

ROLES AND RESPONSIBILITIES OF A MEMBER OF THE MEA BOARD OF DIRECTORS

- A. The Board of Directors shall be charged with the following duties:
1. be in charge of the general interest of the Association;
 2. receive and review, on a regular basis, all Maine Education Association standing committee reports;
 3. recommend and/or refer matters to the standing committees for their consideration;
 4. carry into effect all orders and resolutions of the Association not otherwise provided for;
 5. advise and assist the President in the preparation of an agenda for the Representative Assembly;
 6. annually, with the officers and staff, report to the Representative Assembly concerning the implementation of actions adopted by the previous assembly;
 7. appoint and fix the salary of a full-time Executive Director;
 8. maintain office headquarters of the Association;
 9. provide input to the preparation of the Association budget prior to the spring meeting of the Strategic Budget Committee;
 10. manage the business and property affairs of this Association. The Board shall make appropriations from the funds of the Association for the activities and expenses of the Association in accordance with the vote of the Representative Assembly. It shall annually make provisions, unless otherwise directed by the Representative Assembly, for the auditing of the accounts of the Association by the employment of a public accountant for that purpose;
 11. charter governance affiliates pursuant to standards adopted by the Representative Assembly;
 12. censure, suspend, or expel a governance affiliate pursuant to procedures adopted by the Board. A governance affiliate may appeal such decision to the Representative Assembly;
 13. reinstate a governance affiliate;
 14. present policy proposals initiated by their constituency to the MEA President and Board of Directors and for communicating with and reporting to their constituency policies and actions of the Board of Directors;
 15. decide questions arising as to the interpretation of the provisions of this Constitution, Bylaws, and Standing Rules. Said decisions shall remain valid until the next meeting of the Representative Assembly and thereafter, unless overturned by the Representative Assembly.
 16. attend meetings and the annual Board of Directors Retreat, and be encouraged to attend ACT, Bargaining Council and Governance meetings within their district, all MEA-sponsored conferences, the MEA Representative Assembly, and national governance meetings and training sessions as approved by the MEA President; and,
 17. serve on various MEA and other committees as requested by the MEA President and shall attend meetings associated with those committees.

Meetings and Quorums

- A. Meetings of the Board of Directors may be called by the President or upon the petition of three (3) members of the Board of Directors by written notice stating the time, place and purpose of said meetings.
- B. If and when three-fourths (3/4) of the Board of Directors shall severally or collectively consent in writing to any action to be taken by the Association, such action shall be as valid as though it were authorized at a meeting of the members.

C. A majority of the Board of Directors shall constitute a quorum for the transaction of business.

Terms of Office

The Board of Directors shall serve for three-year terms to begin July 15. No person shall be eligible to consecutively succeed himself/herself more than once.

Meetings

There are five regular meetings - usually held one every other month or so - all day Saturday and usually Sunday morning at MEA headquarters in Augusta; one special meeting on an as-needed basis; and a five-day meeting for planning and training - usually held during the end of July and/or beginning of August. Board members are encouraged to attend ACT and Governance meetings within their district, all MEA conferences, and the MEA Representative Assembly. Board members are also asked to serve on various MEA committees and attend meetings associated with those committees.

Compensation and Expenses

The Association shall pay all real, necessary, and actual expenses of Board of Directors members and officers provided by the MEA Strategic Budget. Mileage allowance for Board of Directors members and officers using personal vehicles shall be in accordance with the MEA Strategic Budget.

Compensation for members of the Board of Directors shall be in accordance with the MEA Strategic Budget.