

# UNIVERSITY OF LORALAI

Access, Quality & Relevance

## Employment Form Teaching / Administrative

Please attach  
4 Recent  
Photographs

Post Applied for :

Department :  BPS/TTS:

### Instruction

1. Application processing fee Rs. 2000/- (Non-refundable) in shape of Demand draft/Banker cheque in favor of the Registrar, University of Loralai, must be deposited with each application form.
2. Application form duly completed must reach to the Office of the Registrar University of Loralai, College Road Loralai, not later than the due date.
3. Government servants must apply through proper channel with NOC from the employer.
4. Experience Certificate as per CV must be attached with the application.
5. Attach attested copies of all testimonials.
6. Only short-listed candidates would be invited for Test/Interview. (No T.A/D.A admissible)

### 01. Personal Information (Please use capital letters to fill this form)

1	Name												
2	Father's Name												
3	Date of Birth	Day:		Month:		Year:		Age:					
4	Local/Domicile	Province:				District:							
5	CNIC					-						-	
6	Gender	Male:						Female:					
7	Religion	Muslim:						Non-Muslim (If Non-Muslim please Specify)					
8	Marital Status	Married:						Single:					
9	Postal Address												
10	Permanent Address												
11	Email ID												
12	Telephone No	Residence:						Mobile:					

**02. Academic Record** (Please attach all the copies of academic certificated)

S. No	Name of Degree/ Certificate/Diploma	Specialization/ Major Subjects	Name of Institution/Board/ University	Year of Passing	Division/ Grade/ CGPA	Position
1						
2						
3						
4						
5						
6						
7						
8						
9						

**03. Job Experience** (Start with most recent appointment / Job)

S. No	Job Title	Name of Institution/Organization	From	To	Total Duration
1					
2					
3					
4					
5					
6					
7					
8					

**Total Job Experience as on closing of date of application:** Days: \_\_\_\_\_ Months: \_\_\_\_\_ Years: \_\_\_\_\_

**04. Research Work** (Please attach list of publications)

S.No	Complete Name of Journal	Title of Publication	Vol. No. & Page No.	HEC Category X/Y/Z	Year Published	Impact Factor/ Citation (Excluding self-citation)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

**05. Trainings / Workshops/Seminars/Conferences Attended**

S. No	Title	Particulars
1		
2		
3		
4		
5		
6		
7		

<b>06. Languages</b>											
S. No	Language	Read			Write			Speak			Certificate/ Diploma (if any)
		Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor	
1											
2											
3											
4											

<b>07. Computer Skills</b> (please attach certificate)				
S. No	Skills	Excellent	Good	Poor
1				
2				
3				
4				

<b>08. References</b>				
S. No	Name	Institute/Organization	Designation	Contact No.
1				
2				
3				
4				
5				

**09. CERTIFICATE OF DEPARTMENT PERMISSION**

(To be completed by the Candidate)

<b>Name</b>	
<b>Father Name</b>	
<b>Post Held</b>	
<b>Office / Department</b>	
<b>Post Applied For</b>	
<b>University Advertisement No.</b>	
<b>Place:</b>	<b>Date:</b>

**Candidate Name & Signature**

**TO BE COMPLETED BY HIS / HER DEPARTMENT**

The Candidate is permitted to apply for the said post:

He / She is employed in the Department / Office

as  Since

He / She holds this post in (permanent / temporary / adhoc) capacity

His / Her accepted domicile / local as per official record is

Place  Date:

**Officer Name & Designation  
With Stamp**

**Check List** (Please tick the appropriate option)

S. No	Details of Particular	Yes	No
1	4 Passport size photographs		
2	Copies of CNIC attached		
3	Copies of Local/Domicile attached		
4	Resume/Curriculum Vitae		
5	Matric Certificate		
6	Matric (Detail Mark Sheet)		
7	Intermediate Certificate		
8	Intermediate (Detail Mark Sheet)		
9	Graduation Degree		
10	Graduation (Detail Mark Sheet)		
11	Master's degree		
12	Master (Detail Mark Sheet)		
13	M. Phil Degree		
14	Doctorate Degree		
15	Post Doctorate Degree		
16	All Experience Certificates (as shown / mentioned in the Employment Form)		
17	Employment Form has completed in all respects		
18	Reference of past job has mentioned in the Employment Form		
19	No Objection Certificate (must be attached in case of Govt./Semi Govt. employee)		
<b>ANY OTHER DOCUMENTS</b>			
20			
21			
22	<b>Fee Paid:</b> Banker Cheque/Draft No: _____ Dated: _____		

Certificate that I have attached all the required documents related to position applying for, in case of incomplete documents my application be rejected.

**Signature of Applicant**

Date \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

**OFFICE COPY**

It is certified that

The candidate (Mr. / Ms.) \_\_\_\_\_

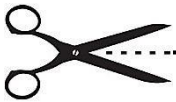
has applied for the post \_\_\_\_\_

Dated \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature \_\_\_\_\_



**FOR OFFICIAL USE ONLY**

**ACKNOWLEDGMENT COPY**

It is certified that

The candidate (Mr. / Ms.) \_\_\_\_\_

has applied for the post \_\_\_\_\_

on dated \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature \_\_\_\_\_