

**Minute of the Evangeline Parish Library Board of Control Meeting**

**January 9, 2020**

**Approved March 12, 2020**

**The Evangeline Parish Library Board of Control met on Thursday, December 12, 2019, at 12:00 p.m. at the main library in Ville Platte, 916 West Main Street, Ville Platte, Louisiana.**

**Board President Katy Marcantel called the meeting to order.**

**Present were Board President Katy Marcantel, Vice President Gaynelle Coates, Board Members Sandra Salazar and Sandra Jacobs, Library Director Yvonne Lavergne, Staff Members Tina King, Suzy Lemoine and Ted Lavergne.**

**Absent were Board Member Faye Langley, ex-officio member Ryan Williams and ex-officio alternate Eric Soileau.**

**Jacobs gave the opening prayer, and led the Pledge of Allegiance.**

**Jacobs made a motion to approve the agenda. Coates seconded, and the motion carried unanimously.**

**Salazar made a motion to approve the minutes of the December 12, 2019, Library Board of Control meeting. Coates seconded, and the motion carried unanimously.**

**Coates made a motion to reappoint Katy Marcantel as President of the Library Board of Control. Salazar seconded, and the motion carried unanimously.**

**Salazar made a motion to reappoint Gaynelle Coates as Vice President of the Library Board of Control. Jacobs seconded, and the motion carried unanimously.**

**Marcantel asked if there were any public comments on agenda items. There were none.**

**Marcantel reported that the front door has been replaced at Turkey Creek Branch. Lavergne and Turkey Creek Branch Manager, Tina King reported that since the installation of the new**

**door, patrons have been complimenting that the door looks nice, and makes the library more cheerful.**

**Suzy Lemoine suggested that the back door at the main library in Ville Platte be replaced with one similar to the Turkey Creek Branch, so there would be better visibility. Lavergne said she would get price estimates, and the Board said they would look into the possibility of replacing the door.**

**Lavergne requested the Board's approval to advertise for a Library Assistant or Library Associate, position with benefits, initial hours 32 per week, and Library Clerk or Library Assistant 20 hours per week, rating on classification scale dependent on experience.**

**Jacobs made a motion to authorize the advertisement for a Library Assistant or Library Associate position with benefits, initial hours 32 per week, and also a Library Clerk or Library Assistant, 20 hours per week, rating on classification scale dependent on experience. Salazar seconded, and the motion carried unanimously.**

**Lavergne informed the board that Patrola Savoy has resigned her position at the library due to health reasons. Lavergne said Ms. Savoy will be missed at the library.**

**Coates made a motion to approve the proposed revised pay scale increases from Step 16 to Step 20 maximum, effective January 10, 2020. Salazar seconded, and the motion carried unanimously.**

**Lavergne gave a financial report. She reported on library finances from October 2019 through January 6, 2020.**

**Jacobs seconded to approve the financial report. Coates seconded, and the motion carried unanimously. (copy of financial report attached)**

**A Facilities Report was presented by Facilities Manager Ted Lavergne. He reported that the Police Jury is supposed to be assisting with the drainage problem at Basile Branch by digging a trench, and that the floor issue is presently holding up. He also reported that the Police Jury is in the process of getting someone for lawn maintenance, cutting branches, cleaning gutters and pressure washing at Mamou Branch. (copy of Facilities Report attached)**

**Lavergne gave a Director's Report. She reported on technology, staff development, budget and financial, facility issues, and director's projects both near term and long range. (copy of Director's Report attached)**

**Suzy Lemoine gave an Outreach Report. She reported on programs at the main library and branches, and also that a representative from the Census Bureau will be conducting 2020 Census Information/Application Sessions at the main library and branches.**

**Coates made a motion to adjourn. Salazar seconded, and the motion carried.**