

# Training & Development Workshop Program 2017 Schedule



## Training & Development To Today's Employees, It's As Important As Money. Attract, Engage and Retain Your Top Talent.

Training & Development has a major impact on an individual's choice to join, stay or leave your company. Employees today want opportunity for skill development and career growth, and to be part of a company that offers a continuous learning culture. In order to attract and retain great people, you need to provide Training & Development opportunities to demonstrate your company's investment in employees. [Salopek's Training & Development Workshop Program](#) offers a convenient and cost effective option, providing a series of five 2-Hour Workshops that address a range of management, leadership and HR skills.

Facilitated by our HR Consultants at an off-site location, Salopek's Workshop Program addresses topics that are essential to effective people and team management, and provides an on-going learning opportunity for employees developing into managerial roles or wanting a refresher on HR best practices. Demonstrating a commitment to employee growth with a small investment in Training & Development results in a large return in your ability to attract, engage and retain employees who are developing their skills, while promoting your organization as an employer of choice to prospective professionals.

### 2017 Training & Development Workshop Topics / Schedule

**Feb. 23, 1-3PM – Delivering Difficult Messages**

*Effective communication strategies & developing skills to address uncomfortable topics.*

**April 27, 1-3PM – Performance Management: A New Approach**

*An innovative & simple approach to performance management that engages employees.*

**June 22, 1-3PM – Successful Conflict Resolution**

*Addressing conflict in the workplace with tips & tools to help resolve conflict quickly.*

**Sept. 21, 1-3PM – Retention & Engagement**

*You've hired the best, but how do you keep them? Maximizing engagement to retain top talent.*

**Nov. 23, 1-3PM – Exiting Employees**

*Managing the termination process to mitigate risk, maintain morale & maximize new opportunity.*

**2017 Workshop Program cost is \$600/employee with individual Workshops available at \$150/employee.**

Workshops held in Calgary. Spaces limited. Light refreshments provided.

Contact Salopek & Associates for more information or to schedule your sessions.