

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Tuesday, April 20, 2021 Monthly Business Meeting**

The meeting was brought to order by Chair Todd Hasse at 6:00 p.m.

Swearing in of elected officials as of April 6, 2021 election – Duane Zimmerman, Chair; Chad Spotts, Supervisor I; Mike Lambert, Supervisor II; Peggy Murphy, Clerk/Treasurer.

The Clerk verified that the open meeting notices were posted on April 16, 2021, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman (new Chair), Todd Hasse (retiring Chair), Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Jim Schindler, Phil Vosberg, Matt Henke from D-H Builders, Werner Vogel, Rebekah Straws, Ralph Jegerlehner, Mitchel Hasse, Rich Schindler, Trevor Hasse

Minutes of the March 25, 2021, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	4,444.34	in Checking
	120,985.91	in General Savings
	122,085.76	in Tax Collection
	<u>65,710.40</u>	in Truck & Equipment
\$	313,226.41	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$20,080.52 accept the Treasurer's Report, and transfer \$18,500.00 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the March meeting were \$212.00.

**Public Input** (Limit of 5 minutes per person)

None

**Discussion/possible action on security deposit refund for Scott & Kim Wilhite, W6714 Lightning Ridge Rd**

Phil Vosberg was next door to inspect another driveway and saw that the width was only 17' and specifications state 20'. Building inspector hasn't returned phone call to know if an occupancy permit has been issued or not or if driveway has been inspected as part of issuing the occupancy permit.

Per Spotts, table this action to see if the building inspector returns the call.

Phil Vosberg will follow up with another call to the building inspector to follow up on the Wilhite's.

**Discussion/possible action on Conditional Use Permit update at N3029 14<sup>th</sup> Avenue for Stone Mill Construction**

Motion by Lambert, seconded by Zimmerman to approve the conditional use permit application sent to Hasse from Stone Mill Construction.

**Discussion/possible action on driveway permit request for Jack & Joni Flesher, Lightning Ridge Rd off of Cty N**

Per Phil Vosberg, Planning Commission reviewed and recommends approval for the driveway permit.

Motion by Spotts, seconded by Lambert to approve driveway permit request. Fleshers provided a check for \$2,000.

### **Planning Commission Report** - Progress of Month's Business

Nothing additional to what was discussed on the above listed items.

### **Road/Maintenance** – Progress of Month's Business

Cold patch, 10 ton, from Scott's Construction

Shop overhead door – Have quote from Janesville Door for \$4,100.00+. Board members would like to look around to see if anyone local could provide. Bid should have been for a top panel but is for a whole new door.

Bids from Scott Construction and Hwy Dept were provided to the Board. Jeff would like time to review, along with the Board. The Board will get together on a rain day as soon as possible. Clerk advised that notice would need to be posted at least 24 hours before getting together to review.

### **Chairman's Report** - Progress of Month's Business

Followed up on Service Award program with Collin Nack re: MRFD and will try to follow up with the state to clarify if the ordinance need to be from the towns or MRFD.

Talked with Scott Jelle and gave Phil Vosberg's information to him, email:

[totalinspectionsservices@gmail.com](mailto:totalinspectionsservices@gmail.com)

\*\* Need to update building inspector on website \*\* 131 Tyvand Road, Blanchardville, WI 53516

Resident complaint on Monroe Sylvester Road at an abandoned house. Safety issue with kids playing and now rodent infested. Hasse made phone calls to: County Clerk referred to Zoning Department referred to Health Department where he left a message.

Burch driveway installation tore up road surface. Let Gary know about road repairs and that they will be expected to pay. Contractor brought in 80 loads of gravel. Taylor put in a temporary road that needs to be taken out. Estimate is in with the Green County Hwy quotes. Board okayed to have the road repaired and pass the bill along to the homeowner.

Duane Zimmerman looking forward to working hard and thanks to Todd for service/commitment and help.

### **Clerk/Treasurer's Report** – Progress of Month's Business

April 6<sup>th</sup> election went very well. Due to the parameters put on Clerk's that are on the ballot, I had the poll workers process everything from testing the election equipment to absentee ballots, inspector's statement, tallying write-in candidates, and completing the forms to be turned in to the Green County Clerk's office the next day.

Recycling report due on April 30<sup>th</sup>

Letters for alcohol license renewals will be sent early next month

Need name/address/phone number information to be reviewed by the Board for the county directory

Special town board meeting minutes from road inspection – quickly summarized by Board and will be posted on the website.

Thank you to Todd for his service to the Town of Monroe residents and MRFD!!

Next month regular monthly board meeting is scheduled for Thursday, May 20, 2021 at 5:30 p.m.

Tentative regular monthly board meeting for June 2021 is scheduled for June 17, 2021 at 5:30 p.m.

Motion by Zimmerman, seconded by Lambert to adjourn at 6:53 p.m. Motion carried.

A reception in Todd Hasse's honor was attended by those listed above.

**Peggy Murphy, Clerk/Treasurer**