



Application for Employment

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

Technology Conservation Group, Inc. uses E-Verify as part of the I-9 process to verify the work eligibility of all new hires. E-Verify is an Internet-based system that compares information from an employee's Form I-9 to data from U.S Department of Homeland Security and Social Security Administration records.

Applicant Name _____ Date _____

In the last 7 years, have you ever worked under a different name? [] Yes [] No

If yes, please state name(s): _____

Address _____

City _____ State _____ Zip _____

() _____ () _____ () _____
Home Phone Business Phone Cell Phone

Email Address _____

Date available to start work: _____ How were you referred to us? _____

Position(s) applied for or type of work desired: _____

Times available to work

Mon Tues Wed Thurs Fri Sat Sun

Can you travel if required? [] Yes [] No

Do you have objections to working overtime? [] Yes [] No

Have you been previously employed by our company? [] Yes [] No

If you are under 18, can you furnish a work permit if it is required? [] Yes [] No

Drivers license number (if driving is an essential job duty): _____



Please review this section carefully before you attempt to answer the question below. If you have questions or do not understand the terms, please get clarification from the Human Resources representative before answering. This question refers to misdemeanors as well as felonies. A conviction or a plea of guilty does not automatically exclude an applicant from being considered for employment. **The type of conviction or guilty plea does not automatically exclude an applicant from being considered for employment. The type of conviction or guilty plea and dates, as well as other factors, will be considered.**

In the past ten (10) years, have you been convicted, fined, placed on probation, had adjudication withheld, pled no contest (nolo contendere) or guilty, had judgment or prosecution deferred under a First Offenders Statute, or entered into a Pre-Trial Diversion or other deferred prosecution program, for any crimes, whether misdemeanor or felony? This includes, but is not limited to, theft, writing bad checks, drug related charges, assault related charges, driving under the influence or while intoxicated (DUI or DWI), or driving with a suspended or revoked license. This is not intended to include minor traffic violations such as speeding, improper equipment, reckless driving, or other minor driving infractions.

Yes No

If you answered yes, please provide details of charges, dates, and outcome of the case in the space below.

Employment History

Please provide all employment information for the past seven (7) years starting with the most recent (Dates are extremely important). Continue employment history information on back of application, if needed.

Mo/Yr / Mo/Yr

From / To	Employer Name	Position Held
Address	City	State
		Telephone Number
Immediate supervisor	Title	Reason for leaving

Job Summary

If current employer, may we contact? Yes No

Mo/Yr / Mo/Yr

From / To	Employer Name	Position Held
Address	City	State
		Telephone Number
Immediate supervisor	Title	Reason for leaving

Job Summary



Mo/Yr / Mo/Yr

From / To Employer Name Position Held
 Address City State Telephone Number
 Immediate supervisor Title Reason for leaving

Job Summary

Mo/Yr / Mo/Yr

From / To Employer Name Position Held
 Address City State Telephone Number
 Immediate supervisor Title Reason for leaving

Job Summary

Educational History

High School Location Years Completed
 Course of Study Degrees Earned

College Location Years Completed
 Course of Study Degrees Earned

Technical Training Location Years Completed
 Course of Study Degrees Earned

Other Location Years Completed
 Course of Study Degrees Earned



Personal References

List 3 references; include name, telephone numbers and years known. (Do not include relatives or employers)

Form with three rows for references, each with fields for Name, Telephone Number, and Years Known.

Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

Four horizontal lines for summarizing skills and qualifications.

I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application as well as criminal background information from all previous employers, educational institutions, law enforcement agencies, and references.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment, and that this application does not constitute an agreement or contract for employment.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

Applicant Signature

Date