

## **Mentor Castle Clark / Holmden Buhrer Rowley Block Clubs Constitution**

### Preamble

The Mentor Castle Clark / Holmden Buhrer Rowley joint block club is a voluntary group of neighbors that meets to address common interests of promoting the physical, social and economic well-being of the neighborhood and its surrounding areas. The MCC/HBR Block Club is an independent entity that works in cooperation with the Tremont West Development Corporation in the furtherance of its goals.

### Article I. Boundaries

The Mentor Castle Clark Block Club's borders extend from 490 on the North, W. 14<sup>th</sup> St. to the West, Quigley Rd to the East, and Clark Ave to the South. The Holmden Buhrer Rowley Block Club's borders extend from Clark Ave on the North, W. 14<sup>th</sup> St to the West, Quigley Rd to the East, and Holmden Ave to the South.

### Article II. Membership and Voting

Section 1. Membership in the MCC/HBR Block Club shall be granted to anyone who lives, owns property, or works within the boundaries of the MCC/HBR Block Club. Members of the MCC/HBR Block Club are entitled to vote on block club matters. Those who do not meet the membership requirements of the MCC/HBR Block Club are welcome to attend the meetings and participate in any discussions or other activities, but will not be permitted to vote on MCC/HBR Block Club matters.

Section 2. In the event that a particular block club issue lies only within the boundaries of one of the block clubs comprising the joint MCC/HBR Block Club, only members of that block club shall vote on the issue.

Section 3. All voting will take place at the monthly meetings either by a show of hands or by secret ballot. Members who are unable to attend a particular meeting may submit absentee votes in writing prior to the meeting.

Section 4. Minor issues, as determined by the members present, may be brought to a vote at the meeting in which they are first presented. All other votes must first appear on the agenda for that particular meeting.

### Article IV. Meetings

Section 1. MCC/HBR Block Club Meetings shall be held once a month at a time and place to be determined by the members.

Section 2. Meetings shall be run according to an agenda that is set prior to the meeting. Items for discussion that are not listed on the agenda shall be discussed, if time permits, during "Other Business" once all other items on the agenda have been discussed.

### Article III. Officers

Each block club comprising the joint MCC/HBR Block Club shall elect a chairperson or co-chairpersons to preside over the meetings. The chairpersons shall hold office for a term of one year.

### Article IV. Duties

The MCC/HBR Block Club chairpersons shall be responsible for setting the agenda for each month's meeting, conducting the meetings in an organized and efficient manner, recording the minutes of the meeting, and cooperating with the TWDC representative to facilitate block club business.

### Article V. Elections

Elections for chairpersons shall be held once annually in April. Each person that desires to run for chairperson must be either self-nominated or nominated by a member of the joint MCC/HBR Block Club.

### Article VI. Amendments

Proposed amendments to this Constitution must be made in writing and then presented at a meeting. The joint MCC/HBR Block Club will vote on the amendment at the next meeting. A two-thirds majority vote is required to adopt any amendments to this Constitution.

### Article VII. By-Laws

At the discretion of the members, the MCC/HBR Block Club may adopt By-laws. By-laws may be adopted by a simple majority of members present at a meeting.

### Article VIII. Conduct at Meetings

All people attending MCC/HBR Block Club meetings or other MCC/HBR Block Club functions must conduct themselves in any orderly and respectful fashion. Any person who fails to conduct themselves in an orderly and respectful fashion will be warned by the chairperson or chairpersons and then asked to leave if their behavior persists.