



The Czech Village – New Bohemia SSMID Commission has more plans and priorities for the District than it has funding to accomplish those. It approves an annual action plan and budget to fully use every dollar of tax revenue its property owners and stakeholders provide. It has limited reserve funding in addition to its annual revenue. That said, there may be rare and unique opportunities toward which the Commission may choose to provide funding support. The Commission has approved a formal process for consideration of such opportunities.

- *Note: For the 2020 calendar year, the Commission has prioritized and committed to three action plan items:*
 - *Beautification and streetscape aesthetics*
 - *Public art*
 - *Stakeholder communications*
1. All funding requests must be made in writing and should include as much specific information as possible, including specific costs of the project/program/initiative, a specific dollar request, if any other funding sources (ex. matching dollars, grants, donors, sponsors) are available and/or are being sought, and information about the benefit to the District and its property taxpayers. Written requests should be submitted to the Commission chairperson and/or Staff. The Chair may, at his or her discretion, meet with the requesters to gather additional information.
 2. Funding requests received before September 1 will be included in annual budget considerations for the following calendar year and have the best chance of receiving Commission support by being incorporated into the annual action plan and budget.
 3. Funding requests that cannot be part of the annual budget cycle can, at the discretion of the full Commission, still be considered, under the following process.
 - a. The funding request is made in writing to the Commission.
 - b. The chair presents the funding request at a Commission meeting, and a majority of the Commission agrees to consider the off-cycle request.
 - c. At the following meeting, the applicant/requester presents to the Commission. The Commission will ask questions of the presenter and may have discussion and debate among commissioners. Action on the request will then be scheduled for some future meeting, most likely the next meeting.

- d. Between the presentation meeting and a commission decision, follow-up can be done on any questions that arose in the presentation, and any commissioner not present will be briefed on the project and have an opportunity to ask questions or request additional information. All additional information will be provided to all commissioners in advance of the meeting at which a decision on funding is made.
- e. Commissioners are free to vote their conscience but in approving of this funding process, the Commission agreed that funding consideration should be narrowly focused on projects, programs, and initiatives which specifically relate to and help accomplish the approved strategic priorities of the SSMID in a complementary, not competitive or duplicative, way; and/or projects, programs and initiatives that have dramatic and transformative benefits to the District.