

# SOUTH CAROLINA FoothILLS HERITAGE FAIR

September 21<sup>st</sup> – 25<sup>th</sup>, 2021

Hours: Tues, Weds, Thurs 4pm-10pm  
Fri 4pm-11 pm, Sat 10am-12pm



## Food Vendor Application Form

COMPANY/GROUP NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please list all items you plan to sell.

\_\_\_\_\_

\_\_\_\_\_

Please include a recent photograph of your food unit also please provide a picture of your electrical plug so we can ensure compatibility.

It is important that we know all of your power and water needs so that we have adequate services available for all vendors.

Please list all of your power requirements:

\_\_\_\_\_

\_\_\_\_\_

**Food Vendor Spaces are \$250 for a 10 x 20 space.**

**A deposit of \$125 must be paid no later than July 1, 2021. The remaining \$125 as well as the Certificate of Liability Insurance naming The Farm Center, SC Foothills Heritage Fair and Oconee County, SC is due by Sept 1<sup>st</sup>, 2021**

Mail with payment to: South Carolina Foothills Heritage Fair  
PO Box 130  
Richland, SC 29675

Food Vendor spaces are \$250.00 for a 10'x20 space – includes 1 water and 1 power hookup for your food service vehicle only. If you need a larger size, you will need to purchase another space. If you would like extra space for picnic tables or any other display area, limited space is available at a rate of \$100 for a 10x10 space (this would **not** include any additional power or water hookups).

Additional Vehicles, such as stock trailers that require power hookups will need to pay \$10/day for 110 power or \$20/day for 220 power. These fees will need to be paid in advance upon checking in prior to set up.

If you will be staying overnight on the Fairgrounds, we need to know in advance. Please let us know what size/type of vehicle you will be staying in (camper or other). We do NOT have full hookups for campers and your campsite will be in a different location from your vendor space. There will be a \$25/day fee for camping on site. The power provided for campsites is standard 110v (30 amp).

IMPORTANT!!

**A deposit of \$125 must be paid no later than July 1, 2020.**

Food vendors must provide proof of insurance in the amount of \$1 million, **naming the SC Foothills Heritage Fair, Oconee County, SC and the FARM Center as additional insured** before a contract will be assigned.

**This insurance certificate as well as the entire balance of fees is due to us no later than Sept. 1, 2021.**

Failure to meet the above deadlines will forfeit your vendor spot at the fair.

All food vendors are expected to be open the entire duration of the Fair.

All applications are to be approved by the Fair Board and you will receive notification of approval.

We will provide spigots or hose hookups; you must provide approved water hoses to connect water to your unit.

All vendors are expected to follow all applicable safety regulations. Vendors will be required to use only NSF certified water hose for their water supply. A safety inspection will occur prior to the Fair opening.

The SC Foothills Heritage Fair reserves the right to limit the number of vendors selling a particular item. In the event that a particular item is being offered by too many vendors, priority will be given based on the application receipt date. Vendors will be notified prior to Sept. 1<sup>st</sup> if there are any items that need to be removed from their list. We want to have a good variety of products for sale. We do not guarantee any exclusivity.

All food vendors must meet DHEC sanitation requirements for a four-day fair. You may set up your unit in any way that does not overflow your designated area or interfere with safe pedestrian movement. Vendor to stay within assigned space including signs, banners or any advertising. Booths should be set up and operational no later than 2pm on opening day of the fair. Vendors are expected to keep their areas clean, with trash picked up regularly and boxes, etc. deposited in the garbage bin nightly and at the CLOSE OF THE FAIR.

No grease dumping on the grounds except in approved garbage receptacles.

There will be no vehicles, trailers or campers permitted driving on the Fairgrounds or at vendor locations once the Fair opens each day. All vehicles must be off the fairgrounds at least 30 minutes prior to the fair opening—no exceptions. Vehicles cannot operate on the fairgrounds any time during Fair operations. We are not responsible for damage or theft from your car while at the Fair.

All vendors must check in at the Fair Office prior to setting up.

The Fair Board reserves the right to sell spaces not occupied by 12 noon on opening day with all fees forfeited by vendor. All spaces must be vacated and clean no later than 12 noon on the day after the fair closes. A \$25 per day, per vehicle/trailer fee will be charged for each unit remaining on the grounds past this time.

In the event a dispute shall arise between the parties to this contract, the parties agree to participate in a meeting before the full Fair Board for resolution.

Local and State Laws regarding Business Licensing. Vendors are required to have a SC Retail License number. This can be obtained online at the SD Department of Revenue.

Also, vendors need to provide proof of the following certificates:

### ***INSURANCE***

General Liability Insurance of no less than \$1,000,000 per occurrence and \$2,000,000 aggregate is required by the Licensee. The policy shall name The Foothills Agricultural Resource and Marketing Center and Oconee County SC, their agents and/or employees' as Additional Insured. The policy must also name The Foothills Agricultural Resource and Marketing Center as the Certificate Holder. A Certificate of Insurance (COI) must be in our office within 10 days prior to the show or event.

Workers' Compensation insurance for all employees and volunteers as required by state law and policy information must be shown on the COI.

### ***INDEMNIFICATION***

The Licensee shall indemnify, defend and hold harmless The Foothills Agricultural Resource and Marketing Center, and Oconee County, SC and/or it's respective officers, directors, employees, agents and representations, from and against any and all third-party claims, demands, actions, causes of action, fines, losses or damages whatsoever and any related cost and expense, including reasonable attorney fees arising out of their activities and/or any breach of this Agreement.