

# Risk Assessment – Self-Guided Trail

<b>Trail name: Burnley Rivers – The Calder Trail</b>	<b>Completed by:</b> Stuart Marshall, North by Northwest Limited	<b>Date:</b> 13/12/14
<b>Trail brief description:</b> A self-guided trail which follows the course of the river Calder in Burnley town centre. The trail is on a mix of pavements and surfaced footpaths and crosses streets and roads in a number of places. There are two flights of steps along the route. Whilst the trail follows the river there is no direct access to the river bank along the route.		

## GENERAL RISKS ASSESSED

Area of concern	Potential Hazard	Possible harmful effect to whom?	What existing control measures are in place to reduce risk?	Risk level	Action By
Severe weather, i.e. high winds, heavy rain, snow, heatwave	Lack of shelter	Injury to participants or property, hypothermia, dehydration, exposure to sun	<ul style="list-style-type: none"> <li>Participants should be asked in advance to wear appropriate clothing</li> <li>Participants asked to be aware of their surroundings</li> <li>Watch weather forecast in advance</li> <li>Review event taking place, if necessary</li> </ul>	Low	Leader in Charge
Walking around locations	Slip, trip or fall on uneven ground, tree roots and/or uneven pavements	Injury to participants	<ul style="list-style-type: none"> <li>Trail booklet highlights any uneven surfaces and informs participants to keep to pavements and recognised footpaths where possible</li> <li>Participants to be told before starting the trail to use recognised footpaths and pavement where possible</li> <li>Participants to be told in advance to wear suitable/ good footwear</li> <li>Participants to always move in groups so no one is travelling on their own in case of accident</li> </ul>	Medium	Trail writer  Participants and Leader in Charge
Walking around venues and locations	Slip, trip or fall up or down steps including when using subway passages	Injury to participants	<ul style="list-style-type: none"> <li>Trail booklet informs participants to take care going up and down steps at the appropriate points in the trail</li> <li>Participants to be advised before starting the trail to take care in case steps are icy or slippery due to weather conditions</li> <li>Participants told in advance to wear suitable/ good footwear</li> <li>Participants to always move in groups so no one is travelling on their own in case of accident</li> </ul>	Medium	Trail writer  Leader in Charge

Missing/ lost participant	Someone gets lost or separated from the group	Participants	<ul style="list-style-type: none"> <li>Trail booklet informs participants to stay together as a group and to agree on an emergency rendezvous point before starting</li> <li>Leader in Charge aware approximately where their participants are and when should be arriving back at their specified meeting point</li> <li>Participants advised before starting the trail to remain with their group at all times and must not split up</li> </ul>	Low	Trail writer  Leader in Charge
First aid requirements	From minor injuries, feeling unwell to heart attack/ stroke/ severe pain or illness	Participants	<ul style="list-style-type: none"> <li>Participants advised to contact Leader in Charge using an emergency phone number if a participant decides not to continue with the trail</li> <li>Participants to call 111 or 999 in emergency</li> </ul>	Low	Participants
Walking close to and exploring natural features, trees, flowers	Exposure to stinging and thorny plants, stinging and biting animals and insects	Participants	<ul style="list-style-type: none"> <li>Make sure any allergies are made known to the Leader in Charge and actions to take in case of reaction are known</li> <li>Appropriate vigilance to avoid injury</li> <li>Avoid approaching dogs or wildlife without appropriate supervision</li> </ul>	Medium	Leader in Charge
Crossing roads and other obstacles whilst looking for clues	<p>Moving vehicles including cars, cyclists, skateboarders, skaters etc.</p> <p>Stationary obstacles including lamp posts, street furniture, buildings etc.</p>	Participants knocked down or injured by moving or stationary obstacles	<ul style="list-style-type: none"> <li>Trail booklet contains a message at the start about the potential hazards associated with crossing roads</li> <li>Trail booklet informs participants to cross safely and directs them to pedestrian crossings wherever available</li> <li>Advise participants before starting the trail to be aware of other road and footpath users</li> <li>Remind participants before starting the trail of the hazards of crossing roads around the town centre</li> <li>Remind participants prior to starting the trail to cross at pedestrian crossings wherever possible</li> <li>Advise participants to check the direction of the traffic especially along one way streets</li> <li>If footpaths are closed due to road works participants to walk in single file along road until safe to cross or to re-join the pavement</li> <li>Remind participants before starting the trail of care required when searching for clues both to avoid endangering themselves and others</li> </ul>	Medium	Trail writer  Leader in Charge
Walking close to water features and fountains on route	Immersion in the river, pond or other water feature	Drowning and/or exposure of participants to pollution or	<ul style="list-style-type: none"> <li>Warn Participants before starting the trail to take care especially near water and to remain within correct boundaries, following footpaths</li> <li>If any pollutant is detected halt activity and report to</li> </ul>	Low	Leader in Charge

		Leptospirosis (disease from the urine of rats)	Environment Agency <ul style="list-style-type: none"> <li>Protect cuts and broken skin and wash hands before eating or drinking</li> </ul>		
Valuables	Lost or stolen	Participants	<ul style="list-style-type: none"> <li>Remind participants before the starting the trail of responsibly using their phones, purses and cameras and to replace back in zipped bags after use when walking around the town centre</li> </ul>	Medium	Leader in Charge
Participant or group fail to arrive at designated times at end of session	Participants are lost	Participants	<ul style="list-style-type: none"> <li>Suggest one mobile number per team to be noted in advance of activity for emergency contact purposes</li> </ul>	Medium	Leader in Charge

### SPECIFIC RISKS ASSESSED

Area of concern	Risk Level	Control measure (in addition to the general warnings detailed above)
Crossing roads at the following numbered points along the trail: 4 crossing the side street to the Magistrates Court 9 crossing Parker Road and the car park 11 crossing Manchester Road 18 crossing Hammerton Street 20 crossing the car park and street 24 crossing the street	Low Low Medium Low Low Medium	- - Participants are instructed to cross at the traffic lights in either direction. - - Participants are instructed to use the islands to cross safely
Tripping or slipping on slippery steps and surfaces at the following numbered points along the trail: 16 steps and footbridge 20 steps to the car park	Medium Low	Participants are warned to take care since the steps and footbridge can be slippery -