. Missing an appointment disrupts proper sequencing of care and delays completion of your treatment. If you need to reschedule your appointment, please call us at least 48 hours prior to your visit.

We very much appreciate your confidence in us and look forward to meeting with you

Sincerely,

The Cottonwood Dental Team