

About mentoring sessions: Spend quality time and have an opportunity for an individual private mentoring session with Gail. She can assist you in any new or ongoing design or stitch work, assess your work, and provide new learning opportunities for further study. Use the time to become energized, inspired or to focus on projects in a supportive environment of like-minded individuals. Bring the project that you are working on or would like to start and materials to work with. Gail will work individually with students on projects of their choice.

Classroom Safety: Per Co-vid 19 safety requirements, all students who attend classes at the center *must be vaccinated*.

Tutorials & Schedule: Tutorials are rotated so that every student is taken in turn for a duration of approx. 20 minutes each round. The number of tutorial sessions per student each day will depend on the number of students registered for that session. Students are encouraged to come into the studio space at 9:30 a.m., set up their materials and begin to work until their tutorial time. When you come into the classroom, write your name on a paper that will be available to sign up for your tutorial time. The sessions will end at approximately 5:00 p.m. each day. Mentoring sessions are regularly scheduled throughout the year. Check our website or call the center for the next available date.

Who and what are the mentoring sessions for?

1. *Any students who have taken or are currently enrolled in courses (including online) at our Center who would like:*

- To make up a missed or partially missed course session.
- Assistance with design, historical or stitch projects at any stage
- Creative input on new class or independent projects
- Tutorial or teaching time for work other than class projects (independent work)
- Time and/or assistance with library study or other research projects
- More tutorial or working time at the Center
- To have their work reviewed for assessment.

2. *Those who have never been students of the Center but are working independently.*

Reply to Gail: Please let us know what category you are in, upon registration. E-mail or call Gail if you would like to discuss your subject possibilities. [Please email to let Gail know what you intend to work on and if you think you may need any extra setups for painting/stitching/electrical outlet etc. as this will help her set up classroom space and to retrieve teaching materials in advance of the class.](#)

How to Use Class Space and Time

The mentoring sessions are different than working in your usual class group. We try to create a *Distraction Free Zone* for students to work on their own. The sessions are not intended for group interaction or sharing projects. Each student's progress and individuality is equally important here. Each student who attends these sessions will usually be working at a different level and on a different project.

Other Things to Think about:

- Please turn off your phones unless you have high importance calls
- Please leave the classroom to speak on your phone.
- Phone buzzers and timers – Please turn off while you are here
- Coming and Going – If you come later or leave earlier, please do so as quietly as you can