

# Legal and Organisational Compliances

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Human Resource Management



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**toolbox INDIA Foundation**

## Legal and Organizational Compliances

Legal and organizational compliance ensures that the organization adheres to specific laws and regulations. It also includes self-monitoring of non-governed behaviour with industries and corporations that lead to workplace indiscretions.

### 5 Steps to ensure legal and regulatory compliance

1. Identify applicable Acts, regulations, directives, standards
2. Monitor for changes
3. Determine if changes are applicable
4. Consult with subject matter experts and team members
5. Document Compliance reviews

### Employee Code of conduct and ethics

A code of ethics and professional conduct outlines the ethical principles that govern the decisions and behaviour at a company or outside an organization.

