

NOTICE OF MEETING

Evangeline Parish Library Board of Control

The Evangeline Parish Library Board of Control will meet on Tuesday, May 15, 2018, at 1 p.m. in the Multipurpose Room at the Main Library in Ville Platte. The meeting is open to the public. An agenda is available below. This notice and agenda will be posted at the circulation desk of the Main Library.

LIBRARY BOARD OF CONTROL MEETING AGENDA

Tuesday, May 15, 2018

1:00 p.m. at Main Library

916 West Main Street, Ville Platte, LA

- I. Opening Business
 1. Call to order
 2. Roll call, welcome of guests, public comments
 3. Approval/Amendment of Agenda
 4. Minutes of previous meeting (March 20, 2018)

- II. Old Business
 1. Report of Search Committee (meeting April 17th) and approval of minutes.
 2. Resolution to move \$12,000 from the Library's Building Fund passbook savings account into the Library's capital project budget for the new Chataignier Branch (to help cover costs of new shelving for the branch).

- III. New Business
 1. Interview with first finalist for library director.
 2. Interview with second finalist for library director.
 3. Motion to go into executive session to discuss the qualifications of the candidates.
 4. Motion to go back into regular session.
 5. Vote on the candidates for library director. Position to run concurrently with retiring director for two months, assisting retiring director in June/July and gradually assuming the full duties and responsibilities by the end of July.
 6. Vote on the starting salary for the position.
 7. Motion to place candidate selected on checkbook, passbook savings, credit card (also decision on credit card limit). Motion to make any other changes to checkbook and passbook savings account authorizations required.
 8. Motion to have business manager also issued a library credit card and decision on credit card limit for this card.
 9. Motion to terminate retiring director's credit card and cell phone effective 6/30/18 and to authorize cell phone for new director effective July 1st, options to be discussed with new director during June.
 10. Motion to give new director authority to sign staff time cards, leave requests, purchase orders, approve invoices, and other basic business items of the position.
 11. Motion to make the new director the library's records officer, effective July 15th.
 12. Setting of a date for a meeting at the end of May to approve the minutes of this meeting (approved minutes necessary in order to implement banking changes in June) and to deal with other Library Board business that could not be covered today due to the interviews and candidate deliberations.
 13. Motion to adjourn.